

**Bishop Creek Water Association  
Meeting Summary  
May 10<sup>th</sup>, 2016**

**I. Opening and Introductions**

The BCWA meeting was opened at 7:00 p.m. Trustees in attendance included: Gene Coufal, Merry Armstrong, Henry Means, Rock Baker and Greg Loveland. Watermaster Chas Coufal was in attendance as well.

**II. April 5<sup>th</sup>, 2016 Meeting Summary**

The summary of the April 5<sup>th</sup>, 2016 Monthly Meeting was reviewed and approved.

**III. Financial Reports**

The Financial Reports for March and April 2016 were reviewed and approved.

**IV. Snowpack Report**

Greg gave a report on the current snowpack and precipitation conditions.

**V. Bishop Creek Flow and Storage Report**

Gene reported that he had talked to Dan Golden of SCE concerning Bishop Creek Flows. Dan reported that SCE expects to meet full Chandler Decree flows this summer and have sufficient water in storage to maintain about 50 cfs throughout the winter. A discussion followed concerning writing a letter to SCE. The board will continue to monitor the situation.

**VI. Old Business**

- a) Finance Committee Report: Henry reported that the committee recommended assessing a late fee and sending two proposed letters to members that have not paid past assessments. Questions and discussion from the membership followed.
  - i. Motion was made to approve a 10% late pay penalty which will be imposed 60 days after the initial billing in 2016 and future years. The motion passed with 1 dissenting vote.
  - ii. Motion was made to approve sending two letters (attached) to members that have not paid past assessments. The first letter to be sent out 30 days after the initial billing, notifying nonpaying members that if their past due assessments are not paid within 30 days they will be assessed a 10% late fee. The second letter (attached) would notify them that the BCWA will move forward with collecting the past due assessments by legal action. The motion passed with 1 dissenting vote.
- b) Ditch/Diversion Box Repairs:
  - i. Reconstruct 2 diversion boxes on the McLaren Ditch at Ranch Rd: Work is scheduled to be done the weekend of May 21-22. Water will be shut off during construction.

- ii. Reconstruct diversion boxes on Orcier Ditch: Completed.
- c) Rock proposed Kurt Schweitzer for the Water and Arbitration committee. Kurt was approved unanimously by the board.
- d) Reinhackle Ditch Issue: No new report
- e) Parkwest Water: A meeting was held with residents and an agreement was made. Water is on to both sides of Parkwest.
- f) Insurance Update: moving forward with the paperwork.
- g) Plans for Diversion Structure Repair / Replacement: no new report

**VII. Water and Arbitration Committee Report**

May 2016 - No formal meeting.

Continuing with plan for areas with water saturation. Flows will continue at current amounts until there is evidence that the saturation is abating. The goal is to increase flows slowly and as is reasonability possible.

Areas in question are

- South side of Highland drive/north side of Sunset Road
- South side of Sunset Road
- Carol Lane
- Orinda Drive (Glenbrook Ditch)

A meeting will be called before the end of May for the residents of Carol Lane to discuss the ditch situation.

Submitted by Rock Baker

**VIII. Watermaster Report**

Chas reported that he received 85 calls last month concerning problems with saturation, requests for house calls and water.

Within the Manor Market area ditch cleaning resulted in higher flows but there has been a trial and error period on the adjustments to the new gate structures. Some of the diversions continue to be tampered with. If there are any questions Chas urged the members to call him.

**IX. New Business**

- a) Board approval for reactivation of ditch on Gardner Property on Sunset Road
  - On hold
- b) Letters Sent (attached)
  - Nine letters regarding cleaning ditches and the organization have been sent.
- c) Other (Members in Good Standing)
  - A question was raised about posting meeting notices and agendas. Rex Allen will send out a blast email to the membership with a reminder of meeting dates.

**X. Next Meeting**

The next meeting of the Bishop Creek Water Association will be on Tuesday, June 7<sup>th</sup>, 2016 at 7 pm at the high school library.

**XI. Adjournment**

The meeting was adjourned at 8:00 p.m.

Respectfully Submitted,



Gregory A. Loveland

Secretary

Bishop Creek Water Association

**BISHOP CREEK WATER ASSOCIATION  
FINANCIAL REPORT FOR THE MONTH**

**MARCH 2016**

CHECKING ACCOUNT BALANCE - February 29, 2016 \$ 2,452.52

**DEPOSITS:**

Customer Deposits	\$ 16,250.50
State Fund Refund	-
Transfer from Maximizer	-
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TOTAL DEPOSITS 16,250.50

**CHECKS WRITTEN:**

Water Master Pay - 558.73 X 2	\$ 1,125.90
Truck Allowance - 410.00 X 2	820.00
Water Master Assistant Pay -	-
Telephone	44.45
Payroll Taxes - IRS	-
Payroll Taxes - State	-
Payroll Taxes - IRS Unemployment	-
High Sierra Awards	-
Holland & Allred CPA's	616.06
Peter Tracy	142.50
State Fund - Worker's Comp Insurance	-
Browns Supply	2,840.67
7-11 Materials	1,074.17
Batchelder Enterprises	3,750.00
Transfer to Maximizer	-
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TOTAL CHECKS WRITTEN (10,413.75)

CHECKING ACCOUNT BALANCE - March 31, 2016 \$ 8,289.27

MAXIMIZER BALANCE 10,234.58  
SAVINGS CD 

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TOTAL BANK BALANCES \$ 18,523.85

**BISHOP CREEK WATER ASSOCIATION  
FINANCIAL REPORT FOR THE MONTH**

**APRIL 2016**

CHECKING ACCOUNT BALANCE - March 31, 2016 \$ 8,289.27

**DEPOSITS:**

Customer Deposits	\$	304.00
State Fund Refund		-
Transfer from Maximizer		-
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**TOTAL DEPOSITS 304.00**

**CHECKS WRITTEN:**

Water Master Pay - 550.88 X 2	\$	1,101.76
Truck Allowance - 410.00 X 2		820.00
Water Master Assistant Pay -		-
Telephone		45.07
Payroll Taxes - IRS		729.14
Payroll Taxes - State		122.19
Payroll Taxes - IRS Unemployment		-
High Sierra Awards		-
Holland & Allred CPA's		-
Peter Tracy		284.50
State Fund - Worker's Comp Insurance		360.00
Browns Supply		-
7-11 Materials		-
Batchelder Enterprises		848.60
Transfer to Maximizer		-
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**TOTAL CHECKS WRITTEN (4,311.26)**

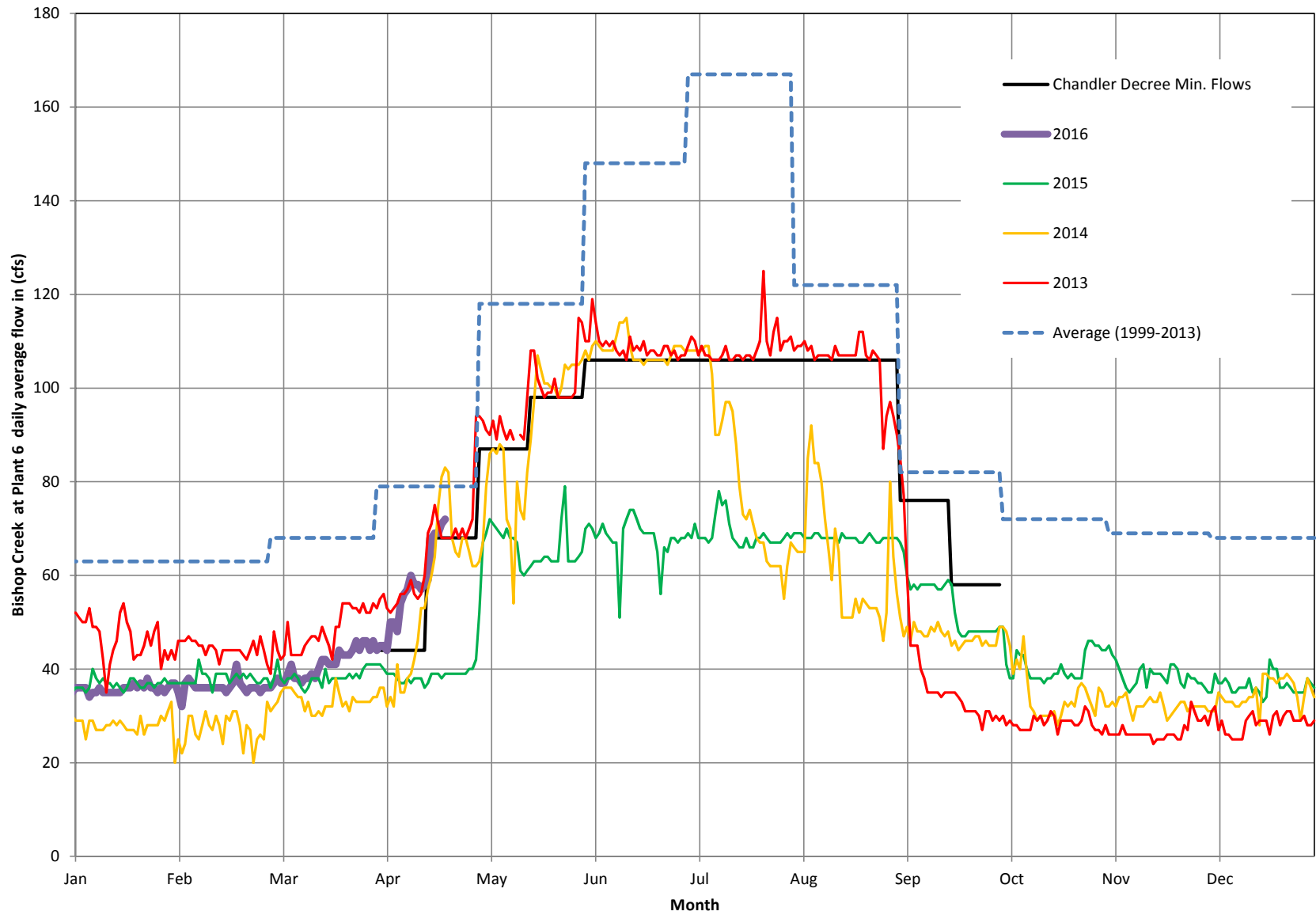
CHECKING ACCOUNT BALANCE - April 30, 2016 \$ 4,282.01

MAXIMIZER BALANCE 10,234.75  
SAVINGS CD 

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**TOTAL BANK BALANCES \$ 14,516.76**

# Bishop Creek Flows at Plant 6



# BISHOP CREEK WATER ASSOCIATION

Post Office Box 1273  
Bishop, California 93515

June 10, 2016

Mr. \_\_\_\_\_

\_\_\_\_\_

Bishop CA 93514

Dear \_\_\_\_\_,

At the beginning of May you were sent your annual Bishop Creek Water Association (BCWA) billing statement including your 2016 assessment. The Articles and By-laws of the BCWA (enclosed), Article XIV, Section 2, call for payment of annual assessments within 30 days of notice. At this time we have not yet received your payment. This is to notify you that if your assessment for 2016 is not paid within 30 days the BCWA Board of Trustees has authorized a 10% basic late payment penalty.

To avoid a late payment penalty please remit your payment to: Bishop Creek Water Association, P.O. Box 1273, Bishop CA.

Enclosure

Cc: Board of Trustees

BCWA Watermaster

Sincerely,

## BCWA BOARD OF TRUSTEES

Gene Coufal, President (760)873-6209

Merry Armstrong (760) 920-9959

Rock Baker (760)920-4611

Henry Means (760)872-6826

Greg Loveland (760) 873-0226

BISHOP CREEK WATER ASSOCIATION

Founded in 1897

# BISHOP CREEK WATER ASSOCIATION

Post Office Box 1273  
Bishop, California 93515

July 15, 2016

Mr. \_\_\_\_\_

\_\_\_\_\_

Bishop CA 93514

Dear \_\_\_\_\_,

At the beginning of May you were sent your annual Bishop Creek Water Association (BCWA) billing statement including the 2016 assessment. The BCWA Articles and By-Laws call for payment of the annual assessment within 30 days of notice (Article XIV, Section 2). Also, at the beginning of June you were notified that if your 2016 assessment is not paid within 30 days you would be penalized a 10% basic late payment penalty. At this time we still have not yet received your payment. This non-payment brings your 2016 assessment to \$37.40.

The BCWA Board of Trustees has authorized moving forward with collection of past due assessments by legal action (BCWA Bylaws Article XIV, Section 2).

To avoid further unnecessary action, please remit your payment by August 15, 2016 to: Bishop Creek Water Association, P.O. Box 1273, Bishop CA.

Cc: Board of Trustees

BCWA Watermaster

Sincerely,

## BCWA BOARD OF TRUSTEES

Gene Coufal, President (760)873-6209

Merry Armstrong (760) 920-9959

Rock Baker (760)920-4611

Henry Means (760)872-6826

Greg Loveland (760) 873-0226

BISHOP CREEK WATER ASSOCIATION

Founded in 1897



**Bishop Creek Water Association Meeting  
May 10<sup>th</sup>, 2016**

**Attendance Sheet**

Name	Address
Jean + Roger Fausnaught	2605 Highland DR
Norma Spector	2625 Highland Dr.
Jim CAMPBELL	2707 CAROL LANE
Christy Lanyon	396 N Mt. View
Julie & Mark Franken	363 N Mountain View Rd
Rex + Mary Alice	2820 Highland Dr
Charlene + Steve Stevens	3601 Ranch Rd
Dor Kuzze	2619 Sierra Vista Way
KEITH + PAULA BODTKE	2298 SUNRISE DR
Tom LANSHAW	2801 HIGHLAND DR
Sally (Sara) Manning	401 E. Yancy
Phil <del>Hy</del>	2648 Longview Dr
CRAIG PATTEN	3500 RANCHA RD
Chris Thompson	2713 Glenbrook way
Yvonne Falzetti	2665 Highland Dr.
Melinda Scott	2731 Glenbrook way
Curt Schmeck	358 Visk Rd
M. D. Duke	S Barkin
MIKE & PAT NOAN	2637 SUNSET ROAD
Dyde	3612 RANCH RD