

**Bishop Creek Water Association
Meeting Summary
August 2nd, 2016**

I. Opening and Introductions

The BCWA meeting was opened at 7:02 p.m. Trustees in attendance included: Gene Coufal, Henry Means, Rock Baker and Merry Armstrong. Trustee Greg Loveland was absent. Watermaster Chas Coufal was in attendance as well.

II. July 5th, 2016 Meeting Summary

The summary of the July 5th, 2016 Monthly Meeting was reviewed and approved as written.

III. Financial Reports

The Financial Report for June 2016 was reviewed and approved.

IV. Bishop Creek Flow and Storage Report

Flows in Bishop Creek have dropped off to be consistent with the Chandler Decree schedule. A hydrograph (attached) was provided in the packet to illustrate current flows including higher flows due to Lake Sabrina spilling. A meeting with SCE will be scheduled to discuss winter flows.

V. Old Business

- a) Gene Coufal reported on the status of the collection of past due assessments. The first late notice letter was sent to members in June and a second notice was sent in mid-July. Members that had not paid their 2016 assessment by July 15th have been assessed a late fee of 10%. The second letter was sent to 100 of the approximately 900 members in the association. To date 50 have not been paid this year and there are still 52 unpaid from past years. The BCWA Board will work with Attorney Peter Tracy for small claims collection.
- b) Gene Coufal reported on the status of ditch diversion box repairs and replacements. The goal of the association is to first address the assessment issues and then to develop a list of structures in need of repair/replacement by the end of the year.
- c) Gene Coufal reported on the high ground water in West Bishop. The California Department of Water Resources sent to technical experts over from Fresno to meet with the county and others, and to evaluate the conditions on July 6 and 7. They indicated that they would collect and evaluate any relevant data and prepare a report within the next 6 weeks. Bob Harrington stated that he had called the office for an update and said that he expects the state to present their findings in the form of a letter or memorandum.

VI. Water and Arbitration Committee Report

No formal meeting: Report submitted by Rock Baker
Water and Arbitration Report – August meeting

- Carol Lane residents are planning to line some ponds and evaluate impact on street
- The problem on Orinda seems to be getting better. Less and less evidence of water saturation on properties
- Sunset status has not changed
- Street meeting for Highland Drive needed for residents to discuss after shutting down flow on both sides of the street.

VII. Watermaster Report

Chas reported that he had no major changes to the system. He received 44 phone calls and 23 text messages during the month. The increased flows in Bishop Creek when Lake Sarina spilled brought down a high level of debris.

VIII. New Business

- a) The Articles and Bylaws were amended to address late payments at the May 5, 2016 monthly meeting. Language reflecting the amendment was added on page 14. The May 2016 version of the Articles and Bylaws is posted on the website.
- b) No other new business items

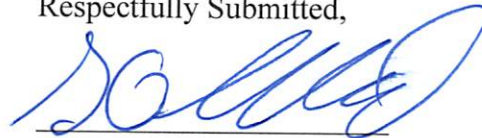
IX. Next Meeting

The next meeting of the Bishop Creek Water Association will be on Tuesday, September 6th, 2016 at 7 pm at the Los Angeles Department and Water Power Office Building at 300 Mandich St.

X. Adjournment

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,



Gregory A. Loveland

Secretary

Bishop Creek Water Association

**BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH****JULY 2016****CHECKING ACCOUNT BALANCE - June 31, 2016 \$ 21,902.61****DEPOSITS:**

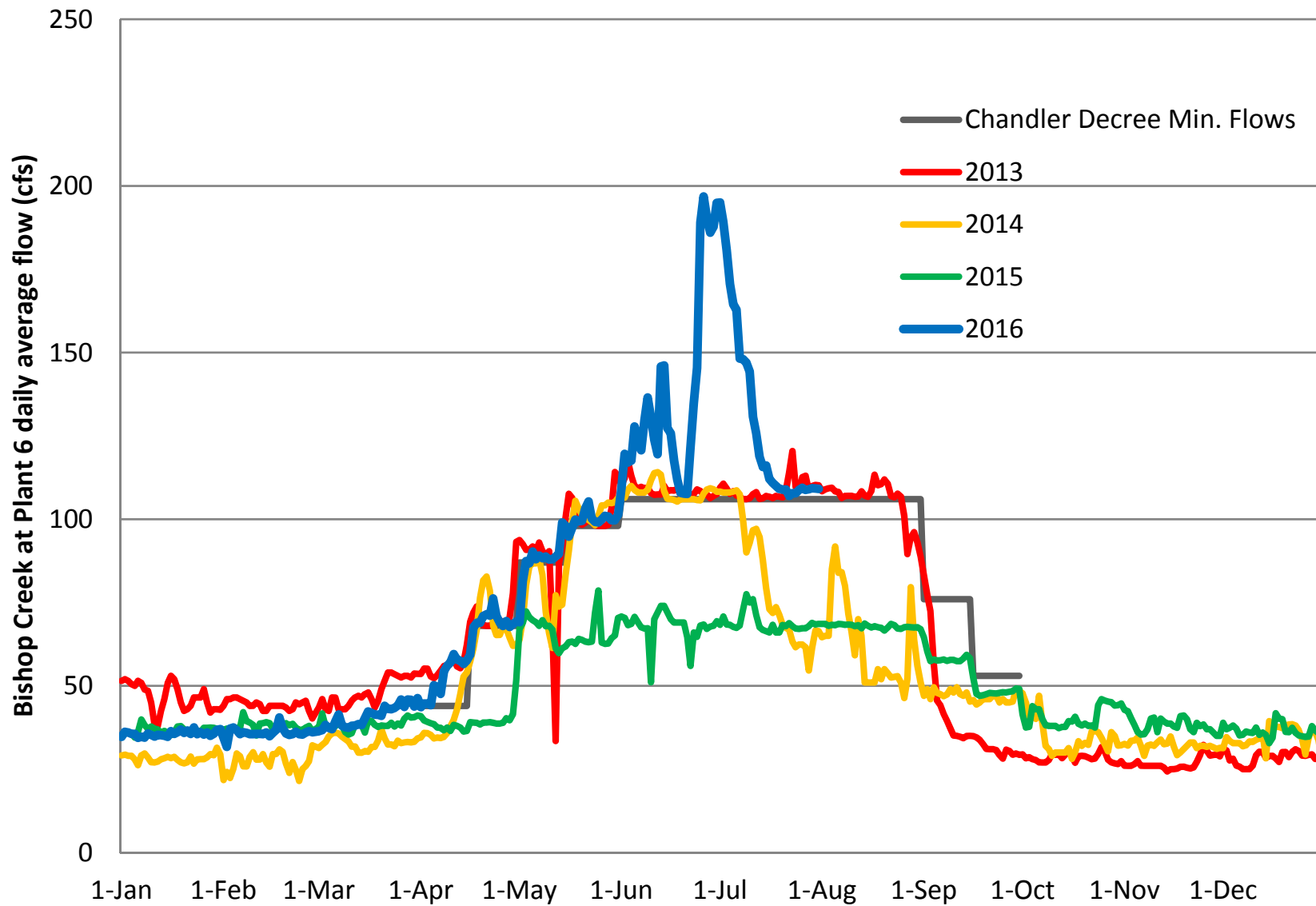
Customer Deposits	\$ 3,579.40
Insurance Refund	3,576.00
Transfer from Maximizer	<u>-</u>

TOTAL DEPOSITS 7,155.40**CHECKS WRITTEN:**

Water Master Pay - 550.88 X 2	\$ 1,101.76
Truck Allowance - 410.00 X 2	820.00
Water Master Assistant Pay -	-
Telephone	44.64
Payroll Taxes - IRS	834.83
Payroll Taxes - State	144.07
Payroll Taxes - IRS Unemployment	-
Alex Printing	-
Holland & Allred	-
US Post Office	133.00
State Fund - Worker's Comp Insurance	360.00
Cal Rural Water Assn	3,314.00
Gene Coufal	-
Batchelder Enterprises	-
Transfer to Maximizer	<u>-</u>

TOTAL CHECKS WRITTEN (6,752.30)**CHECKING ACCOUNT BALANCE - July 31, 2016 \$ 22,305.71****MAXIMIZER BALANCE 10,235.26****SAVINGS CD -****TOTAL BANK BALANCES \$ 32,540.97**

Bishop Creek Flows at Plant 6



ARTICLE XIV- ASSESSMENTS

Section 1

The necessary funds to pay all expenses incurred by the association shall be raised as follows: The President, after his election, shall appoint a committee of five (5) members to be known as the Financial Committee, whose duty it shall be, soon after appointment and before the first Monday of January of each year, to make an estimate of the amount of money required to pay the expenses of the association for the ensuing fiscal year, and to apportion said total amount as follows:

1. A minimum annual charge of not less than \$6.00 shall be assessed to each member of the Association: and
2. The balance of the amount necessary to pay said expenses of the association, which balance shall not exceed 60% of the estimate, shall be prorated on an acreage basis and the said amount per acre shall be assessed to members owning ten or more acres.

Said estimate shall be reported to the association by the committee and, if said estimate does not exceed \$6,000, a majority vote of all members present at any regular or special meeting may adopt the report, provided, however, if said estimate exceeds \$6,000, its adoption will require the vote of members owning 50% or more of said lands shown on Exhibit A.

Any single expenditure of more than \$3000⁶ for purposes other than normal operation expenses, must be approved at the general meeting in January, or at a special meeting wherein the proposed expenditure is listed in the call of the special meeting, at which time there must also be presented the plans, specifications and cost estimates for the work to be performed in connection with said expenditure.

Section 2

The Secretary shall notify by mail each member of the association for the minimum charge and of his pro rata share of said assessment, and the sum so due shall be paid to the Secretary within thirty days from the date of notice. A late payment penalty of 10% is to be imposed 60 days after the initial assessment billing if not paid.⁷ The Secretary or such other person as the Board may select, shall be and is authorized to take such legal or other action as may be required to collect any sums due and unpaid.

⁶Amended 3/1/2016

⁷Amended 5/10/2016

Bishop Creek Water Association Meeting
August 2nd, 2016

Attendance Sheet

Name	Address	Email
GENE COLIFAC	2482 SUNRISE	
HENRY I MEANS	3612 RANCH	
Rex & Mary Allen	2830 Highland	
BOB WEST	2747 HIGHLAND	
CHAD PATTEN	3500 RANCH	
Jim CAMPBELL	2707 CAROL LN.	
MARK & Julie Fromkin	363 N. Mountain View Rd	
Pat & Merry Armstrong	399 Vista Road	
Steve Stevens	3601 Ranch Rd.	
Ken Pooley	2626 Highland Dr.	
Chas Carter	Watermaster	
M. Butler	812 S. Barken	
Melinda Scott	2731 Glenbrook Way	
Steve	398 Vista Rd.	
Wayne & Mary Matlick	1397 Rowan Ln.	
Sara Manning	401 E. Yaney	
Bob Harrington	2272 Langview	
Tom Lander	2801 HIGHLAND	

**Bishop Creek Water Association
Meeting Summary
September 6th, 2016**

I. Opening and Introductions

The BCWA meeting was opened at 7:02 p.m. Trustees in attendance included: Gene Coufal and Greg Loveland. Trustees Henry Means, Rock Baker and Merry Armstrong were absent. Watermaster Chas Coufal was in attendance.

II. August 2nd, 2016 Meeting Summary

The summary of the August 2nd, 2016 Monthly Meeting was tabled until next month due to the lack of a Board quorum.

III. Financial Reports

The Financial Report for August 2016 was tabled until next month due to the lack of a Board quorum.

IV. Bishop Creek Flow and Storage Report

Gene reported that SCE is comfortable with maintaining flows between 50 and 60 cfs throughout the winter. SCE is planning on dropping flows to the minimum allowed by the Chandler decree for the remainder of the summer, while working with the BCWA and DWP to maintain minimum needs as best as possible.

V. Old Business

- a) Gene Coufal reported on the status of the collection of past due assessments. To date 71 members have not been paid for 2016 and there are still 63 unpaid from past years. Gene asked for support from the membership on resolving this issue.
- b) Ditch Diversion Box Repair/Work
 - i. Reinhackle Ditch: Discussing with LADWP on the appropriate direction and plan
 - ii. Plans for Diversion Structure Repair: No news to report but the plan is still to have a list of costs for next year's budget.
- c) Gene reported on the high ground water in West Bishop. The California Department of Water Resources has not issued their report on their findings. The understanding is that the report is currently in draft form being reviewed internally by DWR.

A follow up discussion of the members centered around the need for the Highland Drive area to become more organized and united in dealing with the flooding and giving the BCWA Board input on flow needs.

VI. Water and Arbitration Committee Report

No report given as Rock Baker was not in attendance.

VII. Watermaster Report

Chas reported that he continued with routine unclogging of gates and diversions and reported that the repairs to the Apple Gate in the Manor Market area had been completed. There were minor gate adjustments throughout the system due to reduced flows in Bishop Creek. The signs ordered for diversion structures have been received and will be installed at various locations. He received 47 phone calls and 14 text messages during the month.

VIII. New Business

- a) No other new business items

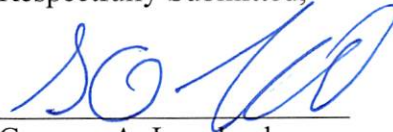
IX. Next Meeting

The next meeting of the Bishop Creek Water Association will be on Tuesday, October 4th, 2016 at 7 pm at the Los Angeles Department and Water Power Office Building at 300 Mandich St.

X. Adjournment

The meeting was adjourned at 7:45 p.m.

Respectfully Submitted,



Gregory A. Loveland

Secretary

Bishop Creek Water Association

**BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH**

AUGUST 2016

CHECKING ACCOUNT BALANCE - July 31, 2016 \$ 22,305.71

DEPOSITS:

Customer Deposits	\$ -
Insurance Refund	-
Transfer from Maximizer	-
	<hr/>

TOTAL DEPOSITS

-

CHECKS WRITTEN:

Water Master Pay - 550.88 X 2	\$ 1,101.76
Truck Allowance - 410.00 X 2	820.00
Water Master Assistant Pay -	-
Telephone	44.64
Payroll Taxes - IRS	-
Payroll Taxes - State	-
Payroll Taxes - IRS Unemployment	-
Inyo Register	14.70
Holland & Allred	-
US Post Office	-
State Fund - Worker's Comp Insurance	-
Cal Rural Water Assn	-
Gene Coufal	-
Batchelder Enterprises	-
Transfer to Maximizer	-
	<hr/>

TOTAL CHECKS WRITTEN

(1,981.10)

CHECKING ACCOUNT BALANCE - August 31, 2016 \$ 20,324.61

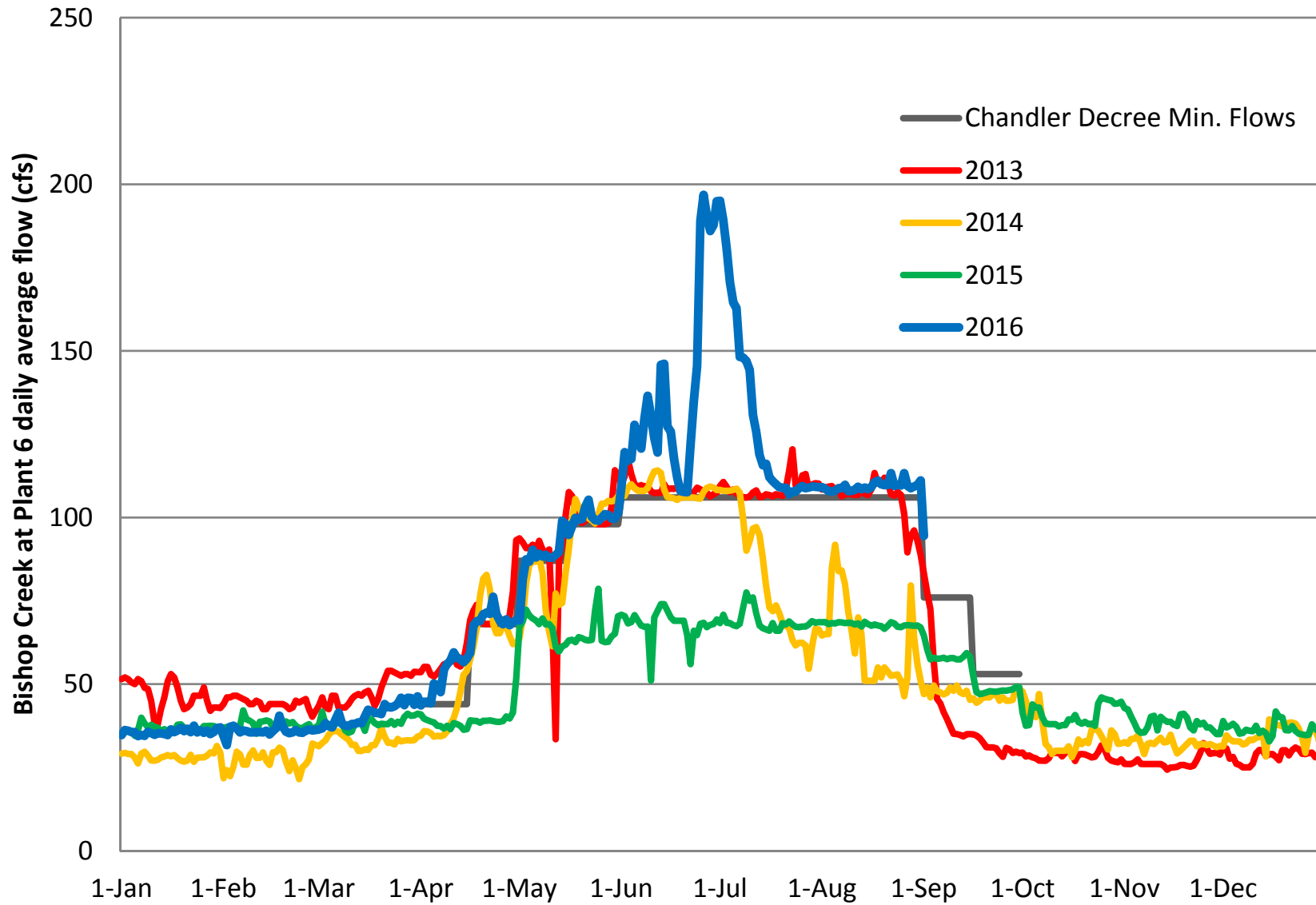
MAXIMIZER BALANCE

SAVINGS CD 10,235.43

TOTAL BANK BALANCES

\$ 30,560.04

Bishop Creek Flows at Plant 6



Bishop Creek Water Association Meeting September 6th, 2016

Attendance Sheet

Name	Address	Email
GREG LOVELAND	220 MT. TOM ROAD	gregory.loveland@LADWP.com
Gene Coulter	2482 Sunrise	
Rex & Mary Allen	2820 Highland Drive	MARA37@suddenlink.net
MATT BEAVERS	2320 Sunrise Dr	CAP1703506MacL.com
Don Hopkins	2783 CAROL LN	
CRAIG PATTON	3500 LARCH RD	
RON LAWRENCE	2742 CAROL LN	
Harry Smock	923 ORINDA DR	
BOB WEST	2747 HIGHLAND DR	dstunner@verizon.net
Thomas Specter	2625 Highland	n.j.spector@gmail.com
Jeff & Roger Fausnacht	2605 Highland	jfaus21@suddenlink.net
KIM MOBERLY	2616 Highland	N/A
Dan Goodwin	2761 Highland	dwgoodwin@hotmail.com
Sara Manning	401 E. Yancy	smanning@teli.s.org
Wayne & Mary Matlick	1397 Rowan Lane	
Bob Harrington	2272 Longview	bobh93514@gmail.com
Jim CAMPBELL	2707 CAROL LN	
Chas Coulter	Watermaster	
Ken Pooley	2626 HIGHLAND	
Derik Olson	276 Wildrose	derikolson@gmail.com
David Foroud	2660 Highland Dr	adforoudia@yahoo.com