

**Bishop Creek Water Association**  
**Annual Meeting Summary**  
**January 29<sup>th</sup>, 2018**

**1. Opening and Introductions**

The BCWA meeting was opened at 7:02 p.m. Trustees in attendance included: Gene Coufal, Don Kunze, Merry Armstrong, Henry Means and Greg Loveland. Watermaster Matt Durkee was present.

Gene read a letter from Rex Allen in which he complimented the job that Watermaster Matt Durkee has been doing.

**2. Approval of the January 9<sup>th</sup>, 2018 Meeting Summary**

The summary of the January 9th, 2018 meeting was reviewed and unanimously approved with two edits. In the heading of the summary “Annual” should have read “Monthly” and the date was corrected from January 9th, 2017 to January 9<sup>th</sup>, 2018.

**3. Financial Report**

The corrected Financial Reports for November and December 2017 were reviewed and approved unanimously.

**4. Annual Report**

Gene summarized 2017 activities as follows:

- Culvert in McLaren Lane Replaced.
- 2 replacement diversions structures were installed on Matlick Ditch at O’Reilly’s Auto Parts.
- The board approved a new policy regarding requests for ditchwater shut offs.
- The board utilized Small Claims Court for collection of past dues. There were 4 court decisions that ruled in favor of the BCWA Board and 3 cases that were settled out of court. Of the 4 court decisions, one member paid the back dues and the court fees. Three members that have past due balances to settle will be pursued in 2018.
- A ditch diversion structure upgrade program was approved and set in motion. There will be three phases over the next three years. Phase 1 work is projected to be completed by March of 2018. The program was approved at the 2017 BCWA Annual meeting. In order to cover the cost of the program an increase to the BCWA Annual dues was also approved. The annual dues were increased from \$34/year to \$40/year.
- The BCWA water system was able to survive the 2017 runoff which was the 2<sup>nd</sup> largest on record, thanks to the efforts of SCE and LADWP in managing flows.

**5. Bishop Creek Precipitation, Flow and Storage Report**

Greg Loveland reported on Bishop Creek flows and precipitation. The latest data shows that the snowpack is at 34% if normal. Southern California Edison has not indicated that they plan on making any changes to Bishop Creek flows at this time.

**6. 2017 Financial Report**

Gene presented the 2017 BCWA Financial Report. He discussed and reviewed the 2017 Budgeted vs Actual report with the membership.

**7. Old Business**

There was no discussion on old business beyond what was presented in the January 9<sup>th</sup>, 2018 meeting summary.

**8. New Business**

- a) Approval of 2018 Budget: Merry Armstrong presented the 2018 Proposed Budget. The membership approved the 2018 Proposed Budget as written unanimously.
- b) Election of Trustees: The Nomination Committee Chair, Steve Stevens, recommended that Merry Armstrong and Henry Means be re-elected to fill their vacate Board positions. They were re-elected to another term by a unanimous vote of the membership.


**9. Next Meeting**

The next meeting of the Bishop Creek Water Association will be on Tuesday, March 13<sup>th</sup>, 2018 at 7 pm at the Los Angeles Department and Water Power Office Building at 300 Mandich St.

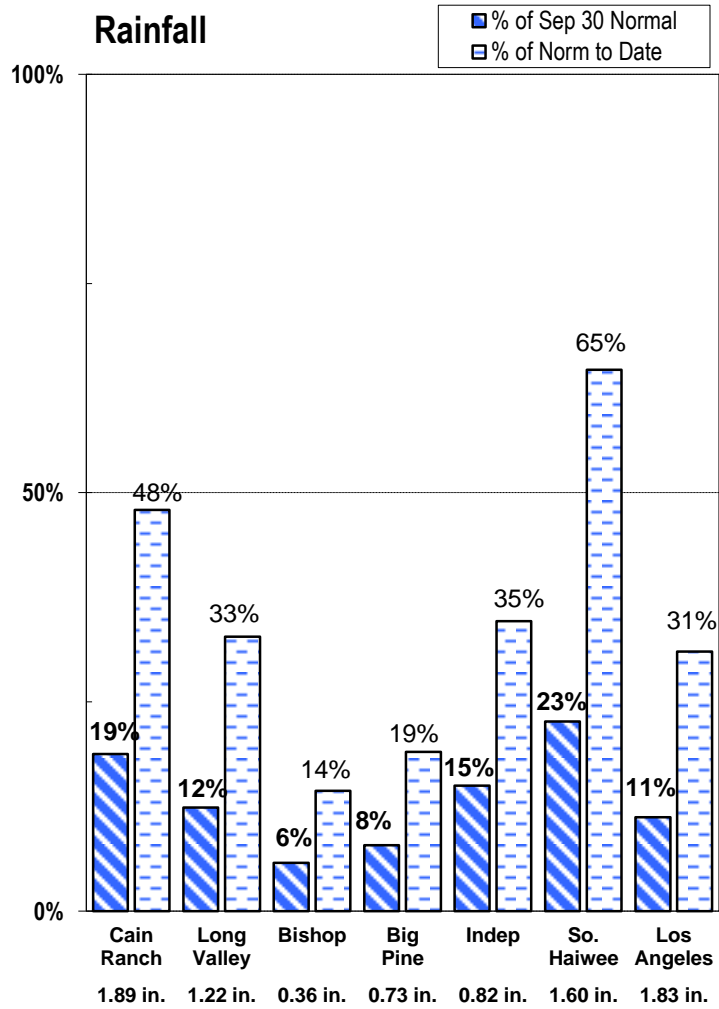
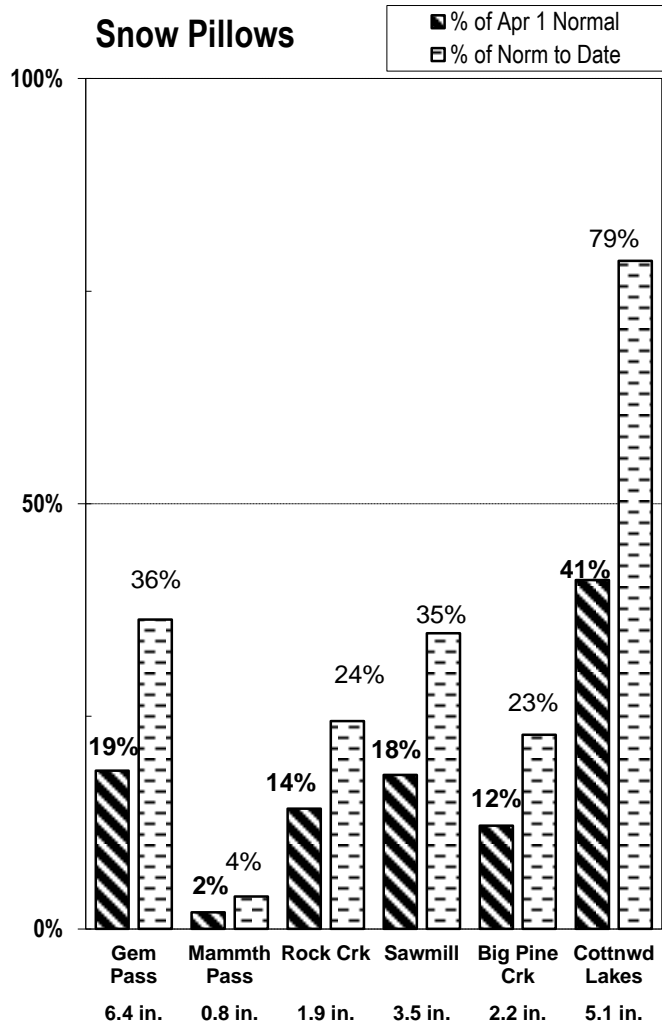
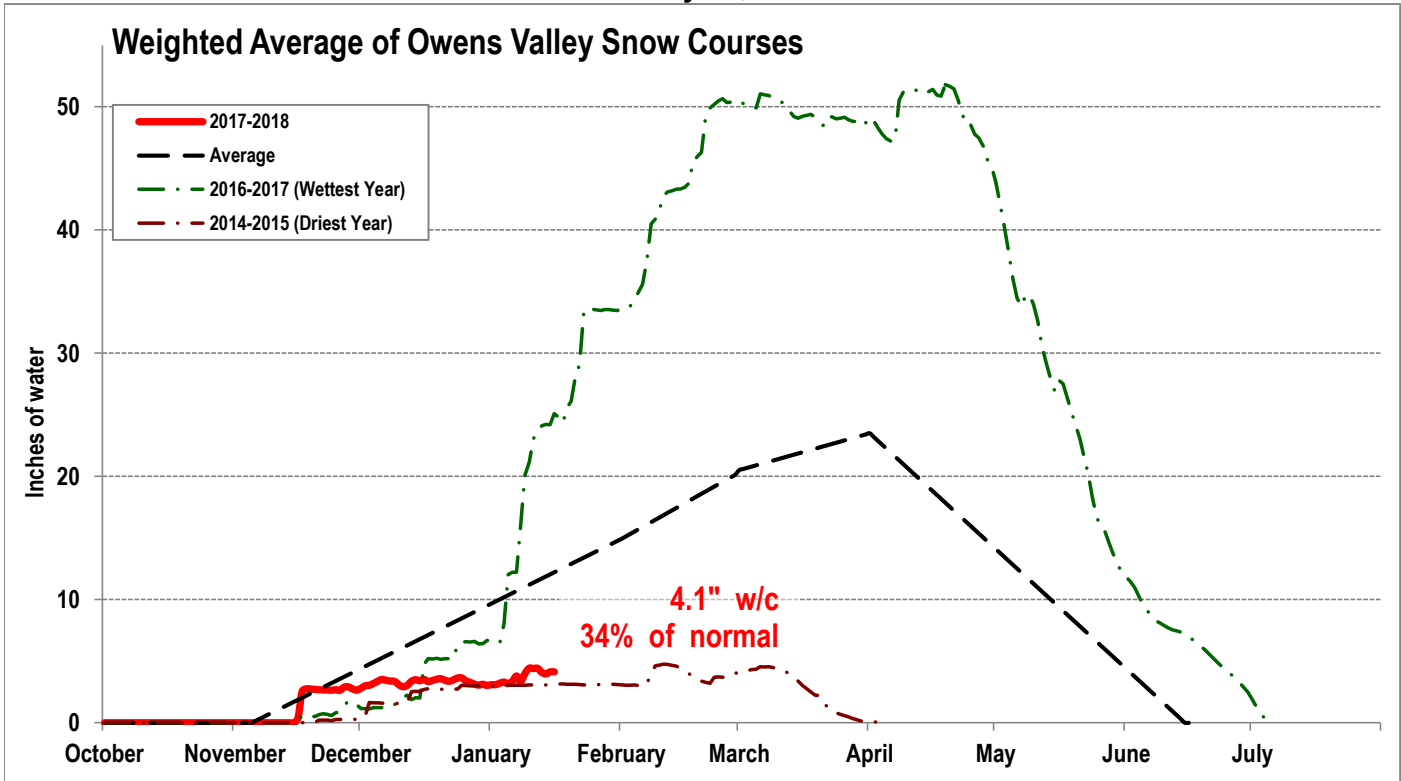
**10. Adjournment**

The meeting was adjourned at 7:45 p.m.

Respectfully Submitted,  

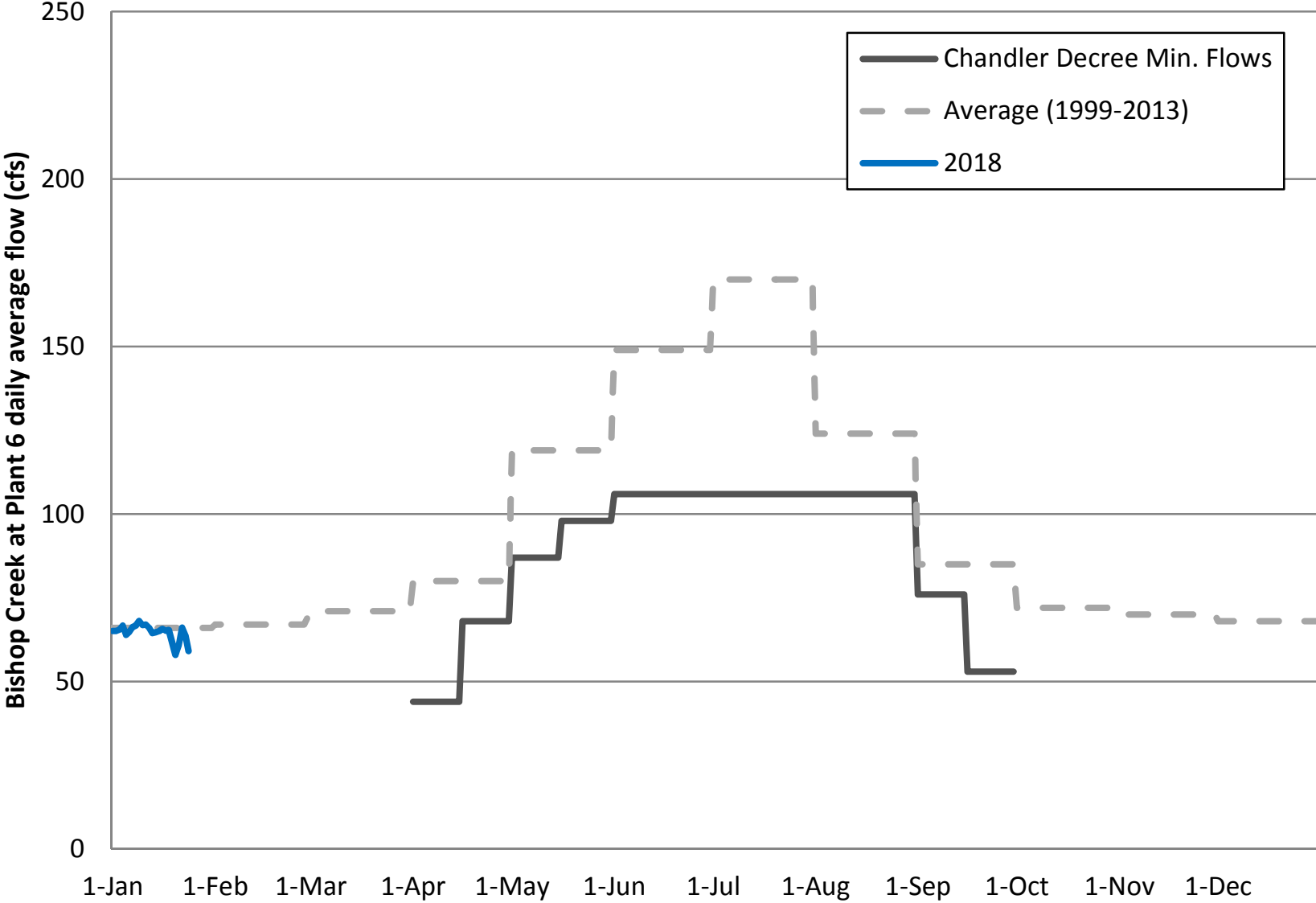

 Gregory A. Loveland  
Secretary  
Bishop Creek Water Association

# EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS January 16, 2018



*Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1*

# Bishop Creek Flows at Plant 6



**BISHOP CREEK WATER ASSOCIATION  
FINANCIAL REPORT FOR THE MONTH**

*CORRECTED*

**NOVEMBER 2017**

CHECKING ACCOUNT BALANCE - October 31, 2017 \$ ~~29,824.83~~ *26,824.35*

**DEPOSITS:**

Customer Deposits \$ 481.04  
Insurance Refund  
Transfer from Maximizer -

**TOTAL DEPOSITS** 481.04

**CHECKS WRITTEN:**

Water Master Pay - 786.47 X 2 \$ 1,572.94  
Truck Allowance - 200.00 X 2 400.00  
Assistant Water Master Pay -  
Telephone 44.95  
Payroll Taxes - IRS -  
Payroll Taxes - State -  
Payroll Taxes - IRS Unemployment -  
Customer Collection Fees -  
Cal Rural Water Association -  
US Post Office -  
State Fund - Worker's Comp Insurance 354.50  
Holland & Allred - Quarterly Accounting -  
Checks & Deposit Slips *106.34 105.86*  
Gene Coufal - Parts -  
Transfer to Maximizer -

**TOTAL CHECKS WRITTEN** (2,478.73)

CHECKING ACCOUNT BALANCE - November 30, 2017 \$ 27,827.14

MAXIMIZER BALANCE  
SAVINGS CD

*12,693.29*  
~~12,692.89~~

**TOTAL BANK BALANCES**

\$ ~~40,520.00~~  
*37,520.43*

**BISHOP CREEK WATER ASSOCIATION  
FINANCIAL REPORT FOR THE MONTH**

CORRECTED

**DECEMBER 2017**

CHECKING ACCOUNT BALANCE - November 32, 2017 \$ 24,827.14

**DEPOSITS:**

Customer Deposits	\$	-
Insurance Refund		
Transfer from Maximizer		-
		<hr/>

**TOTAL DEPOSITS** -

**CHECKS WRITTEN:**

Water Master Pay	- 786.47 X 2	\$	1,572.94
Truck Allowance	- 200.00 X 2		400.00
Assistant Water Master Pay			-
Telephone			46.12
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
Customer Collection Fees - CHECKS VOIDED			- (110.00)
Cal Rural Water Association			-
US Post Office			-
State Fund - Worker's Comp Insurance			-
Holland & Allred - Quarterly Accounting			646.14
Checks & Deposit Slips			-
Gene Coufal - Parts - CHECK VOIDED			- (27.99)
Transfer to Maximizer			-
<b>TOTAL CHECKS WRITTEN</b>			<hr/> <b>(2,527.21)</b> <b>(2,665.20)</b>

CHECKING ACCOUNT BALANCE - December 31, 2017 \$ 22,299.93  
22,161.94

MAXIMIZER BALANCE 12,693.29  
SAVINGS CD 

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**TOTAL BANK BALANCES** \$ 34,855.23  
34,993.22

**BISHOP CREEK WATER ASSOCIATION**  
**2017 FINACIAL REPORT**

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Year
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b>BEGINNING CHECKING BALANCE*</b>	<b>10479.34</b>	<b>6698.38</b>	<b>337.69</b>	<b>3104.76</b>	<b>1217.33</b>	<b>8964.72</b>	<b>34612.97</b>	<b>34496.03</b>	<b>29911.94</b>	<b>29824.83</b>	<b>26824.35</b>	<b>24827.14</b>	
<b>DEPOSITS</b>													
Customer Deposits			262.84	463.20	10909.80	39138.40	5222.62		2243.62		481.04	0.00	58721.52
Transfer from Maximizer			5000.00	2500.00									7500.00
<b>TOTAL DEPOSITS</b>	<b>0.00</b>	<b>0.00</b>	<b>5262.84</b>	<b>2963.20</b>	<b>10909.80</b>	<b>39138.40</b>	<b>5222.62</b>	<b>0.00</b>	<b>2243.62</b>	<b>0.00</b>	<b>481.04</b>	<b>0.00</b>	<b>66221.52</b>
<b>EXPENSES</b>													
Watermaster Pay	1102.86	1161.76	1056.76	951.76	951.76	1629.34	1572.94	1572.94	1572.94	1572.94	1572.94	1572.94	16291.88
Truck Allowance	820.00	820.00	820.00	820.00	820.00	610.00	400.00	400.00	400.00	400.00	400.00	400.00	7110.00
Watermaster phone	44.39	44.39	44.78	44.83	44.83	44.83	44.80	44.80	44.80	44.95	44.95	46.12	538.47
Payroll Taxes - IRS	834.83			955.50			1321.75			789.48			3901.56
Payroll Taxes - State	77.56			205.38			327.57			165.12			775.63
Payroll Taxes - IRS Unemployt.	168.00												168.00
State Fund - Worker's Comp Ins.		391.58		354.50			354.50				354.50		1455.08
Rural Special District Insurance		3837.00				384.00							4221.00
Holland & Allred CPA's			574.23		576.58			2157.58				646.14	3954.53
US Post Office - stamps							90.00						90.00
Post Cards - Social Mailing													0.00
Alex Printing	733.32				441.24								1174.56
Website Maintenance					328.00								328.00
Ditch & Facility Repair /Maint.		105.96		165.36		611.98	1200.00	38.77	312.99	27.99		-27.99	2435.06
Legal Consulting				1353.30									1353.30
Customer Overpayment Refund							28.00						28.00
Bank Charges			15.00	15.00	15.00						105.86		150.86
Small Claims Court Collection Fees						210.00		370.00				-110.00	470.00
Transfer to Maximizer Acct.						10000.00							10000.00
<b>TOTAL EXPENSES</b>	<b>3780.96</b>	<b>6360.69</b>	<b>2495.77</b>	<b>4850.63</b>	<b>3162.41</b>	<b>13490.15</b>	<b>5339.56</b>	<b>4584.09</b>	<b>2330.73</b>	<b>3000.48</b>	<b>2478.25</b>	<b>2527.21</b>	<b>54445.93</b>
<b>ENDING CHECKING BALANCE</b>	<b>6698.38</b>	<b>337.69</b>	<b>3104.76</b>	<b>1217.33</b>	<b>8964.72</b>	<b>34612.97</b>	<b>34496.03</b>	<b>29911.94</b>	<b>29824.83</b>	<b>26824.35</b>	<b>24827.14</b>	<b>22299.93</b>	
<b>MAXIMIZER BALANCE</b>	<b>10236.28</b>	<b>10236.45</b>	<b>5236.61</b>	<b>2721.81</b>	<b>2721.81</b>	<b>12721.81</b>	<b>12691.99</b>	<b>12692.43</b>	<b>12692.43</b>	<b>12692.64</b>	<b>12693.29</b>	<b>12693.29</b>	
<b>TOTAL BANK BALANCES*</b>	<b>16934.66</b>	<b>10574.14</b>	<b>8341.37</b>	<b>3939.14</b>	<b>11686.53</b>	<b>47334.78</b>	<b>47188.02</b>	<b>42604.37</b>	<b>42517.26</b>	<b>39516.99</b>	<b>37520.43</b>	<b>34993.22</b>	

\*Dec 31, 2016 - \$10479.34

## BCWA 2017 Approved vs Actual Budget

	2017 Approved Budget	2017 Actual
<b>Assessment Rate</b>	\$40/\$2.90	\$40/\$2.90
<b>Assessment Income Received</b>		
Current Assessments*		
876 Parcels	\$35,760	\$35,040
LA Department of Water & Power	\$18,772	\$18,772
City of Bishop	\$580	\$580
John Deeter - Highlands Trailer Park	\$278	\$278
Yaney LLC - Cottonwood Plaza	\$118	\$102
Miscellaneous		
Prior Assessments Payments	\$200	\$3,512
Late Payment Fee		\$415
Insurance Refund		\$22
Interest Income	\$2	\$2
<b>Total Income</b>	<b>\$55,710</b>	<b>\$58,723</b>
<b>Expenses</b>		
Watermaster Costs		
Wages	\$13,941	\$16,292
Payroll Taxes	\$4,100	\$4,845
Truck and Phone Allowance	\$9,840	\$7,110
Watermaster Phone	\$550	\$538
Workers Comp Insurance	\$1,800	\$1,455
Holland & Allred	\$3,420	\$3,420
Rural District Insurance	\$3,400	\$4,221
Printing	\$1,200	\$1,175
Postage	\$800	\$625
Website	\$0	\$328
Bank Service Charge	\$50	\$151
Annual Employee / Board Dinner	\$850	\$0
Miscellaneous (newspaper and plaque)	\$0	\$28
Attorney/Collection Fees	\$1,200	\$1,823
Ditch Cleaning & Gate Repairs	\$14,000	\$2,435
<b>Total Expenses</b>	<b>\$55,151</b>	<b>\$44,446</b>
<b>YEAR END TOTAL BANK BALANCE (checking &amp; maximizer)</b>	<b>\$21,274</b>	<b>\$34,993</b>

\* 2017 assessments not paid: \$1070 from 45 members. Past due excluding 2017: \$8292 from 41 members.

	Revenue	Expenses	Reserve
2017 Rate increase projected end of year balances:			
end of 2017	\$55,741	\$54,955	\$21,501
end of 2018	\$55,741	\$56,329	\$20,913
end of 2019	\$55,741	\$57,737	\$18,917



# BISHOP CREEK WATER ASSOCIATION 2018 PROPOSED BUDGET

	2015 Actual	2016 Actual	2017 EST Actual	2018 Proposed Budget
<b>Assessment Rate</b>	\$34/\$2.5	\$34/\$2.5	\$40/\$2.90	<b>\$40/\$2.90</b>
<b>Assessment Income Received</b>				
Current Assessments*				
853/894/876 Parcels	\$29,002	\$30,396	\$35,040	\$35,040
LA Depart. of Water & Power (6473.16)	\$16,183	\$16,183	\$18,772	\$18,772
City of Bishop (200)	\$500	\$500	\$580	\$580
John Deeter - Highlands Trailer Park (96)	\$240	\$240	\$278	\$278
Yaney LLC - Cottonwood Plaza (40.8)	\$102	\$102	\$102	\$118
Miscellaneous				
Insurance Refund		\$3,576	\$23	\$0
Prior Assessments	\$1,091	\$1,787	\$3,512	\$200
Prepayments		\$282	\$0	\$0
Late Payment Fee		\$95	\$415	\$100
Interest Income	\$3	\$2	\$2	\$2
<b>Total Income</b>	<b>\$47,121</b>	<b>\$53,163</b>	<b>\$58,724</b>	<b>\$55,090</b>
<b>Expenses</b>				
Watermaster Costs				
Wages	\$13,815	\$13,277	\$16,292	\$19,442
Payroll Taxes	\$3,746	\$3,815	\$4,845	\$4,990
Truck Allowance	\$9,840	\$9,840	\$7,110	\$4,800
Watermaster Phone	\$284	\$536	\$538	\$550
Workers Comp Insurance	\$1,693	\$1,697	\$1,455	\$1,412
Holland & Allred	\$3,420	\$3,490	\$3,420	\$3,420
Rural District Insurance	\$4,818	\$8,339	\$4,221	\$4,221
Printing	\$1,161	\$878	\$1,175	\$1,200
Postage	\$710	\$650	\$625	\$650
Bank Service Charge	\$171	\$0	\$151	\$110
Website	\$0	\$0	\$328	\$328
Annual Board/Employee Dinner	\$836	\$0	\$0	\$850
Micellaneous (newspaper and plaque)	\$0	\$48	\$28	\$50
Attorney Fees	\$0	\$427	\$1,823	\$600
Ditch Cleaning & Gate Repair:				
a) Misc.	\$535	\$13,607	\$2,435	\$2,000
b) Phase I				\$13,100
c) Phase II				\$12,200
<b>Total Expenses</b>	<b>\$41,029</b>	<b>\$56,604</b>	<b>\$44,446</b>	<b>\$69,923</b>
<b>YEAR END BANK BALANCE</b>	<b>\$24,154</b>	<b>\$20,715</b>	<b>\$35,502</b>	<b>\$20,669</b>

\* Amount of 2016 assessments (all or part) not paid \$2424 (73 members)  
Amount of past due assessments prior to 2016: \$8028 (45 members)

# Bishop Creek Water Association Monthly Meeting

Date 1/29/18

## Attendance Sheet

Name	Address	Email
GREG LOVELAND	300 MANDICK STREET	
GENE COUFAL	2482 SUNRISE DR	
<del>John Smith</del>	723 ORINDA DR	
Melinda Scott	2731 Glenbrook Way	
Walter MATLICK	1397 ROWAN LN	
Thaddeus + Steve Stevens	3601 Ranch Rd Bishop	
Merry + Pat Armstrong	399 Vista Road, Bishop	
BOB WEST	2747 HIGHLAND DR	
Sue + Dale Tamisore	261 Shepard Lane	
Yvonne Kutzenski	2665 Highland Drive	
<del>TAHIP Anay</del>	<del>2348 Longview</del>	
<del>Ad 406</del>	3612 RANCH RD	
Theresa Wasson	2638 Sierra Vista Wy.	
Sara Manning	401 E. Yaney St.	
Mary Matlick	1397 Rowan	
Dave Foroudi	2660 Highland Dr	adforoudi@yahoo.com
<del>John Stenger</del>	388 Vista Dr	
<del>John Mc</del>	812 South Park Ln	
Don Kunze	2619 Sierra Vista Way	