

**Bishop Creek Water Association
Annual Meeting Summary
January 30, 2017**

I. Opening and Introductions

The BCWA meeting was opened at 7:04 p.m. Trustees in attendance included: Gene Coufal, Merry Armstrong, Rock Baker, Greg Loveland, and Henry Means. Watermaster, Chas Coufal was in attendance as well.

II. Approval of the January 3, 2017 Meeting Summary

The summary of the January 3, 2017 monthly meeting was reviewed and approved as written.

III. Annual Report

President Gene Coufal reported on the accomplishments of the Bishop Creek Water Association (BCWA) during 2016. In addition to the day to day operations, BCWA accomplishments included:

- a) Progress was made on trying to recoup past due assessments. It is expected that the BCWA will be prepared to go to small claims court early 2017 (see below);
- b) An assessment of BCWA facilities was completed and a budget developed to make repairs (see below);
- c) An agreement to return the Reinhackle Ditch to historic operation has been reached. Repair of ditch structure is anticipated early 2017;
- d) Meeting agendas and summaries are now being posted on the BCWA website;
- e) BCWA worked closely with SCE and LADWP to keep ditches wet.
- f) The most recent version of the BCWA Articles and Bylaws has been posted to the BCWA website (amended on May 20, 2017);
- g) Worked with Inyo County and California DWR on the high groundwater issue;
- h) Insurance plan changed, saving approximately \$1500 per year.
- i) Major capital repairs consisted of two culverts in McLaren area, Vista Ditch repaired, four headwalls rebuilt in McLaren area, and two structures on the Ocier Ditch.

IV. Report on Diversion Box Repair/Replacement Work Plan

An updated structure repair and rebuild plan (capital work) was presented, looking at a three-year approach (see attached). The location list was reprioritized based on all feeder ditch repairs being placed in the top prioritized group. Gene explained the plan and approach. A question was raised to clarify work on Carol Lane. Gene noted that the projects will need to be further refined, and will be presented to membership prior to beginning site construct. The presented Repair/Replacement Plan is an estimate.

V. 2016 Financial Report

Henry presented the 2016 Financial Report (see attached).

Budgeted: \$56,787
Actual: \$56,605

VI. 2017 Budget

Gene presented the 2017 budget to membership (see attached). He presented the four budget options evaluated by the Finance Committee (see attached):

- A) No assessment change (no action to implement capital work);
- B) Absorb capital work in existing assessment;
- C) Maintain current assessment and implement a new special assessment to cover capital work;
- D) New assessment to absorb capital work and build Operating and Maintenance Reserve.

Gene reported that the Financial Committee recommended Option D (i.e., \$40 for individual parcels and \$2.90/acre for large parcel owners). It was noted that each of the budget options included a \$60/month take home pay increase for the Watermaster. Motion was moved to approve Option D. A motion to approve Option D was made, seconded and approved unanimously with one dissenting vote.

VII. Bishop Creek Precipitation and Flow Report

Greg Loveland reported on the Bishop Creek precipitation (see attached precipitation chart).

VIII. Old Business

- a) Collection of Past Due Assessments: Gene Coufal discussed the direction of Finance committee and the Board regarding past dues collection. Gene was waiting for 2017 budget approval to continue seeking legal direction from Peter Tracey regarding preparation for small claims court. Gene will proceed and report back to the Board and membership.
- b) Reinhackle Ditch: work is in progress to replace 4 diversion structures in the ditch. Installation should be completed by April 1, 2017
- c) High Groundwater Issue: The Department of Water Resources report can be found on the BCWA and Inyo County Water Department websites. Comment from a member that management of Bishop Creek is necessary to insure we don't experience high groundwater in West Bishop area. Another comment was made by Ken Poole on Highland Drive regarding sealing of ponds, he wishes to test the sealing but the water is inconsistent. Watermaster, Chas Coufal explained that the current freeze and thaw, weather conditions is hampering getting water down Highland Drive.

IX. New Business

Steve Stevens, head of the Nominating Committee, recognized work of BCWA Board member Rock Baker who did not want to be considered for another term. Gene Coufal was willing to continue on the Board if re-elected. Steve recommended that Don Kunze and Gene Coufal be considered for the two open Board vacancies.

X. Election of Trustees (Greg Loveland, Rock Baker, and Gene Coufal's terms are expired)

A motion was made to elect Gene Coufal and Don Kunze to the two vacant Board position for the two year term of 2017-2018. The membership voted by a show of hands to elect both, Gene Coufal and Don Kunze. This passed by a unanimous vote. Greg Loveland as the LADWP's representative will continue in his position on the Board.

XI. Next Meeting

Because of schedule conflicts, a proposal to move the monthly BCWA meeting to the second Tuesday of the month was approved.

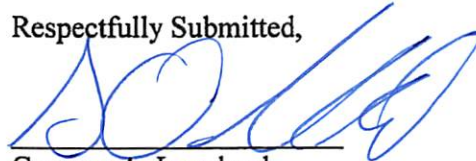
The next meeting of the Bishop Creek Water Association will be on Tuesday, March 14, 2017 at 7 pm at the Los Angeles Department and Water Power Office Building at 300 Mandich St.

Next annual meeting is scheduled for Monday, January 29, 2018.

XII. Adjournment

The meeting was adjourned at 8:39 p.m.

Respectfully Submitted,



Gregory A. Loveland

Secretary

Bishop Creek Water Association

BCWA Diversion Structures Repair/ Replacement Plan

PHASE I

<u>Loc. #</u>	<u>Div Structure Location</u>	<u>Improvement Needed</u>	<u>Est. Cost</u>
1	Feeder Ditch @ So. Indian Ditch (pic #1)	ability to double lock	\$20
2	So Indian Bypass gate to Feeder Ditch (pic #2)	Replace lock	\$20
3	Feeder Ditch @ Sierra Vista (pic #3)	Replace diversion box	\$1,800
4	Feeder Ditch div N/o Sierra Vista Div (pic #4)	abandon or repair	\$900
5	Symmons Diversion@ Feeder Ditch (pic #5)	locking device	\$200
6	Feeder Ditch @ 4X Ditch div (pic #6 & 7)	new head gate and repair	\$1,800
7	Feeder ditch @ So Carol Ln (pic #8)	locking device	\$400
8	Feeder ditch @ No Carol Ln (pic #9)	repair or replace structure	\$1,800
9	Feeder Ditch @ So Sunset Rd (pic #10)	locking device and access	\$400
10	Feeder Ditch @ No Sunset Rd (pic #11)	Locking device	\$300
11	Feeder Ditch @ southerly So Highland Dr (pic #12 & 13)	locking devices	\$500
12	Feeder Ditch @ northerly So Highland Dr (pic #14 & 15)	Locking device	\$800
13	Feeder Ditch @ No Highland Dr (pic #16)	Locking device	\$1,000
	New structures and existing key diversion points,	install staff gages (27 @ \$75)	<u>\$2,000</u>
		Subtotal	\$ 11,940
PHASE II			
14	Newlon Ditch at E/s of Barlow div box (pic #17)	Locking device	\$400
15	E/s of Barlow (@864) div box (pic #18)	Locking device	\$400
16	So. Indian Ditch No/s of Longview Dr (pic #19)	Locking device	\$400
17	So. Indian Ditch So/s of Longview Dr (pic #20)	Locking device	\$400
18	So. Indian diversion to Sunrise Dr (pic #21)	Locking device	\$400
22	Div structure splitting S/s and N/s Glenbrook (pic #25)	structure & 2 locking devices	\$2,300
23	Ocier Ditch @ Manor Div (pic #26)	3 operable locking devices	\$900
24	Manor ditch @ 377 Grandview Dr (pic #27)	locking cover (see Symmons div)	\$400
25	Grandview (@365)/Wildrose split (pic #28)	secured splitter box	\$2,000
26	Mason Ditch @ Line St (No/s)(pic #29)	repair	\$200
27	Line St (No/s) Ditch @ Shepherd Ln (pic #30)	locking devices	\$600
28	Line St(No/s) Ditch spill to Bis Ck (@ 3875) (pic #31)	replace structure & backfill	\$1,300
29	Nelligan Ditch at 299 McLaren Ln(pic #32 & 33)	rebuld/replace structure	\$700
	New structures and existing key diversion points,	install staff gages (20 @ \$75)	<u>\$1,500</u>
		Subtotal (\$11,900) + 2.5%	\$12,200
PHASE III			
19	E/s Barlow ditch (at 804S) to Sunrise Dr (pic #22)	structure and locking device	\$3,000
20	4X Ditch @ E/s Barlow Ditch (pic #23)	structure and locking devices	\$2,000
21a	4X Ditch @ Parkwest Div (pic #24)	2 locking devices	\$400
21b	4X Ditch @ Parkwest Div (pic #24)	2 headwalls	\$1,800
30	Noble Ditch @ Home St (pic #34)	2 locking devices	\$500
31	Yaney St So/s ditch at Forest Service (pic #35 & 36)	Structure & Locking device	\$1,800
	New structures and existing key diversion points,	install staff gages (13 @ \$75)	<u>\$1,000</u>
		Subtotal (\$10,500) + 2.5% x 2	\$11,000

\$36,000 /3 yrs = \$12,000/yr;

Total **\$35,140**

Individual Parcels: 66% x \$12,000 = \$8,000; \$8000/894 parcels = **\$9/parcel/yr x 3 yrs**

Multi Parcels: 34% x \$12,000= \$4,000; \$4,000/6890 parcels = **\$.60/parcel/yr x 3 yrs**

1/24/2017

BISHOP CREEK WATER ASSOCIATION
2016 FINACIAL REPORT

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Year
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
BEGINNING CHECKING BALANCE	6922.99	3978.64	2452.52	8289.27	4282.01	9980.93	21902.61	22305.71	20324.61	18250.65	15011.90	12269.18	
DEPOSITS													
Customer Deposits	220.00		16250.50	304.00	8462.80	18336.00	3579.40		2261.80		-166.00	336.00	49584.50
Insurance Refund							3576.00						3576.00
Transfer from Maximizer		7000.00											7000.00
TOTAL DEPOSITS	220.00	7000.00	16250.50	304.00	8462.80	18336.00	7155.40	0.00	2261.80	0.00	-166.00	336.00	60160.50
EXPENSES													
Watermaster Pay	1117.46	1117.46	1125.90	1101.76	1101.76	1101.76	1101.76	1101.76	1101.76	1101.76	1101.76	1101.76	13276.66
Truck Allowance	820.00	820.00	820.00	820.00	820.00	820.00	820.00	820.00	820.00	820.00	820.00	820.00	9840.00
Watermaster phone	45.10	44.45	44.45	45.07	44.45	44.63	44.64	44.64	44.64	44.60	44.50	45.08	536.25
Payroll Taxes - IRS	703.25			729.14			834.83			834.83			3102.05
Payroll Taxes - State	75.29			122.19			144.07			77.56			419.11
Payroll Taxes - IRS Unemployt.	294.00												294.00
State Fund - Worker's Comp Ins.	109.25	360.00		360.00	147.87		360.00			360.00			1697.12
Rural Special District Insurance		5025.00					3314.00						8339.00
Holland & Allred CPA's			616.06			580.29			1718.93		574.70		3489.98
US Post Office - stamps					423.00	94.00	133.00						650.00
Post Cards - Social Mailing													0.00
Alex Printing		733.32			144.39								877.71
Ditch & Facility Repair /Maint.		392.46	7664.84	848.60	82.41	3773.64			650.43		35.76	159.00	13607.14
Legal Consulting			142.50	284.50									427.00
Miscellaneous		33.43						14.70					48.13
TOTAL EXPENSES	3164.35	8526.12	10413.75	4311.26	2763.88	6414.32	6752.30	1981.10	4335.76	3238.75	2576.72	2125.84	56604.15
ENDING CHECKING BALANCE	3978.64	2452.52	8289.27	4282.01	9980.93	21902.61	22305.71	20324.61	18250.65	15011.90	12269.18	10479.34	
MAXIMIZER BALANCE	17234.03	10234.32	10234.58	10234.75	10234.75	10235.09	10235.26	10235.43	10235.60	10235.77	10235.94	10236.11	
SAVINGS CD (Matured on 6/10/14)													
TOTAL BANK BALANCES*	21212.67	12686.84	18523.85	14516.76	20215.68	32137.70	32540.97	30560.04	28486.25	25247.67	22505.12	20715.45	

BCWA 2016 Approved Budget vs Actual

	Revised 2016 Budget*	2016 Actual
Assessment Rate	\$34/\$2.5	\$34/\$2.5
Assessment Income Received		
Current Assessments**		
894 Parcels	\$30,600	\$30,396
LA Department of Water & Power	\$16,183	\$16,183
City of Bishop	\$500	\$500
John Deeter - Highlands Trailer Park	\$240	\$240
Yaney LLC - Cottonwood Plaza	\$102	\$102
Miscellaneous		
Insurance Refund		\$3,576
Prior Assessments Payments	\$200	\$1,787
Late Payment Fee		\$95
Prepayments		\$282
Interest Income		\$2
Total Income	\$47,827	\$53,163
Expenses		
Watermaster Costs		
Wages	\$13,630	\$13,277
Payroll Taxes	\$4,100	\$3,815
Truck and Phone Allowance	\$10,007	\$9,840
Watermaster Phone	\$532	\$536
Workers Comp Insurance	\$1,360	\$1,697
Holland & Allred	\$4,048	\$3,490
Rural District Insurance	\$4,818	\$8,339
Printing	\$1,450	\$878
Postage	\$530	\$650
Bank Service Charge	\$50	\$0
Annual Employee / Board Dinner	\$850	\$0
Miscellaneous (newspaper and plaque)		\$48
Attorney Fees	\$1,200	\$427
Ditch Cleaning & Gate Repairs	\$14,212	\$13,607
- <i>General</i>	\$2,000	
- <i>Vista Ditch at Line St repair</i>	\$3,750	
- <i>Ranch Rd @ Mt Tom Rd culvert repl.</i>	\$1,957	
- <i>Ranch Rd @ No Mtn View Rd culvert repl.</i>	\$1,957	
- <i>McLaren Ditch on So Mtn View (Loc 1)</i>	\$1,850	
- <i>McLaren Ditch Ranch Rd at Vista Rd (Loc 2, Loc 3)</i>	\$1,850	
- <i>Ocier Ditch (Loc 4)</i>	\$360	
- <i>Ocier Ditch (Loc 5)</i>	\$488	
Total Expenses	\$56,787	\$56,605
YEAR END BANK BALANCE	\$16,253	\$20,715

*Approved at 4/5/2016 Board meeting

** 2016 assessments not paid: \$2424 from 73 members. Past due excluding 2016: \$8028 from 45 members.

BISHOP CREEK WATER ASSOCIATION 2017 BUDGET OPTIONS

	2017 Budget - A	2017 Budget - B	2017 Budget - C	2017 Budget - D
Assessment Rate	\$34/\$2.5	\$34/\$2.5	\$36/\$2.65	\$40/\$2.90
Assessment Income Received				
Current Assessments				
902/853/894 Parcels	\$30,396	\$30,396	\$32,184	\$35,760
LA Depart. of Water & Power (6473.16)	\$16,183	\$16,183	\$17,153	\$18,772
City of Bishop (200)	\$500	\$500	\$530	\$580
John Deeter - Highlands Trailer Park (96)	\$240	\$240	\$254	\$278
Yaney LLC - Cottonwood Plaza (40.8)	\$102	\$102	\$108	\$118
Miscellaneous			\$12,000 *	
Insurance Refund				
Prior Assessments	\$200	\$200	\$200	\$200
Prepayments				
Late Payment Fee				
Workers Comp Premium Refund				
Interest Income	\$2	\$2	\$2	\$2
Total Income	\$47,623	\$47,623	\$62,431	\$55,710
Expenses				
Watermaster Costs				
Wages	\$13,941	\$13,941	\$13,941	\$13,941
Payroll Taxes	\$4,100	\$4,100	\$4,100	\$4,100
Truck Allowance	\$9,840	\$9,840	\$9,840	\$9,840
Watermaster Phone	\$550	\$550	\$550	\$550
Workers Comp Insurance	\$1,800	\$1,800	\$1,800	\$1,800
Holland & Allred	\$3,420	\$3,420	\$3,420	\$3,420
Rural District Insurance	\$3,400	\$3,400	\$3,400	\$3,400
Printing	\$1,200	\$1,200	\$1,200	\$1,200
Postage	\$800	\$800	\$800	\$800
Bank Service Charge	\$50	\$50	\$50	\$50
Website	\$0	\$0	\$0	\$0
Annual Board/Employee Dinner	\$850	\$850	\$850	\$850
Micellaneous (newspaper and plaque)	\$0	\$0	\$0	\$0
Attorney Fees	\$1,200	\$1,200	\$1,200	\$1,200
Ditch Cleaning & Gate Repair	\$2,000	\$14,000	\$14,000	\$14,000
Total Expenses	\$43,151	\$55,151	\$55,151	\$55,151
YEAR END BANK BALANCE	\$25,187	\$13,187	\$27,995	\$21,274

Budget A - No assessment change, no capital work

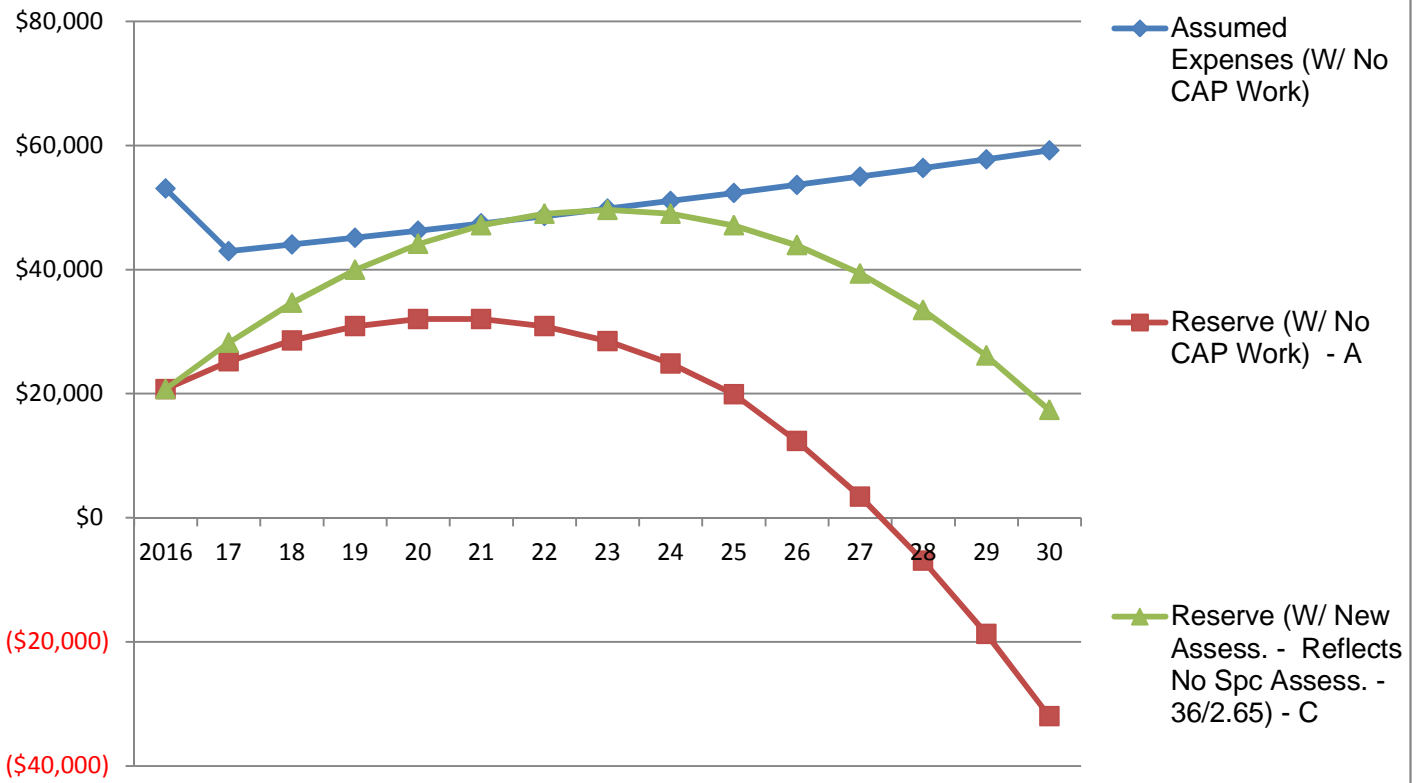
Budget B - Absorb capital work in existing assessment rate

Budget C - New assessment rate to cover annual O&M work, & Special assessment to cover capital work

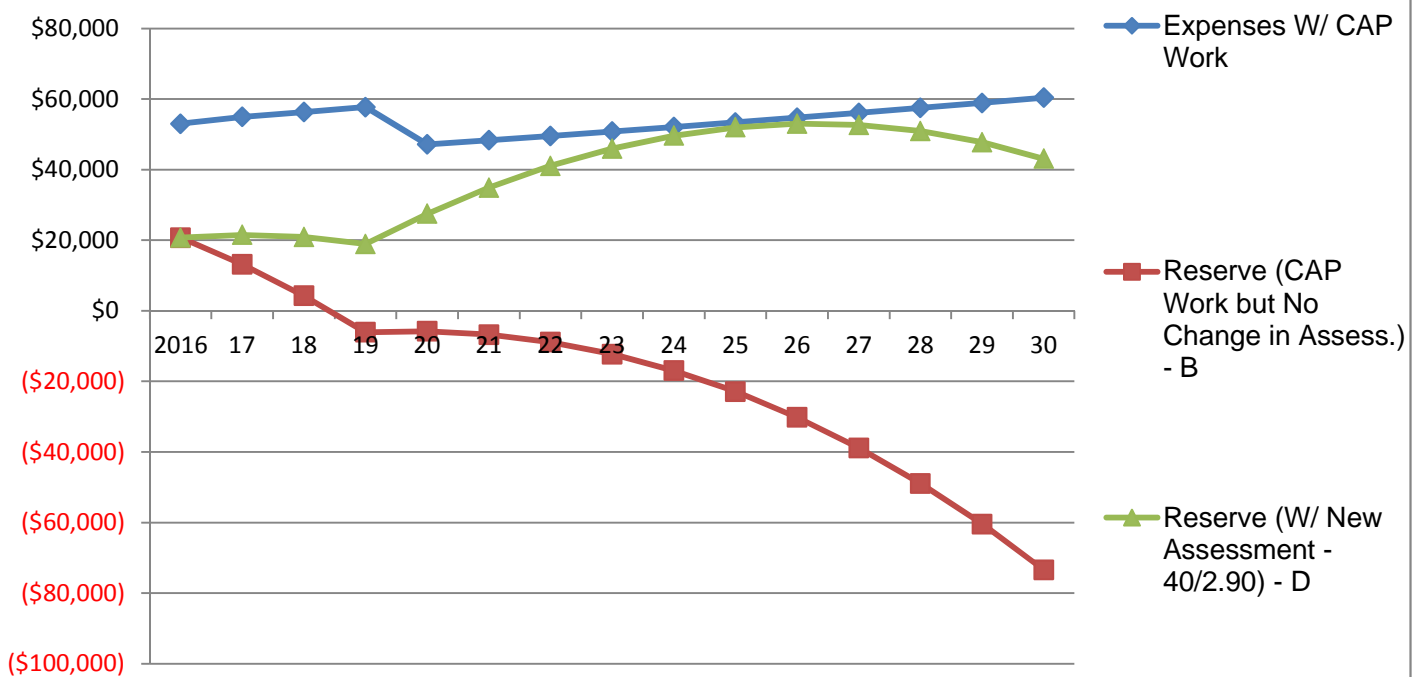
Budget D - New Assessment rate that absorbs capital work & builds an O&M reserve

***(Special assessment to cover capital work could vary -\$36,000/1,2, 3 or 4 years)**

No Change in Expenses (i.e., no Capital work) Versus Reserve



Expenses Including Capital Work Versus Reserve



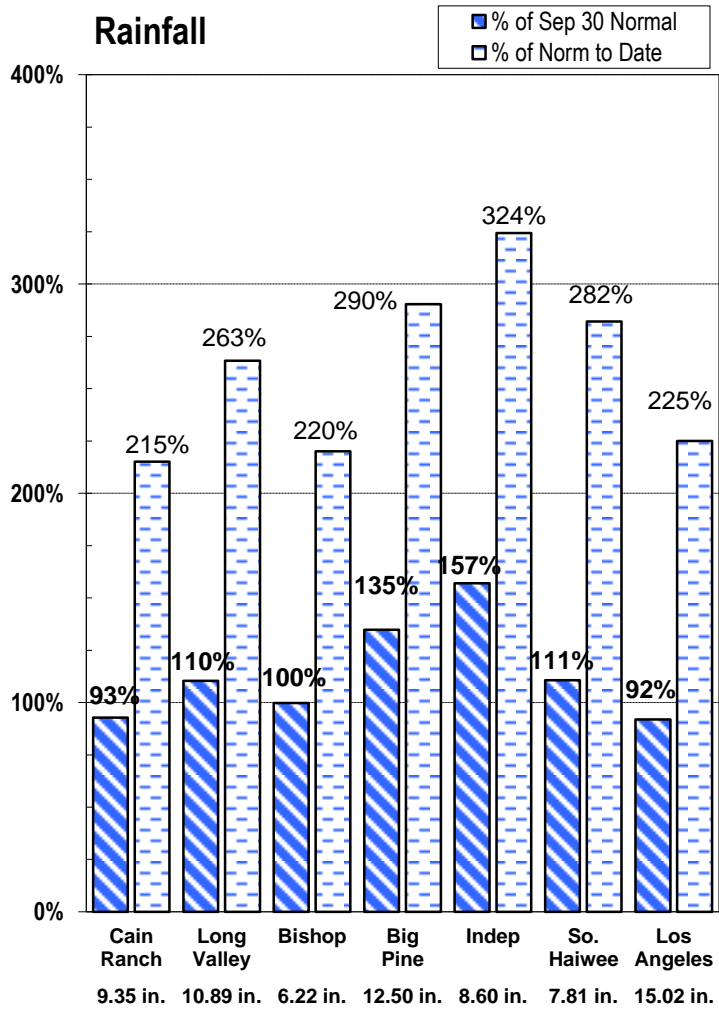
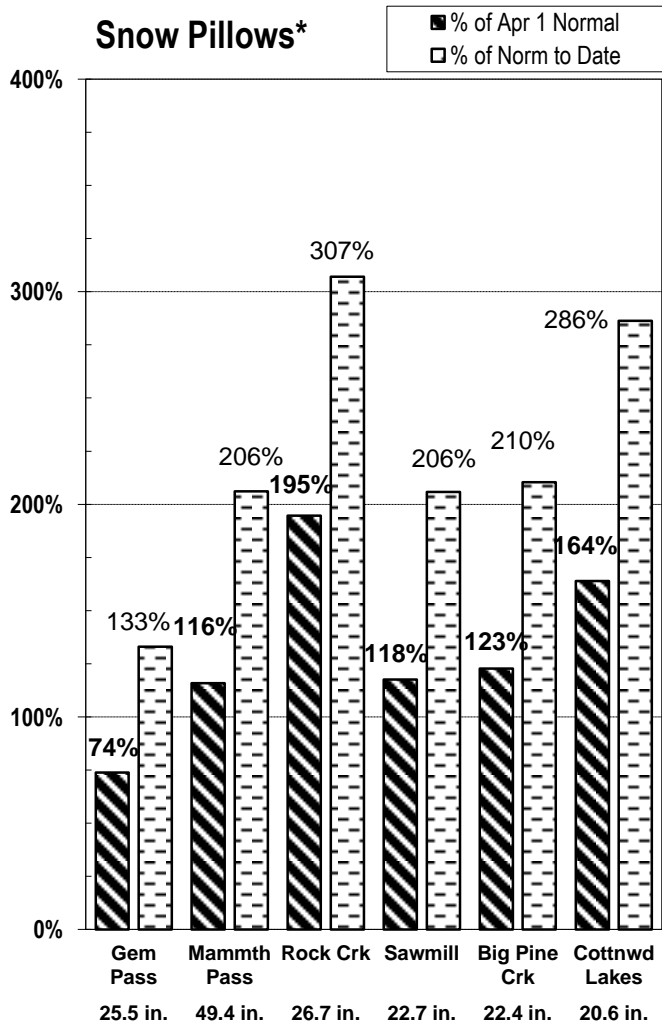
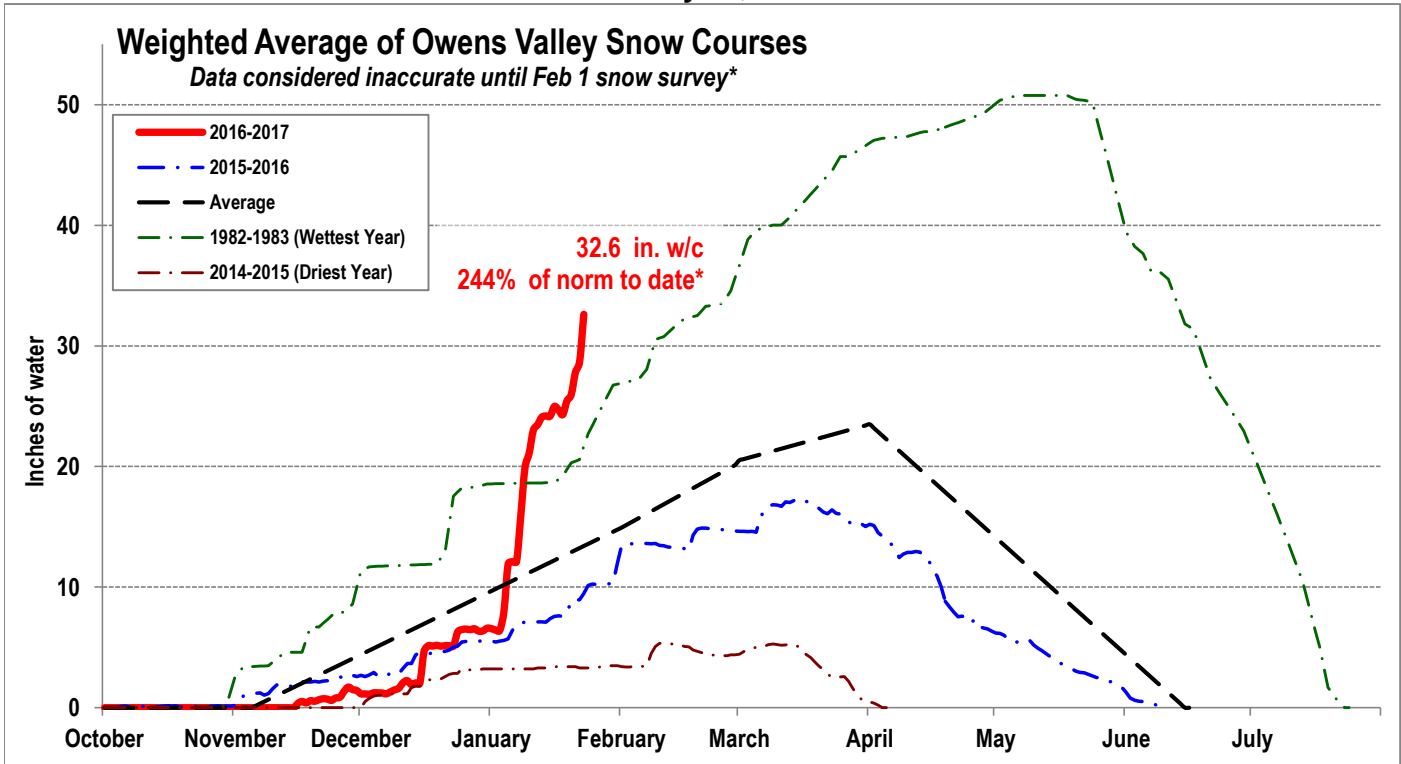
BISHOP CREEK WATER ASSOCIATION 2017 PROPOSED BUDGET

	2014 Actual	2015 Actual	2016 Actual	2017 Proposed Budget
Assessment Rate	\$25/\$1	\$34/\$2.5	\$34/\$2.5	\$40/\$2.90
Assessment Income Received				
Current Assessments*				
902/853/894 Parcels	\$22,550	\$29,002	\$30,396	\$35,760
LA Depart. of Water & Power (6473.16)	\$6,473	\$16,183	\$16,183	\$18,772
City of Bishop (200)	\$200	\$500	\$500	\$580
John Deeter - Highlands Trailer Park (96)	\$96	\$240	\$240	\$278
Yaney LLC - Cottonwood Plaza (40.8)	\$150	\$102	\$102	\$118
Miscellaneous				
Insurance Refund			\$3,576	
Prior Assessments	\$2,110	\$1,091	\$1,787	\$200
Prepayments			\$282	
Late Payment Fee			\$95	
Workers Comp Premium Refund	\$357			
Interest Income	\$54	\$3	\$2	\$2
Total Income	\$31,990	\$47,121	\$53,163	\$55,710
Expenses				
Watermaster Costs				
Wages	\$13,998	\$13,815	\$13,277	\$13,941
Payroll Taxes	\$1,414	\$3,746	\$3,815	\$4,100
Truck Allowance	\$9,840	\$9,840	\$9,840	\$9,840
Watermaster Phone	\$309	\$284	\$536	\$550
Workers Comp Insurance	\$1,017	\$1,693	\$1,697	\$1,800
Holland & Allred	\$3,420	\$3,420	\$3,490	\$3,420
Rural District Insurance	\$4,796	\$4,818	\$8,339	\$3,400
Printing	\$2,327	\$1,161	\$878	\$1,200
Postage	\$1,182	\$710	\$650	\$800
Bank Service Charge	\$60	\$171	\$0	\$50
Website	\$610	\$0	\$0	\$0
Annual Board/Employee Dinner	\$0	\$836	\$0	\$850
Micellaneous (newspaper and plaque)	\$0	\$0	\$48	\$0
Attorney Fees			\$427	\$1,200
Ditch Cleaning & Gate Repair	\$7,338	\$535	\$13,607	\$14,000
Total Expenses	\$46,311	\$41,029	\$56,604	\$55,151
YEAR END BANK BALANCE	\$18,065	\$24,154	\$20,715	\$21,274

* Amount of 2016 assessments (all or part) not paid \$2424 (73 members)
Amount of past due assessments prior to 2016: \$8028 (45 members)

EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS

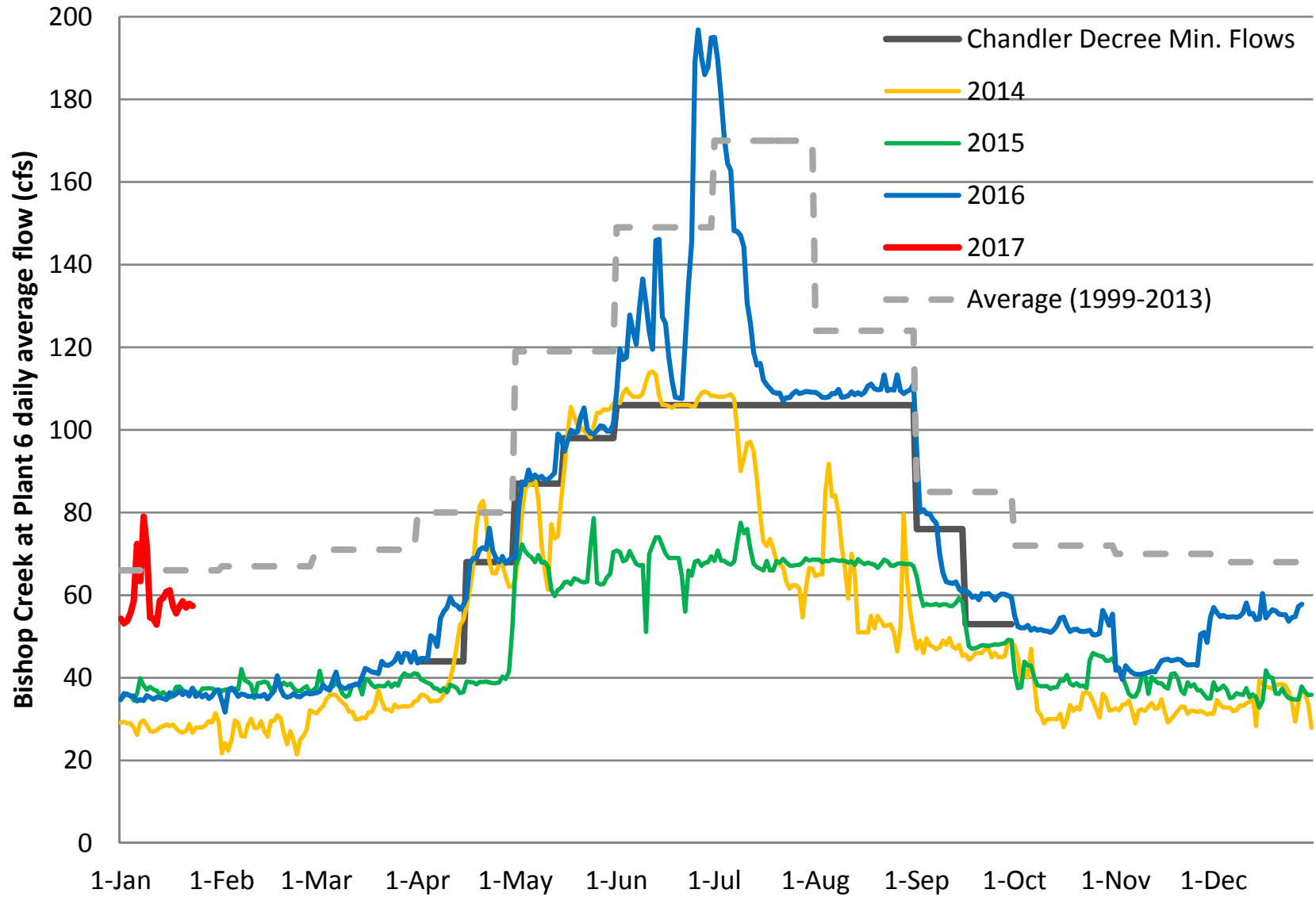
January 23, 2017



* Snow pillow data is unverified until the February 1st snow survey

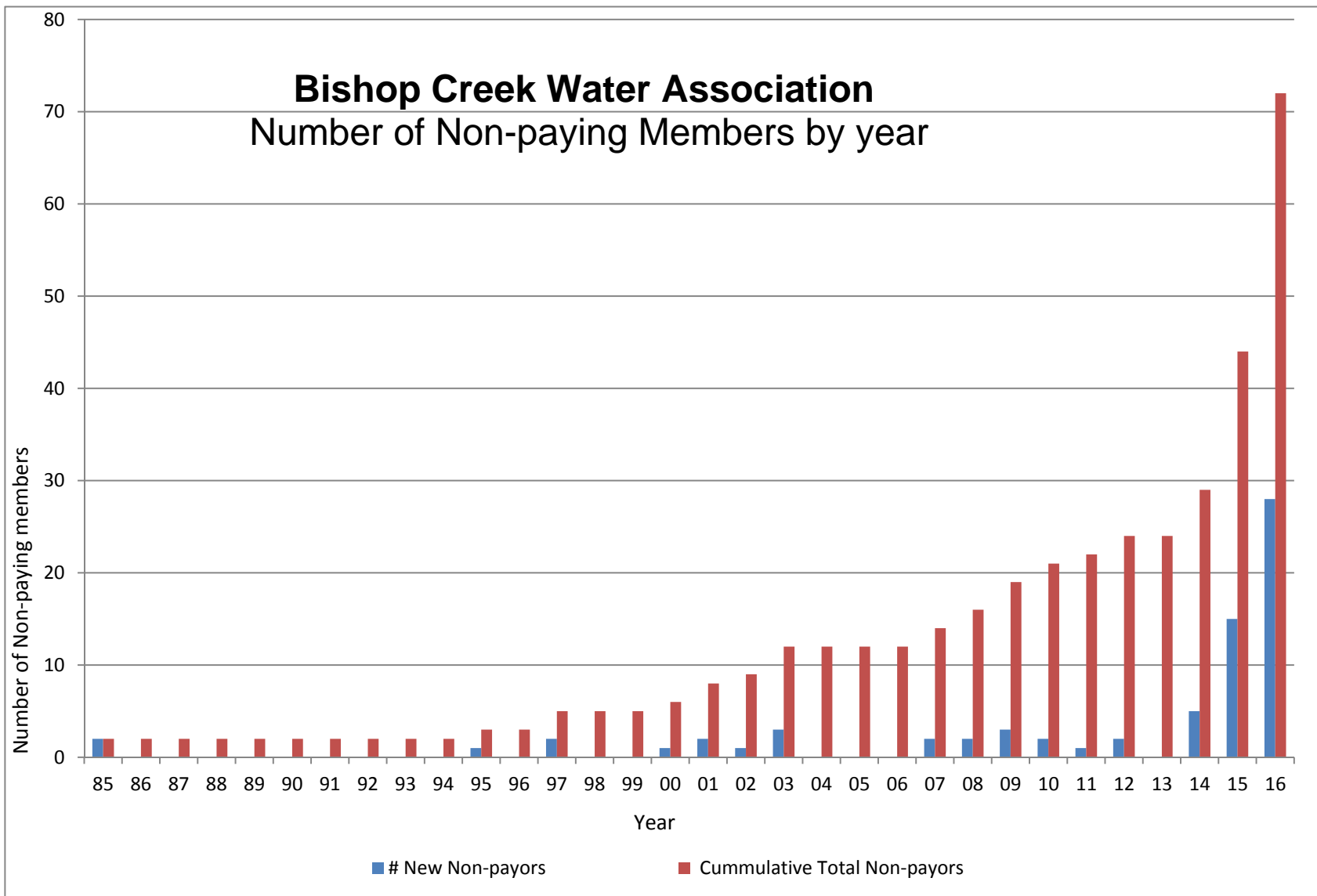
Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1

Bishop Creek Flows at Plant 6



Bishop Creek Water Association

Number of Non-paying Members by year



**Bishop Creek Water Association Annual Meeting
January 30th, 2017**

Attendance Sheet

Name	Address	Email
Gene & Nancy Cooper	2442 SENESE DR	
Donna & Marion Davis	1465 Chester Ln.	MARTINDORNO@AOL.COM
Bob Duleyde	237 Sycamore Dr	bdulude364@gmail.com
Don & Susan Kunze	2619 Sierra Vista Way	kunze.don@gmail.com
Dan Goodwin	2761 Highland Dr.	dwgoodwin@hotmail.com
Rep & Mary Allen	2820 Highland Dr	MARAZTE@suddenlink.net
Jandra Felker	2720 Sierra Vista	
FRED THILIPS	628 So. Barlow	
CRAIG PATTON	3500 RANCHO	
Steve & Marlene	3601 Ranch Rd	
BOB WEST	2747 HIGHLAND DR	
PAT ARMSTRONG	399 VISTA RD	
Dave Foroudi	2660 Highland Dr.	adforoudi@yahoo.com
Susan Means	3612 Ranch Rd.	sueemeans@gmail.com
Jim CAMPBELL	2707 CAROL LANE	
FRED TOMMONKIEW	2616 HIGHLAND DR	
RANDY SHORT	393 Mt Tom Rd	
PHILIP ANAYA	2348 Longview	PhilipANA@AOL.COM
MARK & Julie Franklin	363 N. Mountain View Rd	
Pat Gardner/Lammiman Trust	2766 Sunset Rd	

**Bishop Creek Water Association Annual Meeting
January 30th, 2017**

Attendance Sheet

Name	Address	Email
Chas Corral	Watermaster	
Paul Rose	Vista Rd	
Sara Manning	401 E. Yancy	
Margaret Matlock	2324 Homestead	
Susan Greenleaf	2716 Carol Lane	susanlgreenleaf@gmail.com
Chris	355 USR Rd.	
Michelle Helm	330 Mt. Tom Rd.	mzhelm@hotmail.com
Carol & Steve Scott	2681 Sunset	carolhscott@gmail.com
BOB & ALEXANDRA GLEINN	347 VISTA RD	RGLEINN@AOL.COM
Chris & Robin Johnston	2625 Sunset Rd	mac-robin@usa-media-tv.com
		Chris Johnston@Suddenlink.net
GREG LOVELAND	LADWP	