

Bishop Creek Water Association  
Annual Meeting Agenda  
January 27, 2020  
7:00 pm

Meeting to be held at LADWP Administration Building at 300 Mandich Street

1. Opening and Introduction
2. Approval of the January 14, 2020 Meeting Summary
3. Annual Report
4. Snowpack, Precipitation, and Bishop Creek Flow and Storage Report
5. 2019 Financial Report
6. New Business
  - a) Approval of 2020 Budget
  - b) Election of Trustees (Merry Armstrong and Henry Means terms have expired)
  - c) Other (Members in Good Standing)
7. Next Meetings: Monthly – Tuesday, March 10, 2020, at 7:00 p.m. at LADWP, 300 Mandich St.  
Annual – Monday, January 25, 2021
8. Adjournment

**Bishop Creek Water Association  
Monthly Meeting Summary  
January 14, 2019**

**1) Opening and Introduction**

BWCA meeting called to order. Trustees in attendance: Gene Coufal, Don Kunze, Henry Means, Merry Armstrong and Adam Perez. Watermaster Matt Durkee was present.

**2) Acceptance of the December 10, 2019 Monthly Meeting Summary**

The December 10<sup>th</sup>, 2019 monthly meeting summary was accepted as written.

**3) Approval of the December 2019 Financial Report**

The financial report for December 2019 was unanimously approved.

**4) Bishop Creek Precipitation, Flow, and Storage Report**

Precipitation conditions are at 77% of average/normal to-date (chart attached). SCE has dropped flows to approximately 50 cfs (see attached chart).

**5) Old Business**

a) Matlick Ditch flow obstruction @ Rousek Toy Co: Gene talked to Kevin Grevenkamp and he is looking at an approximately Feb. 2020 start date.

A letter was drafted and will go out this week to Rousek Toy Co. requesting that they remove the tree root obstruction and squashed culvert (i.e., pipe replacements) as members of association. By virtue of having Bishop Creek water traverse the property the owner is subject to the BCWA Articles & By-Laws. In the past, Rousek Toy Co. has been granted a variance (as have others) from paying an assessment because they do not use the water.

b) Plugged Culvert in Sierra Vista Way w/o Barlow Ln: Pumpkin inside pipe was unplugged. The culvert had to be replaced. The agency agreement was as follows: BCWA pays for labor, DWP provided culvert pipe, and Inyo County provided County Equipment for the work. The project is complete.

Also, the upstream property owner, Ray Warburton, requested that the association pay a \$1080 bill he received from Eastern Sierra plumbing for trying to remove the obstruction. There was much discussion regarding where responsibility lies for this. The issue was tabled, and the homeowner will submit the request for reimbursement to Inyo County.

c) S/s Sunset Rd. diversion replacement: A rebuilt structure will be constructed on Dr. Carter's property as part of Phase II/III.

d) Restriction in Nelligan Ditch at Norberg/Scott: A rebuilt structure will be constructed as part of Phase II/III.

e) Restriction in 4X Ditch @ East end of Sunrise Dr.: Gene asked Don to talk to owner and see what can get done to fix the problem.

f) Water shut-off at property at 2769 Sunset Rd: Gene to field check and draft a letter. Comments for the letter were provided by the downstream (effected) owners, James Barnett and Debra Kratz.

g) Bishop Plaza maintenance and cleaning responsibility: Gene to talk with an attorney.

h) Bishop Tribe BCWA Membership: Nothing new. LADWP reviewing/evaluating.

- i) Collection of Past Due Assessments: Plan is to go another round in small claims court to collect assessments from delinquent members.
- j) Ditch Diversion Box Repair/Rebuild Work – Phase II/III: Design plans are being prepared.
- k) Yaney Ditch Diversion Structures Repair/Replacement: Diversion at dog Park part of Phase II/III work, SW corner of Yaney & Hanby to be rebuilt by LADWP.

**6) Water & Arbitration Committee Report**

Nothing new to report.

**7) Watermaster Report:**

Matt reported that he received 34-calls & 22-text messages. Four of the calls were from board members. Majority of contacts were for low water/no flow.

**8) New Business**

- a) Budget Report: Mary reported on the Financial Committees draft proposed budget for 2020. The draft was discussed with no changes. The proposed 2020 budget will be considered for approval at the January 27, 2020 Annual Meeting.
- b) Policy on shutting ditches: An issue came up regarding shutting off water in a ditch so that work could be done by a property owner. Gene reminded the Board and Watermaster that the Board took an action in 2017 regarding this (see BCWA meeting summary from April 11, 2017). At that time the Board unanimously approved a policy “that except in times of emergency, all requests for ditch shutoffs are to be made to and approved by the BCWA Board.” Otherwise, the Watermaster can work with property owners, lower flows when possible to help facilitate the work.
- c) Nominating Committee: The terms of Merry and Henry are coming to an end and an election to fill the positions will take place at the Annual Meeting. Per the BCWA By-Laws Gene recommended that Steve Stevens be appointed to chair a nominating committee. This was unanimously approved by the Board.
- d) Flow Manipulation on Property on SW corner of Ranch Rd. and So. Mountain View Rd.: Merry and Henry to follow up with JoAnn Parsons complaints regarding manipulation of flows on the subject property.

**9) Next Meeting: January 27, 2020, 7:00 p.m. at LADWP, 300 Mandich Street**

**10) Adjournment**

Meeting adjourned at 8:23 p.m.

**Respectfully Submitted,**

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**Adam Perez**

**Secretary**

**Bishop Creek Water Association**

**BISHOP CREEK WATER ASSOCIATION  
FINANCIAL REPORT FOR THE MONTH**

**DECEMBER 2019**

CHECKING ACCOUNT BALANCE	\$	7,469.11
SAVINGS ACCOUNT BALANCE		<u>42,243.40</u>

TOTAL BANK BALANCES - October 30, 2019		49,712.51
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**DEPOSITS:**

Customer Deposits - Into Checking	\$	-
Customer Deposits - Into Savings		-
Insurance Refund		-
Interest Income		5.58
Transfer from Savings		<u>-</u>

TOTAL DEPOSITS		5.58
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**CHECKS WRITTEN:**

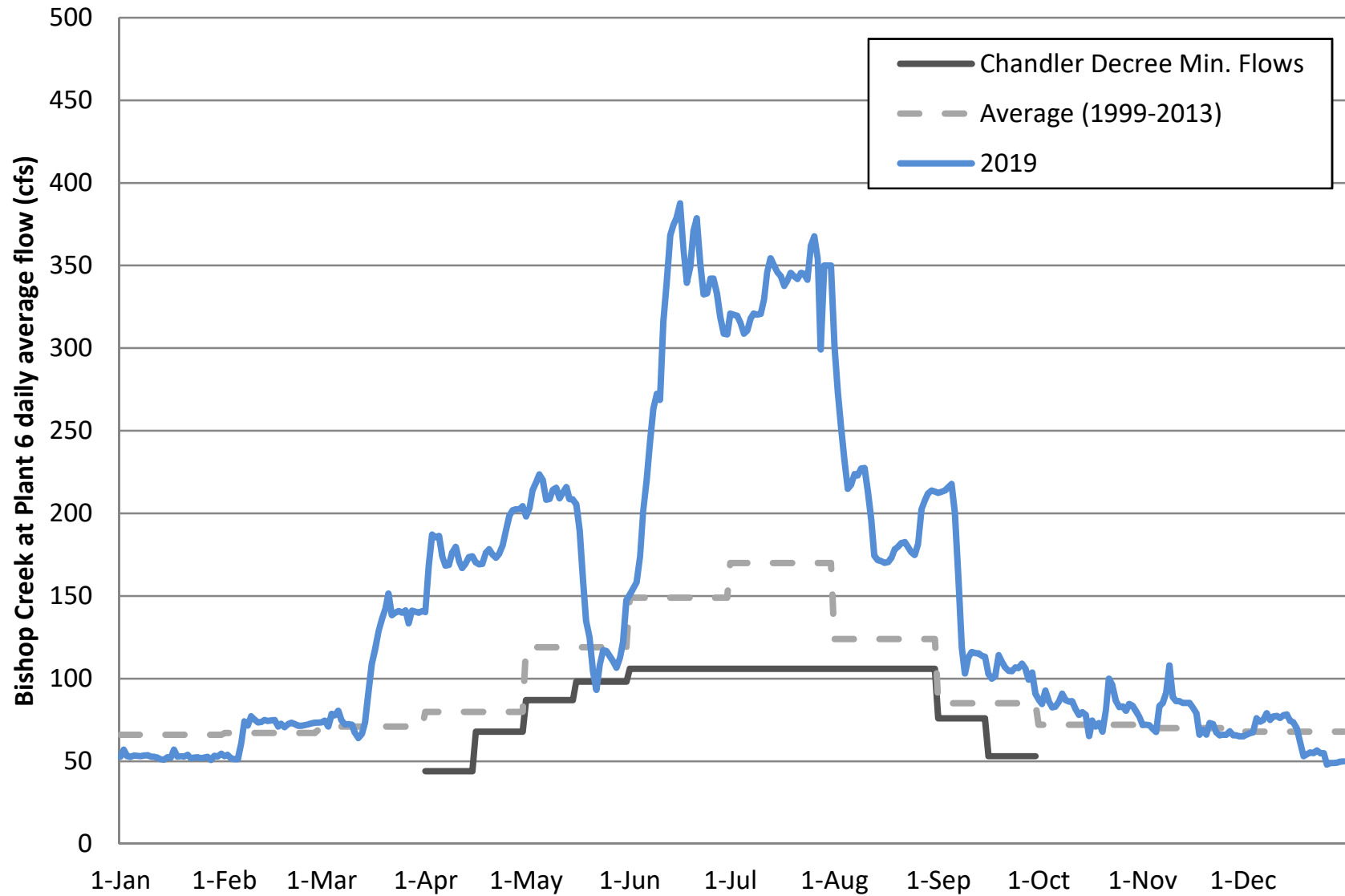
Water Master Pay - 851.83 X 2	\$	1,703.66
Truck Allowance - 200.00 X 2		400.00
Assistant Water Master Pay		-
Telephone		75.33
Payroll Taxes - IRS		-
Payroll Taxes - State		-
Payroll Taxes - IRS Unemployment		-
Web Site		-
US Post Office		-
Alex Printing		-
State Fund - Worker's Comp Insurance		-
Holland & Allred - Quarterly Accounting		646.50
Brown's		-
Paiute Tribe Water District		-
Transfer to Savings		<u>-</u>
TOTAL CHECKS WRITTEN		<u>(2,825.49)</u>

UNION CHECKING ACCOUNT	\$	4,643.62
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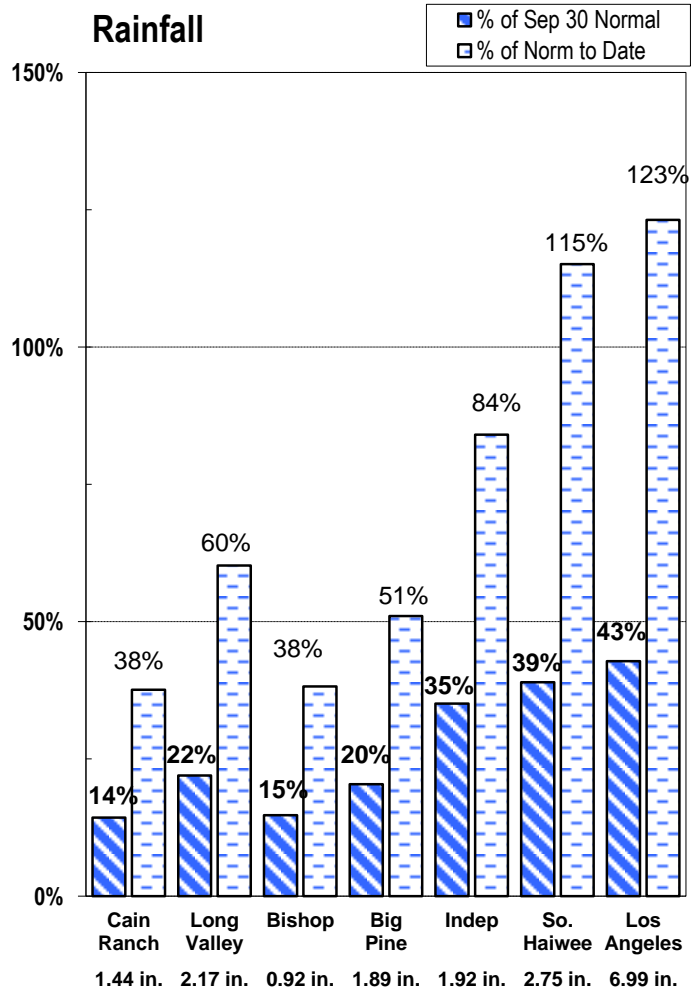
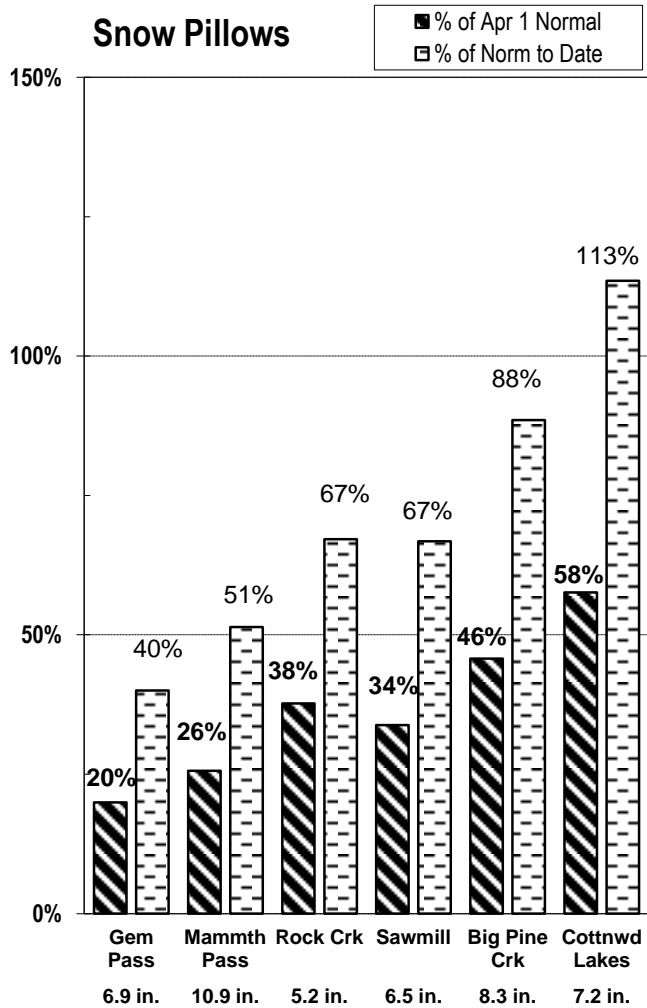
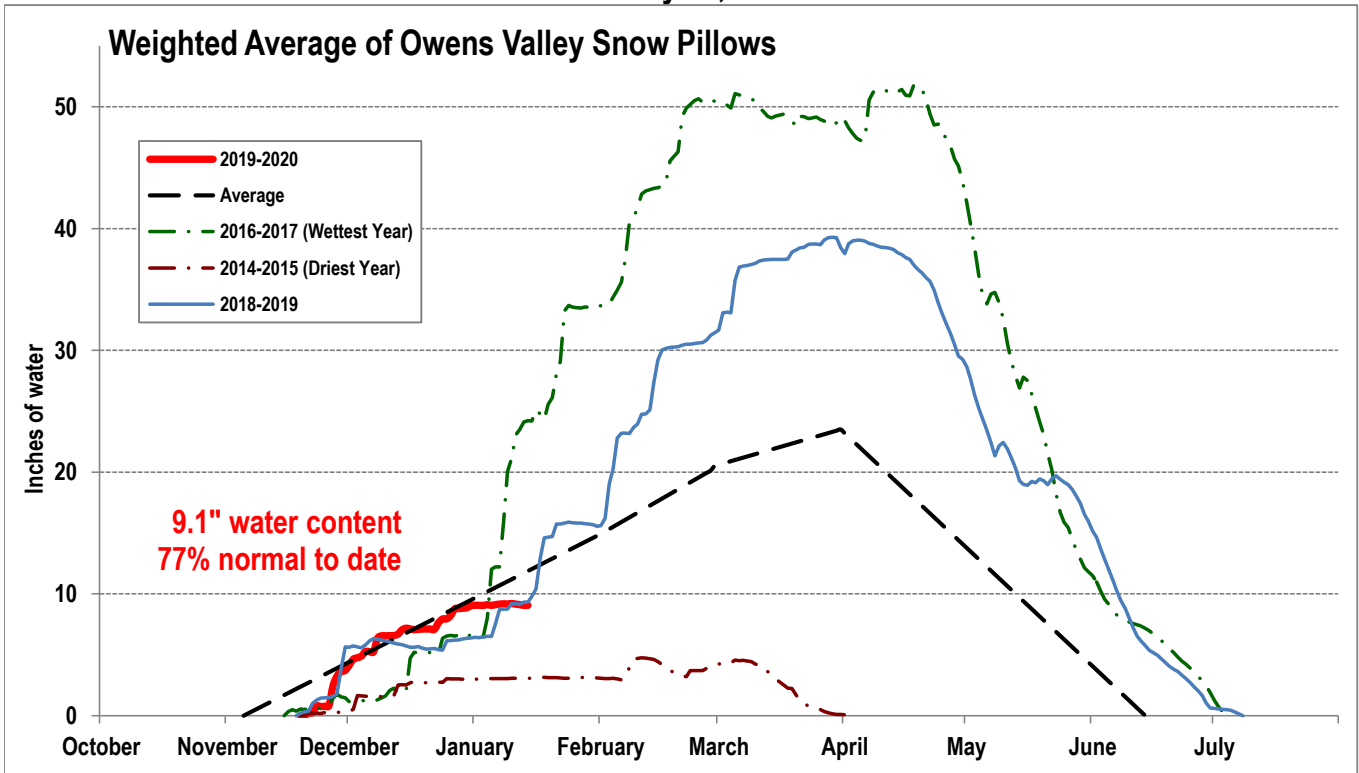
UNION BANK SAVINGS		<u>42,248.98</u>
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TOTAL BANK BALANCES - November 30, 2019	\$	46,892.60
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# Bishop Creek Flows at Plant 6



# EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS January 14, 2020



*Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1*

Section 7034. (Amended by Stats. 1963, Ch. 524.)

DEC 10, 2019

Cite as: Cal. Water Code §7034.

PROVIDED TO  
BOARD

Bridges or conduits heretofore or hereafter constructed in a permanent manner, whether by encroachment permit or otherwise, which cross county highways and which have been constructed or brought up to county standards, and have been accepted, either formally or informally by appropriate action, shall, after such acceptance, and regardless of who constructed them, be the sole responsibility of the county, so far as maintenance, repair, improvement for the benefit of the county, reconstruction or replacement of such bridges and conduits are concerned. If any such county highways become state highways, the State shall succeed to the foregoing obligations of the county.

The amendment of this section made at the 1963 Regular Session of the Legislature does not constitute a change in, but is declaratory of, the pre-existing law.

DEC 10<sup>TH</sup> MEETING  
- LETTER to FILE

December 6, 2019

To: Bishop Water Association Board

From: Marion and Nona Davis

Topic: water to pond at 1465 Cherry Lane, Bishop

Due to a previous commitment we are unable to attend the meeting.

We are pleased with the job that the Watermaster Matt is doing. If we call him he comes to our property to check on the water situation in a very timely manner.

Last summer we would have water one day and the next day the pond might be empty.

The problem is always the same. Our neighbors in the Highland Mobile Home Park do not clean the ditches that are behind their residence.

We know that Matt has had conversations with the park managers regarding the ditches being maintained. This has proved fruitless.

This is a difficult problem we realize that. We would appreciate your finding a solution.

Regards,

A handwritten signature in cursive script that reads "Nona Davis". The signature is written in dark ink and is positioned above the printed name.

Nona Davis



BISHOP CREEK WATER ASSOCIATION  
2020 PROPOSED BUDGET

	2017 Actual	2018 Actual	2019 Approved	2019 Actual	2020 Proposed
<b>INCOME</b>					
Assessment Rate	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90
Assessment Income*					
Parcels	\$35,040	\$34,480	\$35,040		\$35,040
LA Depart. of Water & Power (6473.16)	\$18,772	\$18,772	\$18,772		\$18,772
City of Bishop (200)	\$580	\$580	\$580		\$580
John Deeter - Highlands Trailer Park (96)	\$278	\$278	\$278		\$278
Yaney LLC - Cottonwood Plaza (40.8)	\$102	\$0	\$118		\$118
Miscellaneous					
Insurance Refund	\$23				
Prior Assessments	\$3,512	\$1,188	\$200		
Prepayments	\$0	\$0	\$0		
Late Payment Fee	\$415	\$572	\$100		
Interest Income	\$2	\$1	\$2		\$2
<b>Total Income</b>	<b>\$58,724</b>	<b>\$55,871</b>	<b>\$55,090</b>		<b>\$54,790</b>
<b>EXPENSES</b>					
Watermaster Costs - Wages	\$16,292	\$19,649	\$20,500	\$20,398	\$20,744
Payroll Taxes	\$4,845	\$4,014	\$4,020	\$3,802	\$4,689
Truck Allowance	\$7,110	\$4,800	\$4,800	\$4,800	\$4,800
Phone	\$538	\$551	\$550	\$671	\$671
Workers Comp Insur.	\$1,455	\$1,834	\$1,850	\$2,182	\$2,142
Temporary Watermaster					\$877
Accounting - Holland & Allred	\$3,420	\$3,982	\$3,420	\$2,909	\$3,420
Insurance CRWRMA	\$4,221	\$4,222	\$4,222	\$4,335	\$4,335
Printing	\$1,175	\$1,046	\$1,200	\$911	\$1,200
US Postal Service (stamps & box rent)	\$625	\$546	\$650	\$106	\$650
Bank Service Charge	\$151	\$307	\$100		\$100
Website	\$328	\$344	\$344	\$443	\$344
Annual Board/Employee Dinner	\$0	\$0	\$850	\$0	\$850
Miscellaneous	\$28	\$0	\$100	\$364	\$100
Attorney Fees	\$1,823	\$0	\$600	\$0	\$600
Ditch Cleanng & Gate Repair a) Misc.	\$2,435	\$1,754	\$3,000	\$1,998	\$4,000
b) Improvement Project		\$13,280	\$16,700	\$0	\$26,270
<b>Total Expenses</b>	<b>\$44,446</b>	<b>\$56,329</b>	<b>\$62,906</b>	<b>\$42,919</b>	<b>\$75,792</b>
<b>YEAR END BANK BALANCE</b>	<b>\$34,855</b>	<b>\$34,535</b>	<b>\$26,719</b>		<b>\$26,613</b>

\*Amount of 2019 assessments not paid: \$1424 (43 members)

\*Amt. of past due assessmtns prior to 2019: \$10,807 (49 members)

2017 Rate Increase projected end of year balances:	Revenue	Expenses	Reserve
end of 2017	\$55,741	\$54,955	\$21,501
end of 2018	\$55,741	\$56,329	\$20,913
end of 2019	\$55,741	\$57,737	\$18,917
end of 2020	\$55,741	\$47,181	\$27,477

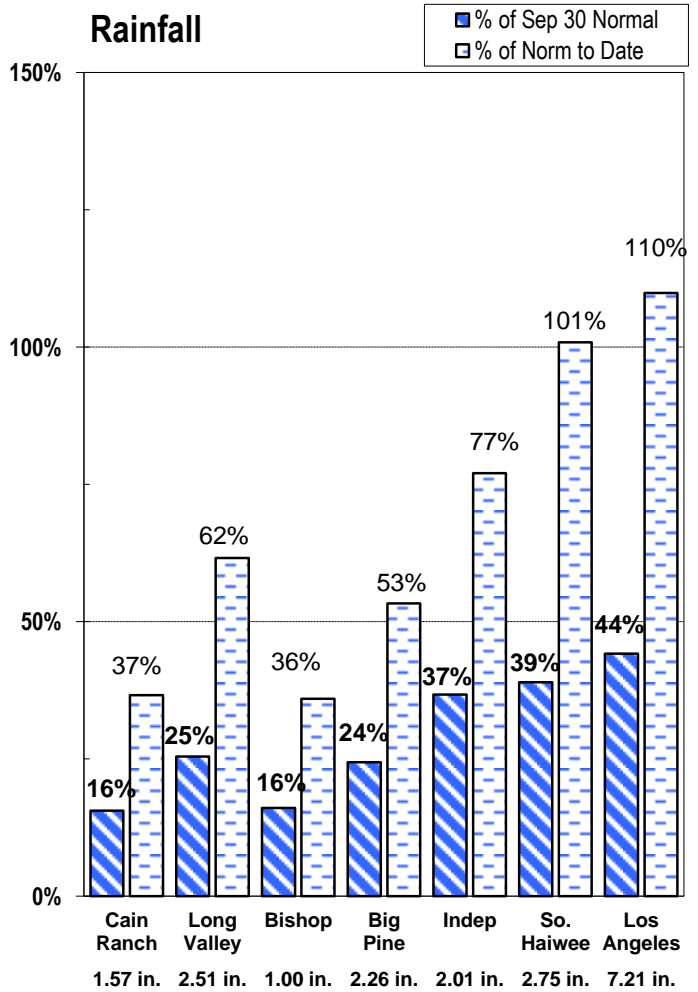
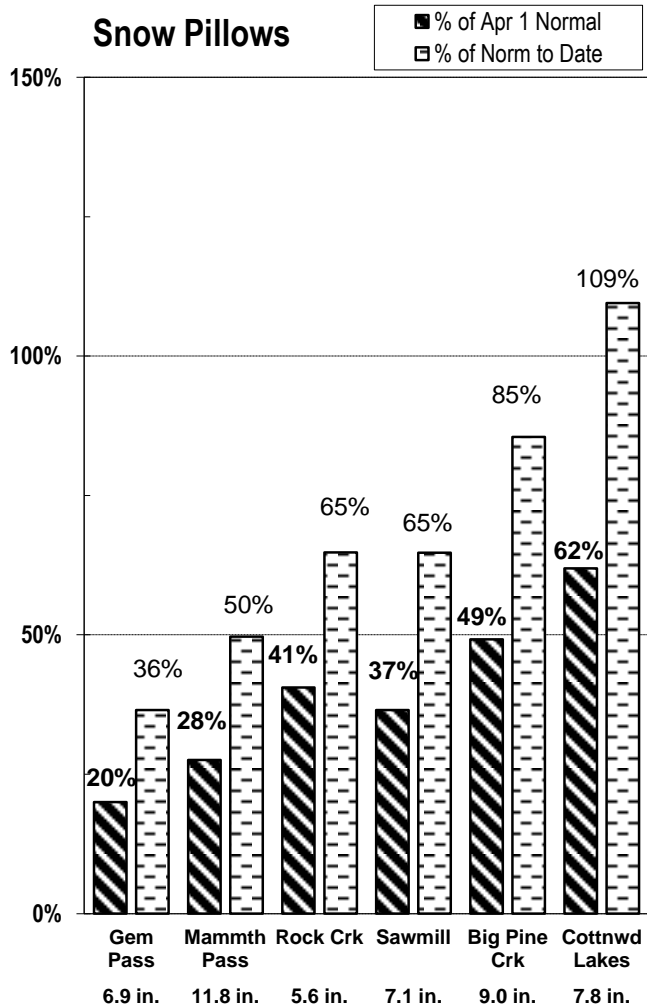
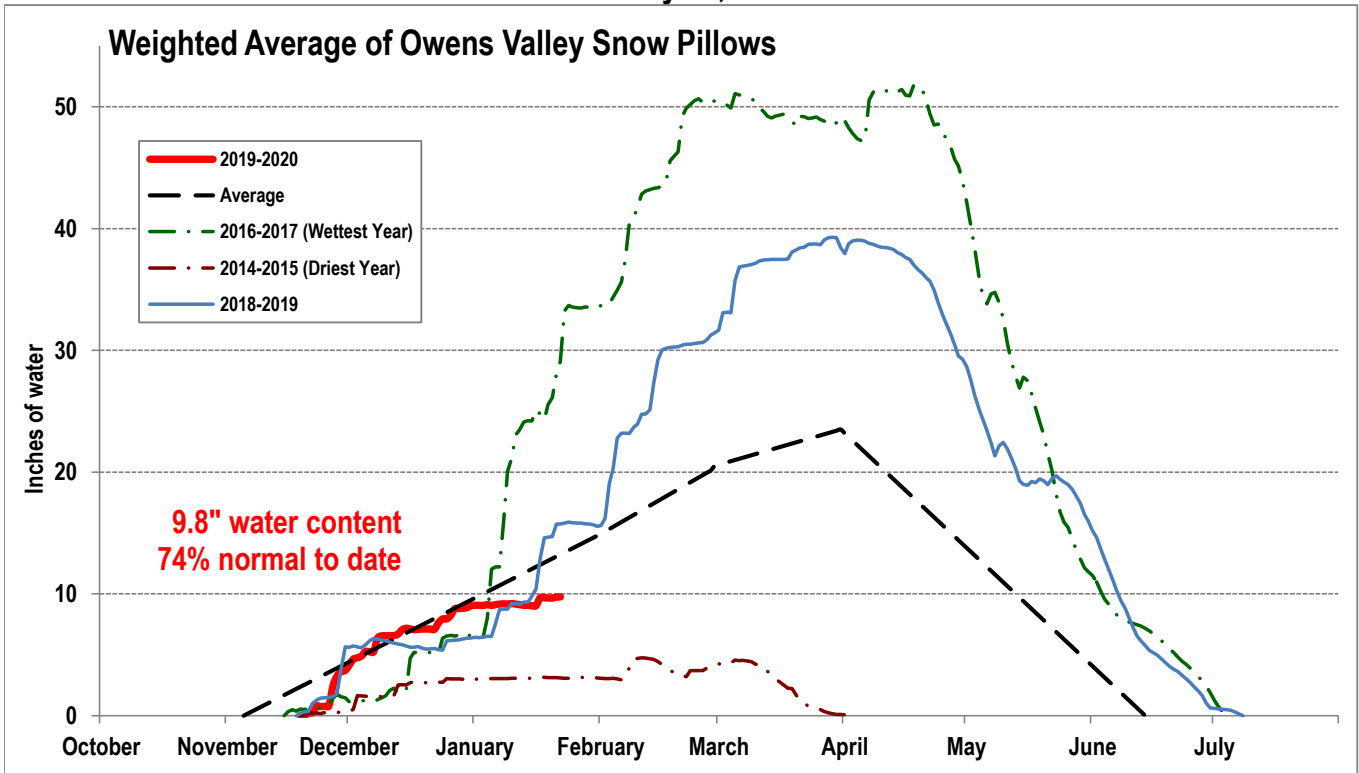
# Bishop Creek Water Association Monthly Meeting

Date 1/14/20

## Attendance Sheet

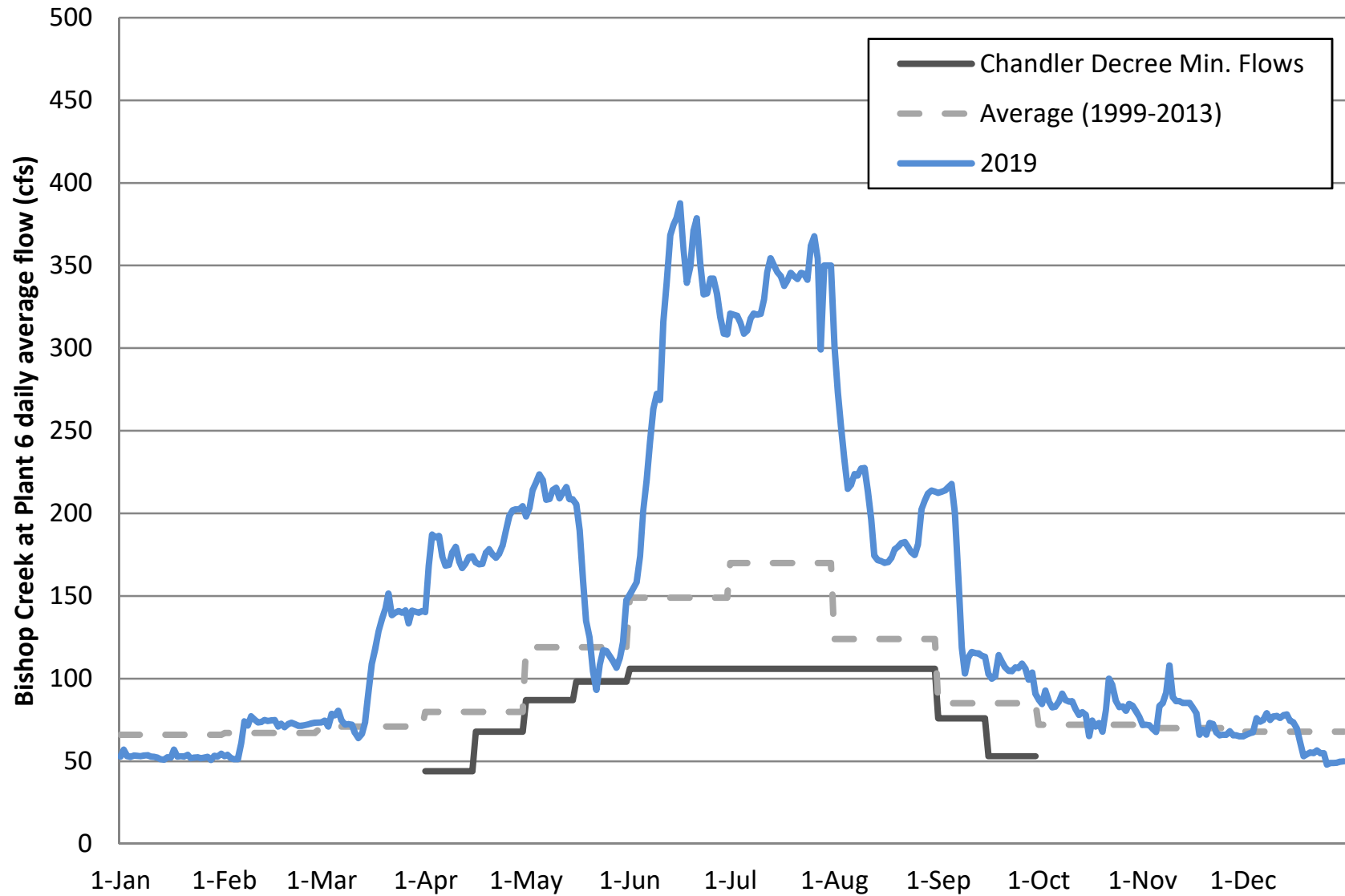
Name	Address	Email
Gene Confort	2482 SUNRISE DR	
Debbie & James Barnett	2769 Sunset Rd.	
<del>John Stevens</del>	3601 Ranch Road	
Matt Durkee	3720 Fairview cir.	
Merry Armstrong	399 Vista	p_marmstrong@msn.com
ADAM PEREZ	379 Mt Tom Rd.	
Donald Kunze	2619 Sierra Vista	
RAY WARBORTON	817 S. BARLOW	RAY@ESLS-INC.COM
MARC FRANKLIN	363 N. Mountain View Rd	
Henry Means	3612 RANCH RD	
Susan King	2619 Sierra Vista	
Wayne & Mary Matlock	1397 Rowan Ln	

# EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS January 22, 2020



*Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1*

# Bishop Creek Flows at Plant 6



**BISHOP CREEK WATER ASSOCIATION**  
**2019 FINANCIAL REPORT**

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Year
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b>BEGINNING CHECKING BALANCE*</b>	<b>13611.68</b>	<b>10698.79</b>	<b>7397.55</b>	<b>949.48</b>	<b>2151.55</b>	<b>9216.47</b>	<b>23203.80</b>	<b>19152.19</b>	<b>17002.37</b>	<b>13134.55</b>	<b>9627.93</b>	<b>7438.36</b>	
<b>DEPOSITS</b>													
Customer Deposits to Checking	813.80		626.00			18772.00							<b>20211.80</b>
Customer Deposits To Savings					17023.40	13853.00	2702.00	1518.40	264.40		340.00		<b>35701.20</b>
Interest Income to Savngs	0.87	0.78	0.20	1.41	0.82	1.66	2.72	2.62	2.75	2.89		5.58	<b>22.30</b>
Transfer from Maximizer/Savings				5000.00	10000.00				264.40	0.00			
<b>TOTAL DEPOSITS</b>	<b>814.67</b>	<b>0.78</b>	<b>626.20</b>	<b>1.41</b>	<b>17024.22</b>	<b>32626.66</b>	<b>2704.72</b>	<b>1521.02</b>	<b>267.15</b>	<b>2.89</b>	<b>340.00</b>	<b>5.58</b>	<b>55935.30</b>
<b>EXPENSES</b>													
Watermaster Pay	1680.84	1680.84	1680.84	1726.52	1703.66	1703.66	1703.66	1703.66	1703.66	1703.66	1703.66	1703.66	20398.32
Truck Allowance	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	4800.00
Watermaster phone	46.57	46.40	46.40	46.29	46.29	46.29	46.75	46.16	46.16	81.47	85.91	75.33	660.02
Payroll Taxes - IRS	844.56			844.56			859.86			856.04			3405.02
Payroll Taxes - State	61.82			154.56			82.84			55.95			355.17
Payroll Taxes - IRS Unemployt.	42.00												42.00
State Fund - Worker's Comp Ins.	521.56	431.60			409.50		409.50			409.50			2181.66
Rural Special District Insurance			4335.00										4335.00
Holland & Allred CPA's			611.83			578.73			1718.00			646.50	3555.06
US Post Office - stamps/box rent							106.00						106.00
Printing	98.59	742.40			168.63								1009.62
Website Maintenance							443.00						443.00
Miscellaneous													
Ditch & Facility Repair /Maint.					200.00	2055.99							2255.99
Bank charges	30.75				7.00								30.75
Union Bank Transfer				626.00									
<b>TOTAL EXPENSES</b>	<b>3726.69</b>	<b>3301.24</b>	<b>7074.07</b>	<b>3797.93</b>	<b>2935.08</b>	<b>4784.67</b>	<b>4051.61</b>	<b>2149.82</b>	<b>3867.82</b>	<b>3506.62</b>	<b>2189.57</b>	<b>2825.49</b>	<b>43577.61</b>
<b>ENDING CHECKING BALANCE</b>	<b>10698.79</b>	<b>7397.55</b>	<b>949.48</b>	<b>2151.55</b>	<b>9216.47</b>	<b>23203.80</b>	<b>19152.19</b>	<b>17002.37</b>	<b>13134.55</b>	<b>9627.93</b>	<b>7438.36</b>	<b>4612.87</b>	
<b>MAXIMIZER/SAVINGS BALANCE</b>	<b>20900.35</b>	<b>20901.13</b>	<b>20901.33</b>	<b>16528.74</b>	<b>23552.96</b>	<b>37407.62</b>	<b>40112.34</b>	<b>41633.36</b>	<b>41900.51</b>	<b>41903.40</b>	<b>42243.40</b>	<b>42248.98</b>	
<b>TOTAL BANK BALANCES*</b>	<b>31599.14</b>	<b>28298.68</b>	<b>21850.81</b>	<b>18680.29</b>	<b>32800.18</b>	<b>60611.42</b>	<b>59264.53</b>	<b>58635.73</b>	<b>55035.06</b>	<b>51531.33</b>	<b>49681.76</b>	<b>46861.85</b>	

**BISHOP CREEK WATER ASSOCIATION  
2020 PROPOSED BUDGET**

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Actual</b>	<b>Approved</b>	<b>Actual</b>	<b>Proposed</b>
<b>INCOME</b>					
Assessment Rate	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90
Assessment Income*					
Parcels	\$35,040	\$34,480	\$35,040	\$32,960	\$35,040
LA Depart. of Water & Power (6473.16)	\$18,772	\$18,772	\$18,772	\$18,772	\$18,772
City of Bishop (200)	\$580	\$580	\$580	\$580	\$580
John Deeter - Highlands Trailer Park (96)	\$278	\$278	\$278	\$278	\$278
Yaney LLC - Cottonwood Plaza (40.8)	\$102	\$0	\$118	\$282	\$118
Miscellaneous					
Insurance Refund	\$23				
Prior Assessments	\$3,512	\$1,188	\$200	\$2,594	
Prepayments	\$0	\$0	\$0		
Late Payment Fee	\$415	\$572	\$100	\$447	
Interest Income	\$2	\$1	\$2	\$22	\$2
<b>Total Income</b>	<b>\$58,724</b>	<b>\$55,871</b>	<b>\$55,090</b>	<b>\$55,935</b>	<b>\$54,790</b>
<b>EXPENSES</b>					
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Website	\$328	\$344	\$344	\$443	\$443
Annual Board/Employee Dinner	\$0	\$0	\$850	\$0	\$850
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