

Bishop Creek Water Association
Board Meeting Agenda
March 9, 2021
7:00 pm
Meeting Conducted via Zoom

1. Opening and Introduction
2. Acceptance of the January 25, 2021 Annual Mtg Summary
3. Approval of the January and February Financial Reports
4. Election of Board Officers:
 - a) President
 - b) Secretary
 - c) Treasurer
5. Appointment of Finance, and Water and Arbitration Committee Chairpersons
6. Bishop Creek Precipitation, Flow, and Storage Report
7. Old Business
 - a. Culvert Blockage at 210 S Mountain View Rd.
 - b. Restriction in Nelligan Ditch at Norberg/Scott/O'Brien
 - c. Inyo County Road Department policy regarding street culverts
 - d. Restriction in 4X Ditch @ East end of Sunrise Dr.
 - e. Membership Reconciliation (mapping)
 - f. Collection of Past Due Assessments
 - g. Ditch Diversion Box Repair/Rebuild Project
 - h. Bishop Plaza maintenance and cleaning responsibility
 - i. Bishop Tribe BCWA Membership?
8. Water & Arbitration Committee Report
9. Watermaster Report
 - a. Mtg with Chris T (Miles)
10. New Business
 - a. Watermaster Evaluation
 - b. Other (By Board or Members in Good Standing)
11. Next Monthly Board Meeting– April 13, 2021 at 7:00 p.m. via Zoom
12. Adjournment

**Bishop Creek Water Association
Annual Meeting Summary
January 25, 2021**

1. Opening and Introduction

BWCA meeting called to order 7:00 pm. The meeting was conducted via Zoom. Gene noted that a quorum was present (minimum of 10 members). Trustees in attendance: Gene Coufal, Mark Frumkin, Merry Armstrong, Don Kunze & Eric Tillemans. Watermaster Matt Durkee was present.

Also present were Dustin Taylor, Angela Scott, Jennifer Joos, Nick Joos, Melinda Scott, Angela Riesen, Stephanie Sheltz, Mike Sheltz, Jan Hambleton, Tom Talbot, Yvonne Katzensteine, Rock Baker, Fred Finkbinder, Tyler Beadle, Diane Hedding, Karl Hedding, Joan Lyjack, Cathy Peterson, Caleb Kile, Ron Yribarren, and Derek Olson.

2. Acceptance of the January 12, 2021 Monthly Board Meeting Summary

The January 12, 2021 Monthly Meeting Summary was accepted as written.

3. Annual Report

Gene provided a report on the significant events of 2020. COVID-19 made the year unique and challenging. For approximately the last six monthly meetings have been conducted via Zoom. Following are highlights of the year:

- Chandler Decree flows in Bishop Creek during the 2020 year were maintained at or above SCE's required release levels and Matt Durkee was able to maintain adequate flow conditions in the ditch systems throughout Bishop despite a below normal runoff of approximately 75%.
- Collection of Past Due Assessments: Early in the year it was recognized that membership records have not been reconciled for over 20 years and that it needs to be done before continuing the pursuit of non-payers. Ditch maps are being updated and membership records are presently being scrutinized. Efforts to collect past due assessments will again commence once the mapping and membership reconciliation is completed.

- **Diversion Box Rebuild Project:** This project has been delayed due to work on the mapping, and membership reconciliation. One structure on Nelligan Ditch at the No. Mountain View Diversion was partially rebuilt. The structure had to be rebuilt due to its rapidly deteriorating condition. The project could not be completed due to the problems created by an adjoining property owner. This project is planned to be completed this year.
- **Blockage in the Matlick Ditch:** A tree root filled a Matlick Ditch culvert in Rocking W Dr., severely restricting flow. The root ball and culvert were removed, and a new section of culvert installed. The ditch is now functioning properly, and the cost of the project was reimbursed by the adjacent property owner.
- **Inyo County Road Department (ICRD) policy regarding street culverts:** Discussions with the ICRD are ongoing as the ICRD has developed a new policy that going forward the BCWA is solely responsible to fix any issues (plugging or replacing) with culverts conveying Bishop Creek water. In the past the ICRD assisted in the unplugging of street culverts and cooperatively replaced deteriorate culverts. This change in policy will have a financial impact on the BCWA.

4. Bishop Creek Precipitation, Flow, and Storage Report

Eric reported that the current precipitation data shows this year is drier than the driest year on record. Due to the very dry year so far, to preserve reservoir storage, in early January SCE reduced Bishop Creek flow to approximately 45 cfs and is currently working with LADWP to reduce flow to approximately 40 cfs (i.e., the minimum amount needed to maintain wet ditches, fish flows, and stockwater).

5. 2020 Financial Report: The 2020 Financial Report was presented by Merry Armstrong.

6. Approval of 2021 Budget: The 2021 Budget was presented by Mark Frumkin and unanimously approved by the members present.

7. Election of Trustees: (Don Kunze and Gene Coufal terms expired)

- Steve Stevens nominated Don Kunze and Gene Coufal to fill the two vacant Trustee positions. No other nominations were received from the membership.

- Voting - Don Kunze was elected by a unanimous vote of the members present to a new two-year term as a Trustee.
- Voting - Gene Coufal was elected by a unanimous vote of the members present to a new two-year term as a Trustee.

8. New Business

- a. Culvert plugged on Ranch Road – Mrs. Angela Reisen owns the property at 410 Ranch Rd. A culvert that supplies ditch water to her property crosses Ranch Rd. in front of her property. Plugging of the culvert is an ongoing problem. She has been in contact with Inyo County Road Department but has not received much cooperation. She wanted to make the BCWA aware of the culvert plugging problem. Gene said he would go look at the culvert and they should continue to communicate with each other on this issue.
- b. Deteriorated Culvert in Shephard Lane -Mrs. Cathy Peterson suggested that the BCWA may want to consider a rate increase if Inyo County Road Department is no longer willing to assist in water culvert issues in the streets or for legal issues.
- c. Maintenance Crew – Mr. Tyler Beadle suggested that the BCWA should hire a maintenance crew to handle miscellaneous ditch work.
- d. NRCS Financial Support for Structure Rebuilds – Mr. Ron Yribarren said that the NRCS may be able to provide some financial assistance in the rebuild of diversion structure. Gene said that he would investigate.

9. **Next Meeting: Monthly Board** – Tuesday, March 9, 2021, @ 7:00 p.m.
via Zoom

10. **Adjournment** - 8:23 pm

Respectfully Submitted,



Eric Tillemans
Secretary
Bishop Creek Water Association

Bishop Creek Water Association Monthly Meeting

Date 1-25-2021

Attendance Sheet

| Name | Address | Email |
|-------------------------|-------------------------|-------|
| ERIC TILLEMANN | 3153 INDIAN CRK | |
| MERRY ARMSTRONG | 399 VISTA RD | |
| DUSTIN TAYLOR | | |
| GENE COUFAL | | |
| MARK FRUMKIN | 363 N. MOUNTAIN VIEW RD | |
| JENNIFER JOOS | 2512 LOWVIEW | |
| NICOLAS JOOS | " | |
| MATT DURKER | 500 WATERSON RD | |
| DON KUNZE | 2619 SIERRAVISTA WAY | |
| MELINDA SCOT | | |
| ANGELA RIBSAL | 410 RANCH RD | |
| STEPHANIE + MIKE SHELTZ | 3035 MORNINGSIDE DR | |
| JAN HAMBLTON | 398 VISTA RD | |
| TOM TALBOT | 2236 SUNRISE DR | |
| YVONNE KATZENSTEINE | 2065 HIGHLAND | |
| ROCK BAKER | 812 S BARLOW | |
| FRED FINKBEINER | 2709 UNDERWOOD LAKE | |
| TYLER BRADLE | | |
| DIANE + KARE HEDDING | 3582 BROOKSIDE DR | |
| JOAN LYJACK | 272 McCLAREN LN | |
| CATHY PETERSON | 138 SHEPHERD LANE | |
| CAROL CHARLISA KILL | 751 BROCKMAN | |
| RON YBARREN | 1465 CHERRY LN | |
| DEREK OLSON | 76 WILDOUSE LN | |

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**BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH**

JANUARY 2021

| | |
|---|------------------|
| CHECKING ACCOUNT BALANCE | \$ 7,007.09 |
| SAVINGS ACCOUNT BALANCE | <u>44,965.26</u> |
| TOTAL BANK BALANCES - November 30, 2020 | 91,972.29 |

DEPOSITS:

| | |
|-----------------------------------|----------|
| Customer Deposits - Into Checking | \$ - |
| Customer Deposits - Into Savings | - |
| Misc Refund | - |
| Interest Income | 2.84 |
| Transfer from Savings | <u>-</u> |

TOTAL DEPOSITS 2.84

CHECKS WRITTEN:

| | |
|---|-------------|
| Water Master Pay - 1502.99 + 219.75 | \$ 1,722.74 |
| Truck Allowance - 200.00 X 2 | 400.00 |
| Assistant Water Master Pay | - |
| Telephone | 76.40 |
| Payroll Taxes - IRS | 867.51 |
| Payroll Taxes - State | 56.20 |
| Payroll Taxes - IRS Unemployment | 42.00 |
| Alex Printing | - |
| Union Bank Service Charge - (Refunded) | - |
| Cal Rural Water Assoc Ins | - |
| State Fund - Worker's Comp Insurance | - |
| Holland & Allred - Quarterly Accounting | - |
| ESCSD - Hydro Flush | - |
| Brown's | - |
| Transfer to Savings | <u>-</u> |

TOTAL CHECKS WRITTEN 3,105.35

UNION CHECKING ACCOUNT \$ 3,841.74

UNION BANK SAVINGS 44,968.04

TOTAL BANK BALANCES - December 31, 2020 \$ 48,809.78

**BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH**

FEBRUARY 2021

| | | |
|--------------------------|----|------------------|
| CHECKING ACCOUNT BALANCE | \$ | 3,841.74 |
| SAVINGS ACCOUNT BALANCE | | <u>44,968.04</u> |

| | | |
|--|--|-----------|
| TOTAL BANK BALANCES - January 31, 2021 | | 48,809.78 |
|--|--|-----------|

DEPOSITS:

| | | |
|-----------------------------------|----|----------|
| Customer Deposits - Into Checking | \$ | 428.00 |
| Customer Deposits - Into Savings | | - |
| Misc Refund | | - |
| Interest Income | | 3.00 |
| Transfer from Savings | | <u>-</u> |

| | | |
|----------------|--|--------|
| TOTAL DEPOSITS | | 431.00 |
|----------------|--|--------|

CHECKS WRITTEN:

| | | | |
|---|------------|----|----------|
| Water Master Pay - | 861.37 X 2 | \$ | 1,722.74 |
| Truck Allowance - | 200.00 X 2 | | 400.00 |
| Assistant Water Master Pay | | | - |
| Telephone | | | 76.03 |
| Payroll Taxes - IRS | | | - |
| Payroll Taxes - State | | | - |
| Payroll Taxes - IRS Unemployment | | | - |
| Alex Printing | | | - |
| Union Bank Service Charge - (Refunded) | | | - |
| Cal Rural Water Assoc Ins | | | - |
| State Fund - Worker's Comp Insurance | | | 600.89 |
| Holland & Allred - Quarterly Accounting | | | - |
| Eric Tilleman - Zoom Services | | | 74.95 |
| Brown's | | | - |
| Transfer to Savings | | | <u>-</u> |

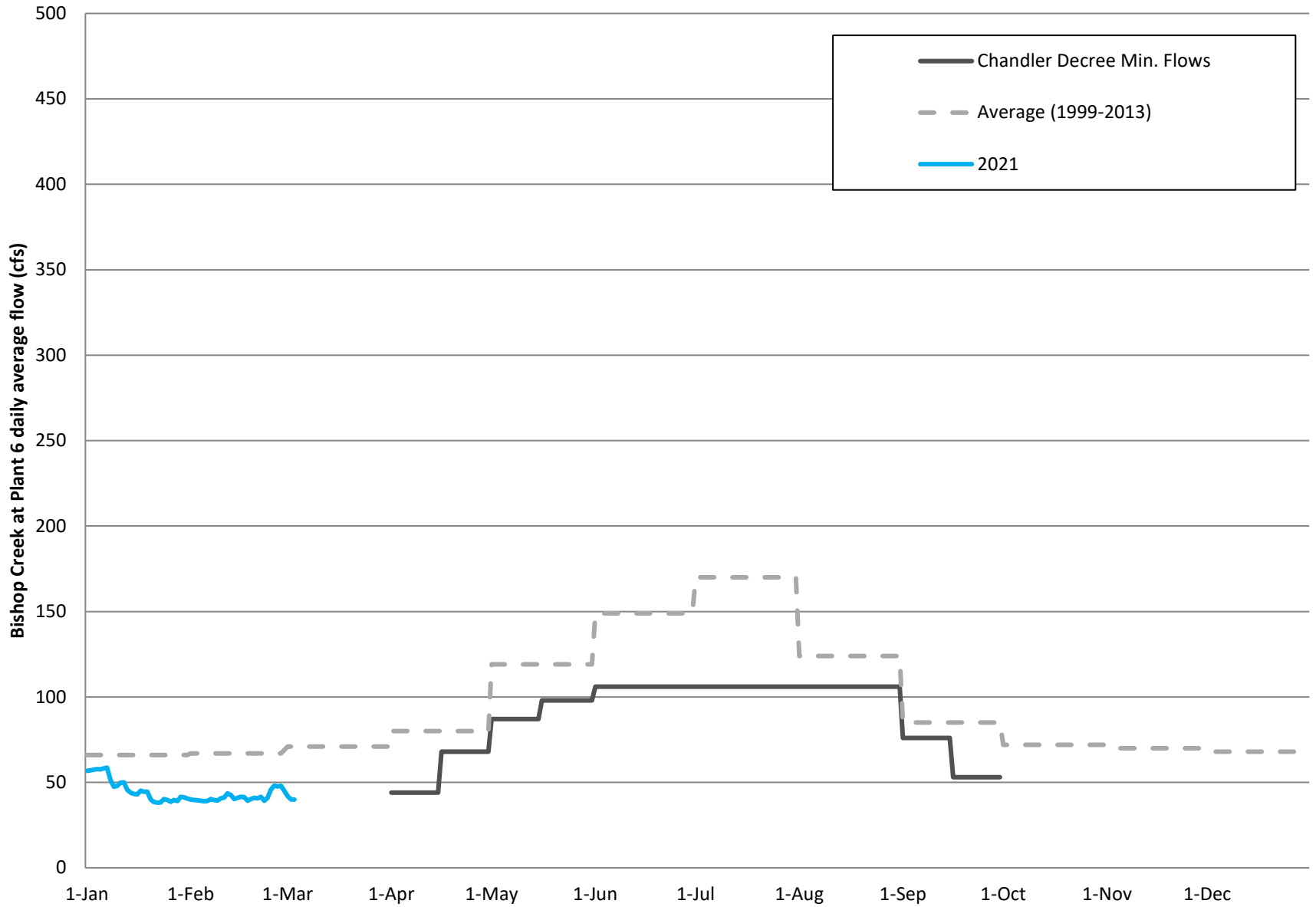
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|----------------------|--|-------------------|
| TOTAL CHECKS WRITTEN | | <u>(2,874.61)</u> |
|----------------------|--|-------------------|

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| UNION CHECKING ACCOUNT | \$ | 1,395.13 |
|------------------------|----|----------|

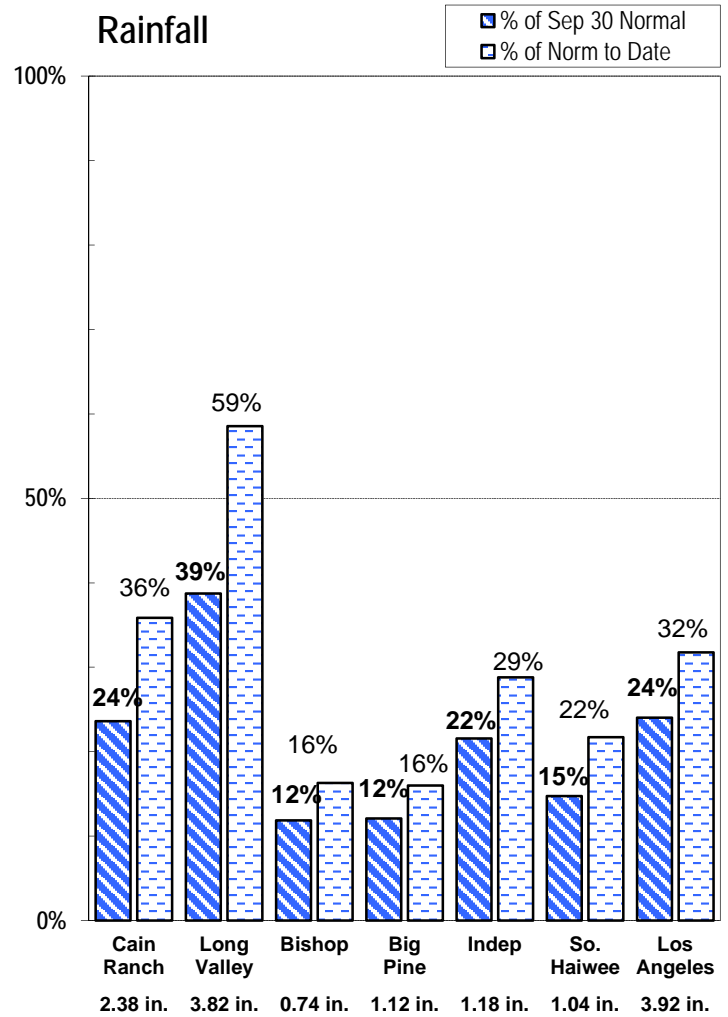
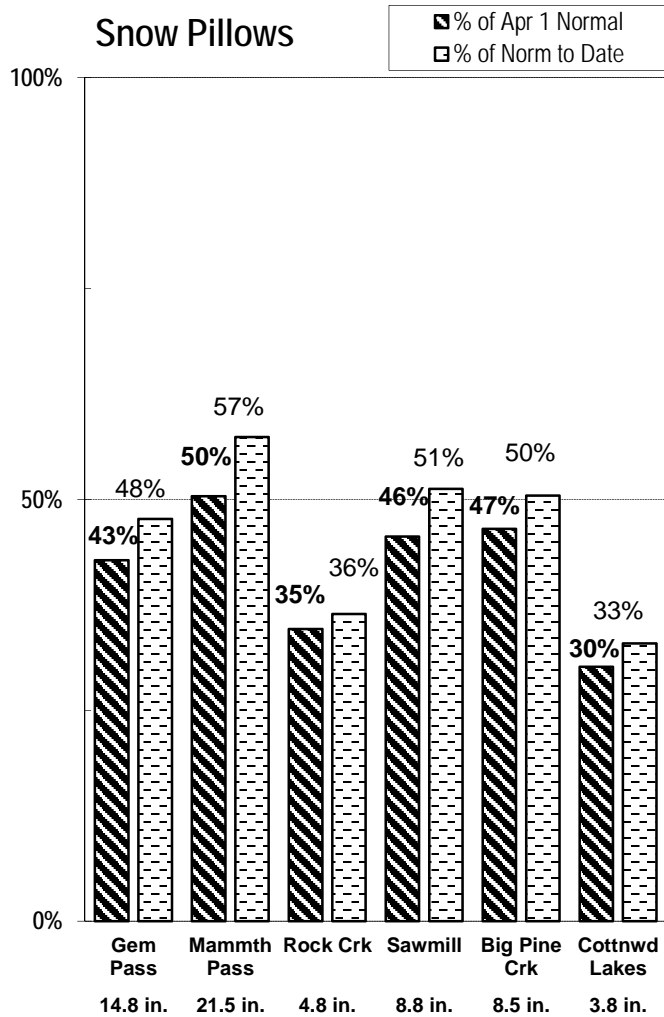
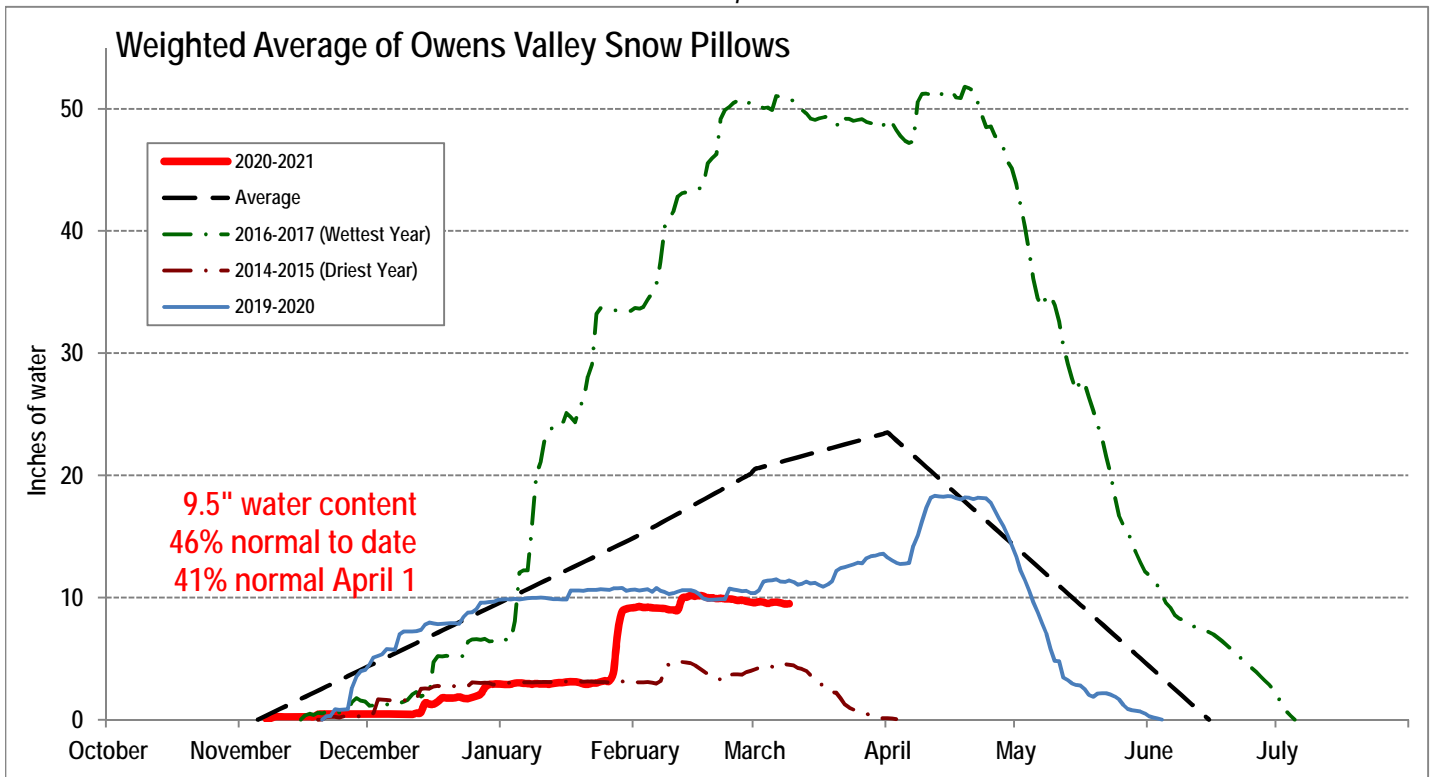
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| UNION BANK SAVINGS | | <u>44,971.04</u> |
|--------------------|--|------------------|

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| TOTAL BANK BALANCES - February 28, 2021 | \$ | 46,366.17 |
|---|----|-----------|

Bishop Creek Flows at Plant 6

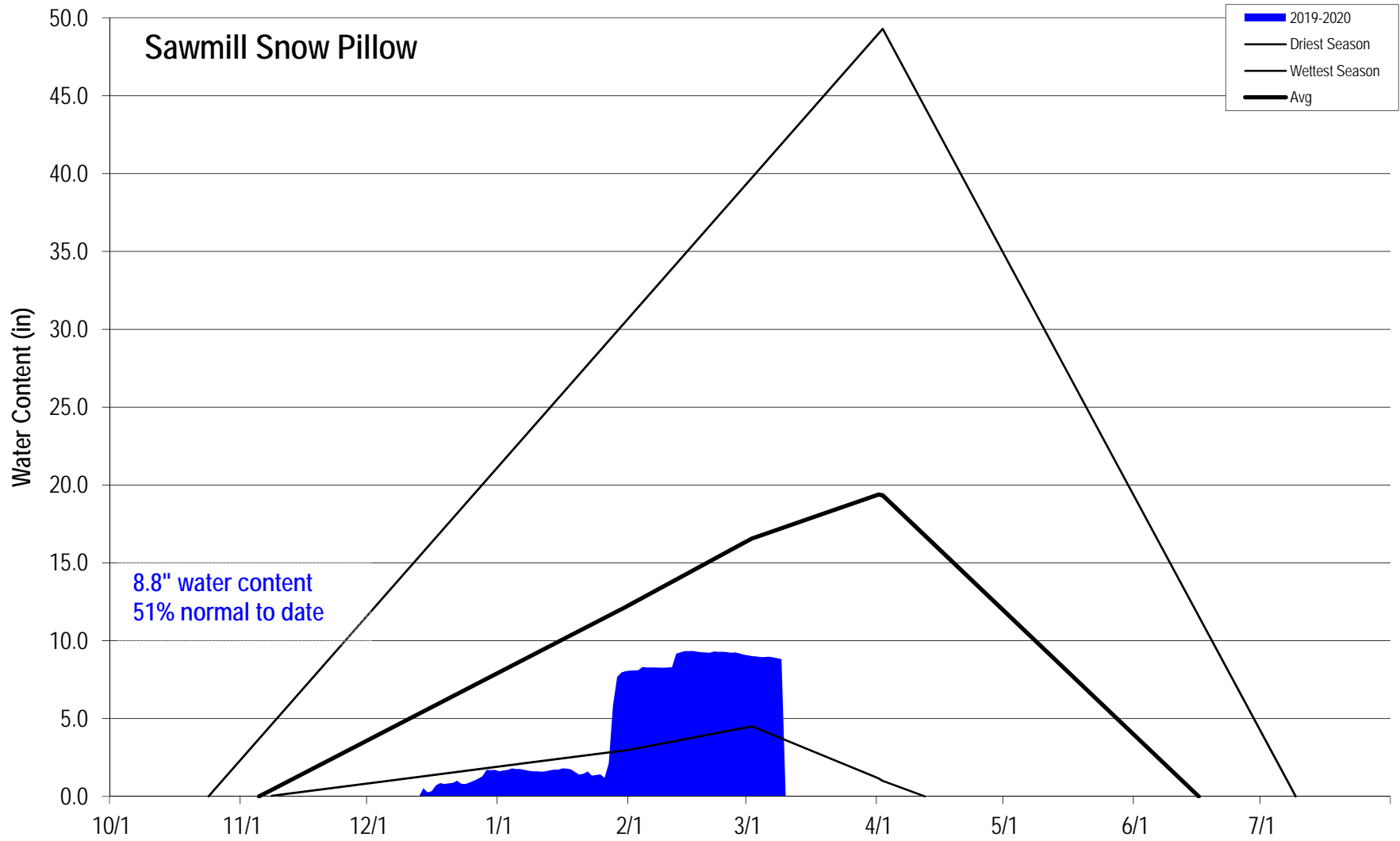


EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS March 9, 2021



Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1

Sawmill Snow Pillow



8.8" water content
51% normal to date