

Bishop Creek Water Association
Annual Meeting Agenda
January 30, 2023
7:00 pm
Meeting to be held via video conference

1. Opening and Introduction
2. Approval of the January 10, 2023 Meeting Summary
3. Annual Report
4. Snowpack, Precipitation, and Bishop Creek Flow and Storage Report
5. 2022 Financial Report
6. Approval of 2023 Budget
7. Election of Trustees (terms of Don Kunze and Gene Coufal have expired)
8. New Business
 - a) Other (Members in Good Standing)
9. Next Meetings: Monthly Board – Tuesday, March 14, 2023, at 7:00 p.m. via video conference
Annual – Monday, January 29, 2024, at 7:00 pm
10. Adjournment

Bishop Creek Water Association
Monthly Board Meeting Summary
January 10th, 2023
7:00 pm
Meeting Conducted via Zoom

1. Opening and Introduction

BWCA meeting called to order 7:05 pm. Trustees in attendance: Mark Frumkin, Don Kunze, Merry Armstrong, Gene Coufal and Eric Tillemans. Watermaster Matt Durkee was present.

2. Acceptance of the Board Meeting Summary for December 13, 2022

The December 13, 2022, meeting summary was unanimously accepted as written.

3. Approval of the December Financial Report

The December Financial Report was unanimously approved.

4. Bishop Creek Precipitation, Flow, and Storage Report

Gene reported that the snowpack is approximately 120% of normal as of the meeting. See attached chart.

5. Old Business

- a. Obstruction in Nelligan Ditch at Norberg/O'Brien/Scott's: Board is still waiting on appointment of the estate executor by LA County court.
- b. Inequitable Flow Distribution (N/s vs S/s) on East Yaney St.: Don explained the situation with the Yaney Ditch flow. He and Matt will meet in the field to go over operation of the diversion.
- c. Flow Regulation on Reinhackle Ditch at Mt. Tom Rd.: Don, Merry, and matt will field visit the site.
- d. Request to Abandon Ditch to 561 Lagoon St: Matt talked to property owner on the 27th and she will write a letter to the board.
- e. Ditch Relocation at NW corner of Carol Ln. (parcel no 011-510-27): No change, Matt will continue to monitor.
- f. Water Rights: Gene talked to the State Water Board staff. An initial filing will need to be made for each diversion out of Bishop Creek and then a supplemental report will need be filed each year thereafter.
- g. Membership Reconciliation (mapping): Merry is working on discrepancies with assessor's office and the BCWA membership list.
- h. Collection of Past Due Assessments: On Hold
- i. Ditch Diversion Box Repair/Rebuild Project: On Hold
- j. Inyo County Road Department Policy regarding Plugged/Deteriorated Street Culverts: No Updates
- k. BCWA Policy for Handling of Plugged Street Culverts: On Hold
- l. Bishop Tribe BCWA Membership?: On hold

6. Discussion regarding Draft 2023 Budget:

Mark presented a draft 2023 budget. There were no comments or concerns with the draft budget. Mark will prepare a final draft budget for consideration at the Annual Meeting.

7. Watermaster Report

Matt D. received 21 calls and 12 texts.

8. New Business


- a. Nominating Committee: Merry, Eric and Mark will serve on the nominating committee.
- b. Don K said that the street culvert at the Hanby/Yaney intersection is sanded up.
- c. Don K. said that the Board should implement/enforce provisions of BCWA By-Laws Article IX, Sections 4 & 5. Also, the Association should do an RFP for a maintenance crew to deal with obstructed ditches. This will be discussed further.
- d. Don K. said that an appropriate amount of flow is not getting to the BCWA membership properties off the Noble Ditch flowing into the northwest corner of Bishop. Don will set up a field visit to look at the situation.

9. Next Monthly Board Meeting– The next monthly Board meeting will be held on March 14th, 2023, at 7:00 p.m. The Annual BCWA Meeting will be held on Monday, January 30th at 7:00 p.m.

10. Adjournment

The meeting was adjourned at 7:54 p.m.

Respectfully Submitted,



Eric Tillemans

Secretary

Bishop Creek Water Association

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

DECEMBER 2022

CHECKING ACCOUNT BALANCE	\$	8,080.89
SAVINGS ACCOUNT BALANCE		<u>62,721.83</u>
TOTAL BANK BALANCES - October 31, 2022		70,802.72

DEPOSITS:

Customer Deposits - Into Checking	\$	-
Customer Deposits - Into Savings		-
Workers Comp Refund		-
Interest Income		-
Transfer from Savings		<u>-</u>

TOTAL DEPOSITS

-

CHECKS WRITTEN:

Water Master Pay -	896.52 x 2	\$	1,793.04
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			68.76
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
USPS - PO Box Rent			-
Alex Printing			-
Gene Coufal - Security Camera			-
State Fund Insurance			-
Holland & Allred - Quarterly Accounting			-
High Country Lumber			-
Brown's			-
Transfer to Savings			<u>-</u>

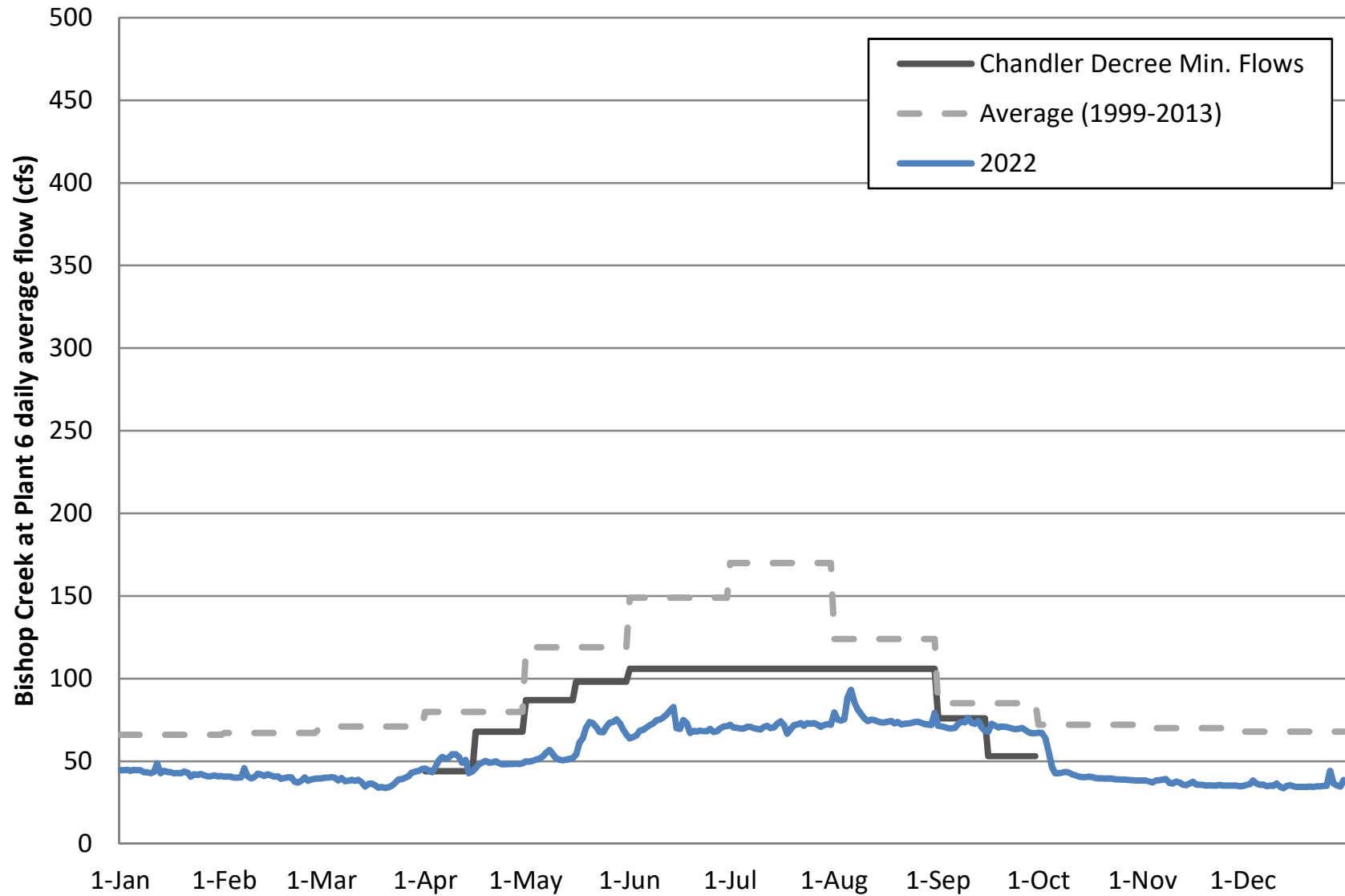
TOTAL CHECKS WRITTEN		<u>(2,311.80)</u>
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UNION CHECKING ACCOUNT	\$	5,769.09
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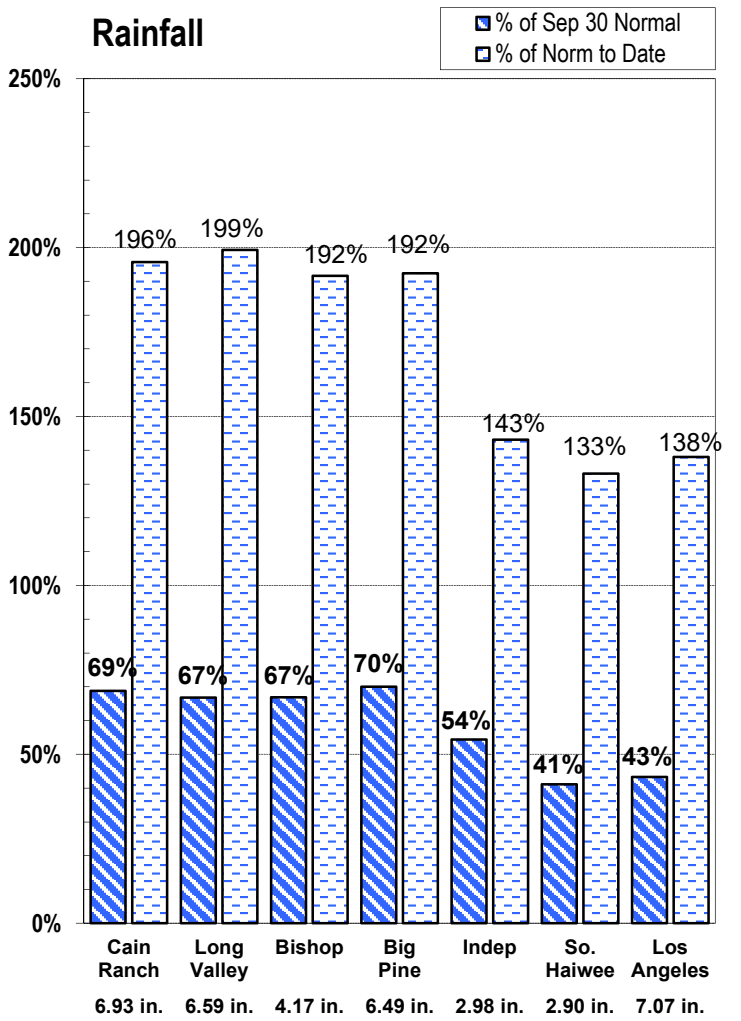
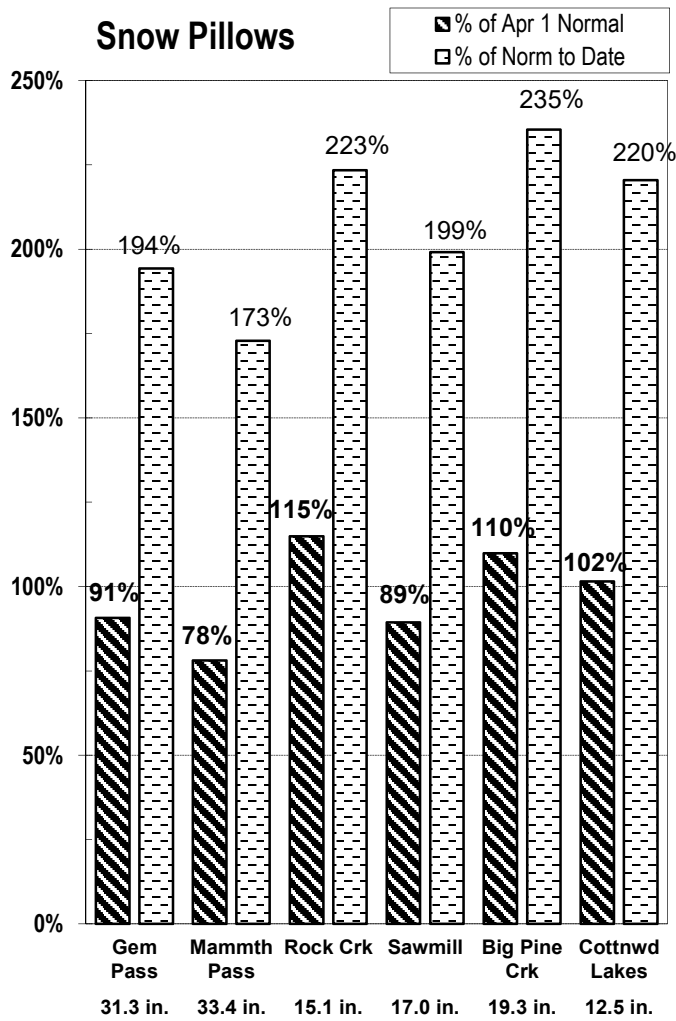
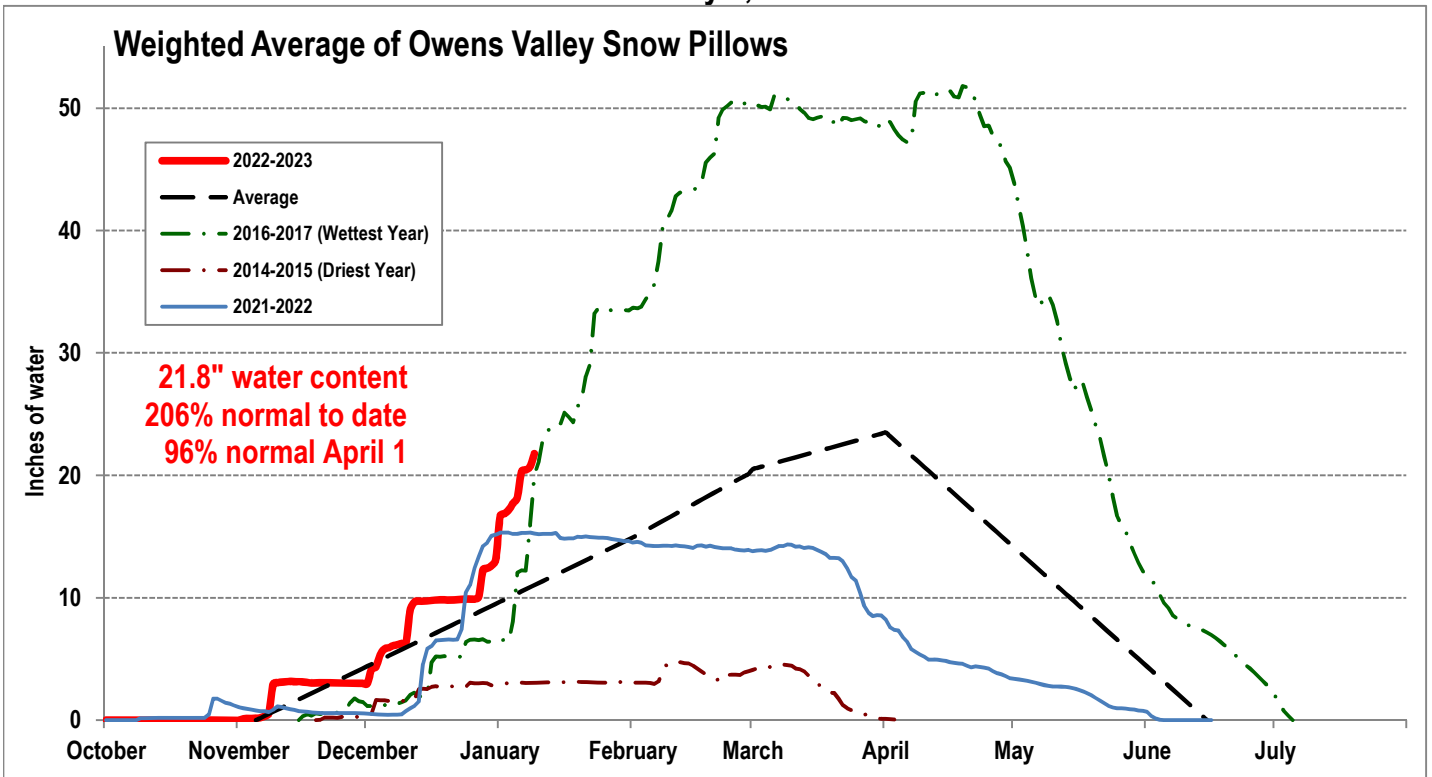
UNION BANK SAVINGS		<u>62,721.83</u>
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TOTAL BANK BALANCES - November 30, 2022	\$	68,490.92
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Bishop Creek Flows at Plant 6



EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS January 9, 2023



Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1

Proposed 2023 Budget

INCOME	2021 Actual	2022 Approved	2022 Actual	2023 Proposed
Assessment Rates	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90
Parcels	\$34,880.00	\$33,840.00	\$33,840.00	\$33,840.00
DWP (6473.16)	\$18,777.90	\$18,772.00	\$18,772.00	\$18,772.00
City of Bishop	\$580.00	\$580.00		\$580.00
John Deerter Highland Trailer Park (96)	\$278.40	\$278.00		\$278.00
Yaney LLC - Cottonwood Plaza (40.8)	\$244.00	\$282.00		\$282.00
Workers Comp. Refund	\$200.20			
Culvert Repair Reimbursement				
Past Due Assessments	\$2,070.00	\$1,500.00		\$1,500.00
Late Fee Payment	\$519.78	\$400.00		\$400.00
Interest Income	\$29.41	\$30.00		\$30.00
Total Income	\$57,579.69	\$55,682.00		\$55,682.00
 EXPENSES				
Watermaster Cost - Wage	\$22,185.96	\$22,500.00		\$22,500.00
Payroll Taxes	\$4,177.21	\$4,200.00		\$4,300.00
Workers Comp Ins	\$2,202.93	\$2,400.00		\$2,400.00
Truck Allowance	\$4,800.00	\$4,800.00	\$5,050.00	\$5,400.00
Phone	\$965.55	\$750.00		\$750.00
Temp. Watermaster - wage	\$0	\$1,754.00		\$1,754.00
Accounting - Holland & Allred	\$3,550.32	\$3,420.00		\$3,420.00
Insurance CRWRMA	\$4,917.00	\$4,700.00	\$5,409.00	\$5,500.00
Printing	\$1,010.63	\$1,400.00		\$1,400.00
U.S.P.S.	\$641.00	\$1,400.00		\$900.00
Bank Service Charge	\$0	\$25.00		\$25.00
Website	\$0	\$450.00	\$980.00	\$450.00
Annual Board/Employes Dinner	\$0	\$850.00		\$1,100.00
Attorney Fees	\$390.00	\$5,000.00		\$5,000.00
Ditch cleaning & Gate repair	\$4,097.80	\$5,000.00		\$5,000.00
One Time Map updates				
Zoom	\$74.95	\$180.00	\$194.87	\$180.00
Improvement Projects	\$0	\$26,000.00	\$700.00	\$26,000.00
Steve Stevens (flowers)			\$100.00	
 TOTAL EXPENSES	 \$49,013.35	 \$84,829.00		 \$86,079.00
 YEAR END BANK BALANCE	 \$60,538.63	 \$31,391.63		

1/9/2023

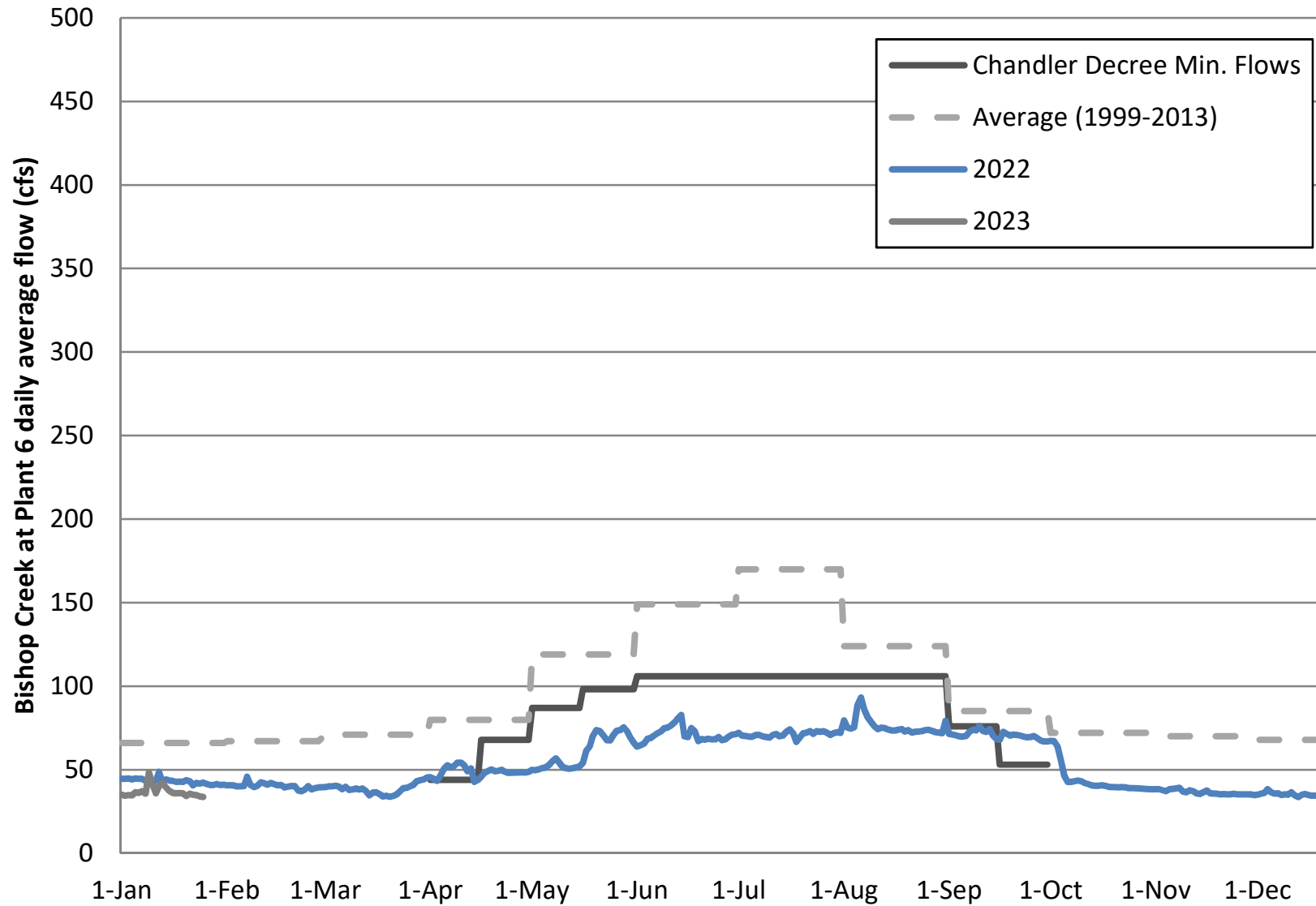
Bishop Creek Water Association Monthly Meeting

Date 1/10/23

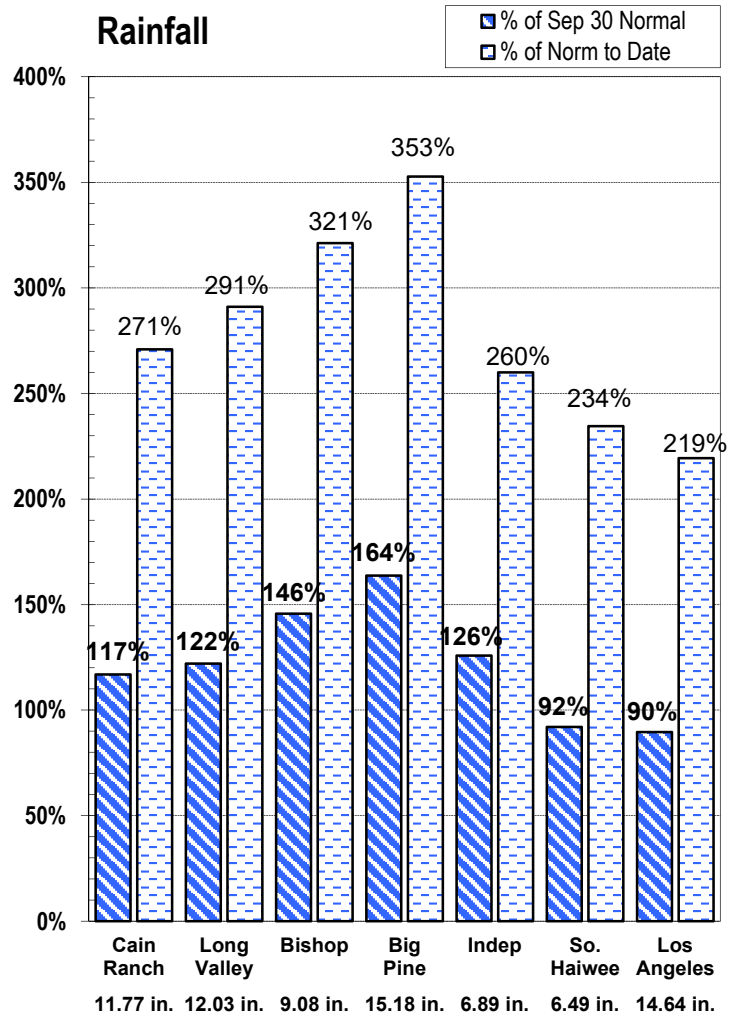
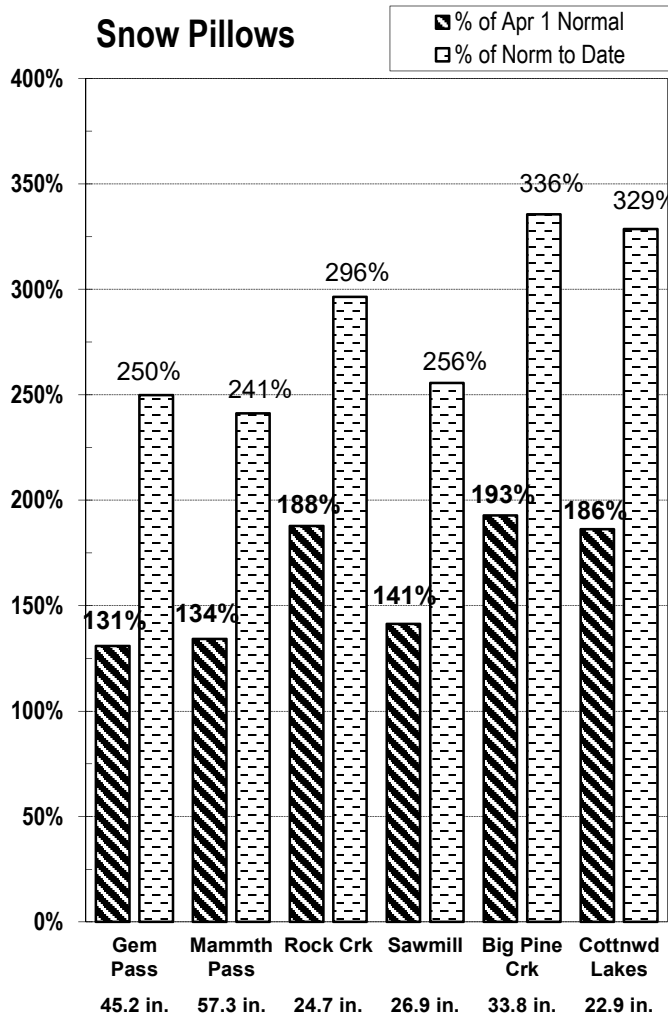
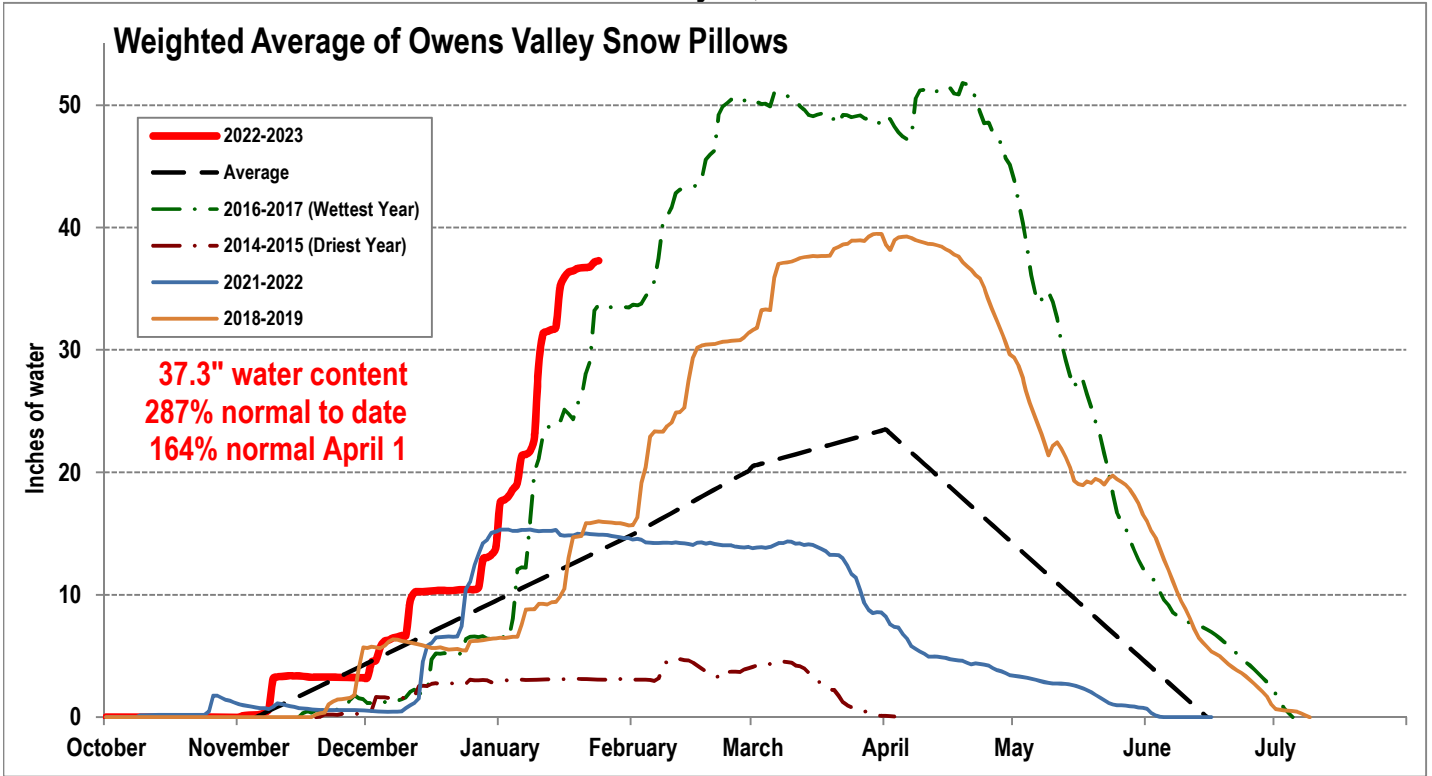
Attendance Sheet

Name	Address	Email
Merry Armstrong		
Don Kunze		
Mark Frumkin		
Eric Tillemans		
Gene Coufal		
Matt Durkee		
Susan Kunze		

Bishop Creek Flows at Plant 6



EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS January 24, 2023



Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1

**BISHOP CREEK WATER ASSOCIATION
2022 FINANCIAL REPORT**

	January (\$)	February (\$)	March (\$)	April (\$)	May (\$)	June (\$)	July (\$)	August (\$)	Sept (\$)	Oct (\$)	Nov (\$)	Dec (\$)	Year (\$)
BEGINNING CHECKING BALANCE	1114.58	7172.15	14147.94	10014.01	10208.21	7334.39	23659.09	19558.31	17346.32	14763.10	10518.70	8080.89	
Checking Deposits													
Customer Deposits to Checking	352.00		589.40	668.00		18777.90		1816.00	760.00		532.00		23495.30
Workmans Comp refund							103.75						103.75
Savings Deposits/Withdrawals													
Customer Deposits To Savings					13286.00	17855.40	2134.00						33275.40
Interest Income to Savngs	1.08	1.12	2.06	1.57	1.52	2.00	2.49	2.80	2.80	2.50	2.44	3.29	25.67
Transfer from Maximizer/Savings	10000.00	10000.00		10000.00									
Transfer to Maximizer/Savings													
TOTAL DEPOSITS	353.08	1.12	591.46	669.57	13287.52	36635.30	2240.24	1818.80	762.80	2.50	534.44	3.29	56900.12
EXPENSES													
Watermaster Pay	1747.44	1747.44	2184.30	1770.24	1793.04	1793.04	1793.04	1793.04	1793.04	1793.04	1793.04	1793.04	21793.74
Truck Allowance	400.00	400.00	400.00	400.00	400.00	400.00	400.00	450.00	450.00	450.00	450.00	450.00	5050.00
Watermaster phone	62.14	62.23	62.14	62.03	62.03	68.22	69.22	69.12	69.12	68.76	68.76	68.76	792.53
Payroll Taxes - IRS	878.99			952.24			898.11			901.94			3631.28
Payroll Taxes - State	68.94			168.04			76.99			64.85			378.82
Payroll Taxes - IRS Unemployt.	45.14												45.14
State Fund - Worker's Comp Ins.	791.78			490.25			490.25			490.25			2262.53
Rural Special District Insurance				5409.00									5409.00
Holland & Allred CPA's			576.89		618.75			1715.83			658.01		3569.48
US Post Office - stamps/box rent				522.00			182.00						704.00
Printing		814.54				191.94							1006.48
Legal Fees			1500.00										1500.00
Website Maint. & Zoom							194.87		980.00				1174.87
Miscellaneous				700.00			100.05			475.56			1275.61
Ditch & Facility Repair /Maint.	300.00								51.06				351.06
TOTAL EXPENSES	4294.43	3024.21	4723.33	10473.80	2873.82	2453.20	4204.53	4027.99	3343.22	4244.40	2969.81	2311.80	48944.54
ENDING CHECKING BALANCE	7172.15	14147.94	10014.01	10208.21	7334.39	23659.09	19558.31	17346.32	14763.10	10518.70	8080.89	5769.09	
MAXIMIZER/SAVINGS BALANCE*	49425.13	39426.25	39428.31	29429.88	42717.40	60574.80	62711.29	62714.09	62716.89	62719.39	62721.83	62725.12	
TOTAL BANK BALANCES	56597.28	53574.19	49442.32	39638.09	50051.79	84233.89	82269.60	80060.41	77479.99	73238.09	70802.72	68494.21	

*Savings Starting Balance \$ 59424.05

Members whose assessment is in the rear one year or less : 36 (\$1008); in the rear 2 years : 8 (\$704); and in the rear more than 2 years: 32 (\$10,332) (avg of \$323 or 8+ years)

Total number of members in the rear : 76 (\$12,044)

2017 Rate increase projected end of year balances:	Revenue	Expenses	Reserve
2017	\$55,741	\$54,955	\$21,501
2018	\$55,741	\$56,329	\$20,913
2019	\$55,741	\$57,737	\$18,917
2020	\$55,741	\$47,181	\$27,477
2021	\$55,741	\$48,361	\$34,858
2022	\$55,741	\$49,570	\$41,029
2023	\$55,741	\$50,809	\$45,961

PROPOSED 2023 BUDGET

INCOME	2021 Actual	2022 Approved	2022 Actual	2023 Proposed
Assessment Rates	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90
Parcels	\$34,880.00	\$33,840.00	\$35,040.00	\$33,840.00
DWP (6473.16 ac.)	\$18,777.90	\$18,772.00	\$18,777.90	\$18,772.00
City of Bishop	\$580.00	\$580.00	\$580.00	\$580.00
Highland Trailer Park (96 ac)	\$278.40	\$278.00	\$278.40	\$278.00
Cottonwood Plaza (40.8 ac)	\$244.00	\$282.00	\$120.00	\$282.00
Workers Comp. Refund	\$200.20		\$103.75	
Culvert Repair Reimburse.				
Past Due Assessments	\$2,070.00	\$1,500.00	\$1,393.00	\$1,500.00
Late Fee Payment	\$519.78	\$400.00	\$581.40	\$400.00
Interest Income	\$29.41	\$30.00	\$25.67	\$30.00
Total Income	\$57,579.69	\$55,682.00	\$56,900.12	\$55,682.00
EXPENSES				
Watermaster Cost -				
Wages	\$22,185.96	\$22,500.00	\$21,793.74	\$24,250.00
Payroll Taxes	\$4,177.21	\$4,200.00	\$4,055.24	\$4,300.00
Workers Comp. Ins.	\$2,202.93	\$2,400.00	\$2,262.53	\$2,400.00
Truck Allowance	\$4,800.00	\$4,800.00	\$5,050.00	\$5,400.00
Phone	\$965.55	\$750.00	\$792.53	\$750.00
Temp. Watermaster - wage	\$0	\$1,754.00	\$0.00	\$1,754.00
Accounting - Holland & Allred	\$3,550.32	\$3,420.00	\$3,569.48	\$3,420.00
Insurance CRWRMA	\$4,917.00	\$4,700.00	\$5,409.00	\$5,500.00
Printing	\$1,010.63	\$1,400.00	\$1,006.48	\$1,400.00
U.S.P.S.	\$641.00	\$1,400.00	\$704.00	\$900.00
Bank Service Charge	\$0	\$25.00	\$0.00	\$25.00
Website	\$0	\$450.00	\$980.00	\$450.00
Annual Bd/Employees Dinner	\$0	\$850.00	\$0.00	\$1,100.00
Attorney Fees	\$390.00	\$5,000.00	\$1,500.00	\$5,000.00
Ditch cleaning & Gate repair	\$4,097.80	\$5,000.00	\$300.00	\$5,000.00
Security Camera			\$475.56	
Zoom	\$74.95	\$180.00	\$194.87	\$180.00
Improvement Projects	\$0	\$26,000.00	\$0.00	\$26,000.00
Steve Stevens (flowers)			\$100.05	
High Country Lumber			\$51.06	
Survey			\$700.00	
TOTAL EXPENSES	\$49,013.35	\$84,829.00	\$48,944.54	\$87,829.00
YEAR END BANK BALANCE	\$60,538.63	\$31,391.63	\$68,494.21	\$36,547.21

1/30/2023