

Bishop Creek Water Association
Annual Meeting Agenda
January 29, 2024
7:00 pm
Meeting to be held in person and via Zoom

1. Opening, Introductions, and Quorum check
2. Acceptance of the January 9, 2024, Meeting Summary
3. 2023 Annual Report
4. Snowpack, Precipitation, and Bishop Creek Flow and Storage Report
5. 2023 Financial Report
6. Approval of 2024 Budget
7. Election of Trustees (terms of Merry Armstrong and Mark Frumkin have expired)
8. New Business
 - a) Other (Members in Good Standing)
9. Next Meetings: Monthly Board – Tuesday, March 12, 2024, at 7:00 p.m. at JLCC
Annual Meeting – Monday, January 27, 2025, at 7:00 pm
10. Adjournment

Bishop Creek Water Association
Annual Meeting Summary
January 9, 2024
7:00 pm
Meeting Conducted in Person and via Zoom

1. Opening and Introduction

BWCA meeting called to order 7:03 pm. Trustees in attendance: Gene Coufal, Mark Frumkin, Don Kunze, Eric Tillemans and Merry Armstrong. Watermaster Matt Durkee was present.

2. Acceptance of the Monthly Board Meeting Summary for December 12, 2023

The December 12th, 2023, meeting summary was accepted with a correction to the date of meeting.

3. Approval of the November and December 2023 Financial Reports

The financial reports for November and December 2023 were tabled until the next Board meeting. The customer deposits were short by \$100 and \$1,330.04 did not appear in the checking account. Mark will seek clarification from the bank.

4. Discussion Regarding 2024 Budget

The proposed budget (attached) was discussed and will be presented at the Annual Meeting for approval. The Board agreed to discontinue conducting meetings via Zoom after the Annual Meeting. This will be reflected in the budget.

5. Bishop Creek Precipitation, Flow, and Storage Report

The current snowpack is at 18% of normal. The water year to date is considered “Very Dry”. SCE is maintaining normal winter flows.

6. Old Business

a) Street Culverts:

- i. Inyo County Road Department Policy regarding plugged/deteriorated street culverts (to be discussed in closed session): Gene reported that he and Eric met with the county on December 13, 2023, to discuss the street culvert issue. Inyo County presented a draft MOU for consideration. A closed session meeting of the Board will be held on Tuesday, January 16th at 5:30.
- ii. Role of BCWA in Blocked Culverts: Gene stated that the BCWA is responsible for protecting water rights and delivering water, not clearing culverts, this is the responsibility of the overlying property owners. Gene suggested revisiting the issue after the meeting with the county.
- iii. Culvert Obstructions/Blockages at:
 - o 3068 Laurel Lane: still blocked - Matt will conduct a test to see if he could unblock the culvert with some new equipment he purchased.

- So. Mountain View Rd: Water is flowing, and condition is good.
 - 2324 Wildrose Ln: still blocked - Matt will conduct a test to see if he could unblock the culvert with some new equipment he purchased.
 - Sarah Way: still blocked - Don twill talk to the downstream property owner.
- b) Ditch Relocation at NW corner of Carol Ln (parcel #011-510-27): Matt will get a status report from the property owner.
 - c) Water Rights Filing: On going. Gene contacted DWP to get a status on data gathering progress.
 - d) Membership Reconciliation (mapping): Gene and Mary to discuss next Tuesday.
 - e) Collection of Past Due Assessments: On hold pending mapping
 - f) Ditch Diversion Box Repair/Rebuild Project: Gene is still waiting on a response regarding federal funding assistance.
 - g) Bishop Tribe BCWA Membership: No change

7. Watermaster Report

Matt received 24 calls and 14 texts.

8. New Business

- a. Nominating Committee: Gene and Don will provide nominations for the filling of the two 2024 vacant Board positions.
- b. Other: Don volunteered to plan the annual Board/Employee dinner. Don will report back on plans at the March 12th Board meeting. Suggested attendees can be sent to Kunze.Don@gmail.com.

9. Next Meetings

- a. The Annual BCWA meeting will be held on January 29, 2024, at 7:00 p.m. at the Inyo County Board of Education Facility, Lozito Conference Center, 166 Grandview Dr., Bishop
- b. The next monthly Board meeting will be held on March 12th, 2024, at 7:00 p.m. at the Inyo County Board of Education Facility, Lozito Conference Center, 166 Grandview Dr., Bishop

10. Adjournment

The meeting was adjourned at 7:52 p.m.

Respectfully Submitted,



Eric Tillemans

Secretary

Bishop Creek Water Association

**BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH**

NOVEMBER 2023

USBANK CHECKING ACCOUNT	\$	11,900.94
USBANK SAVINGS ACCOUNT		40,250.36
USBANK TIME CERTIFICATE		10,000.00
USBANK TIME CERTIFICATE		<u>20,000.00</u>

TOTAL BANK BALANCES - October 31, 2023 82,151.30

DEPOSITS:

Customer Deposits - Into Checking	\$	1,330.40
Customer Deposits - Into Savings		-
Workers Comp Refund		-
Interest Income		145.81
Transfer from Savings		<u>-</u>

TOTAL DEPOSITS 1,476.21

CHECKS WRITTEN:

Water Master Pay -	921.35 x 2	\$	1,842.70
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			75.29
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
USPS - Stamps			-
Alex Printing			-
Cal Rural Water Insurance			-
State Fund Insurance			-
Holland & Allred - Quarterly Accounting			1,092.45
USBank - Service Charge			-
Transfer to Savings			<u>-</u>

TOTAL CHECKS WRITTEN (3,460.44)

USBANK CHECKING ACCOUNT	\$	9,770.90
USBANK SAVINGS ACCOUNT		40,396.17
USBANK TIME CERTIFICATE		10,000.00
USBANK TIME CERTIFICATE		<u>20,000.00</u>

TOTAL BANK BALANCES - November 30, 2023 \$ 80,167.07

BISHOP CREEK WATER ASSOCIATION FINANCIAL REPORT FOR THE MONTH

DECEMBER 2023

	\$	9,770.90
USBANK CHECKING ACCOUNT		40,396.17
USBANK SAVINGS ACCOUNT		10,000.00
USBANK TIME CERTIFICATE		<u>20,000.00</u>
USBANK TIME CERTIFICATE		80,167.07

TOTAL BANK BALANCES - November 30, 2023

DEPOSITS:

	\$	-
Customer Deposits - Into Checking		-
Customer Deposits - Into Savings		-
Workers Comp Refund		-
Interest Income		-
Transfer from Savings		<u>-</u>

TOTAL DEPOSITS

CHECKS WRITTEN:

		\$	1,842.70
Water Master Pay -	921.35 x 2		450.00
Truck Allowance -	225.00 x 2		-
Additional Pay - Vacation Time			76.40
Telephone			-
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
USPS - Stamps			-
Alex Printing			-
Cal Rural Water Insurance			-
State Fund Insurance			-
Holland & Allred - Quarterly Accounting			-
USBank - Service Charge			-
Transfer to Savings			<u>-</u>

TOTAL CHECKS WRITTEN

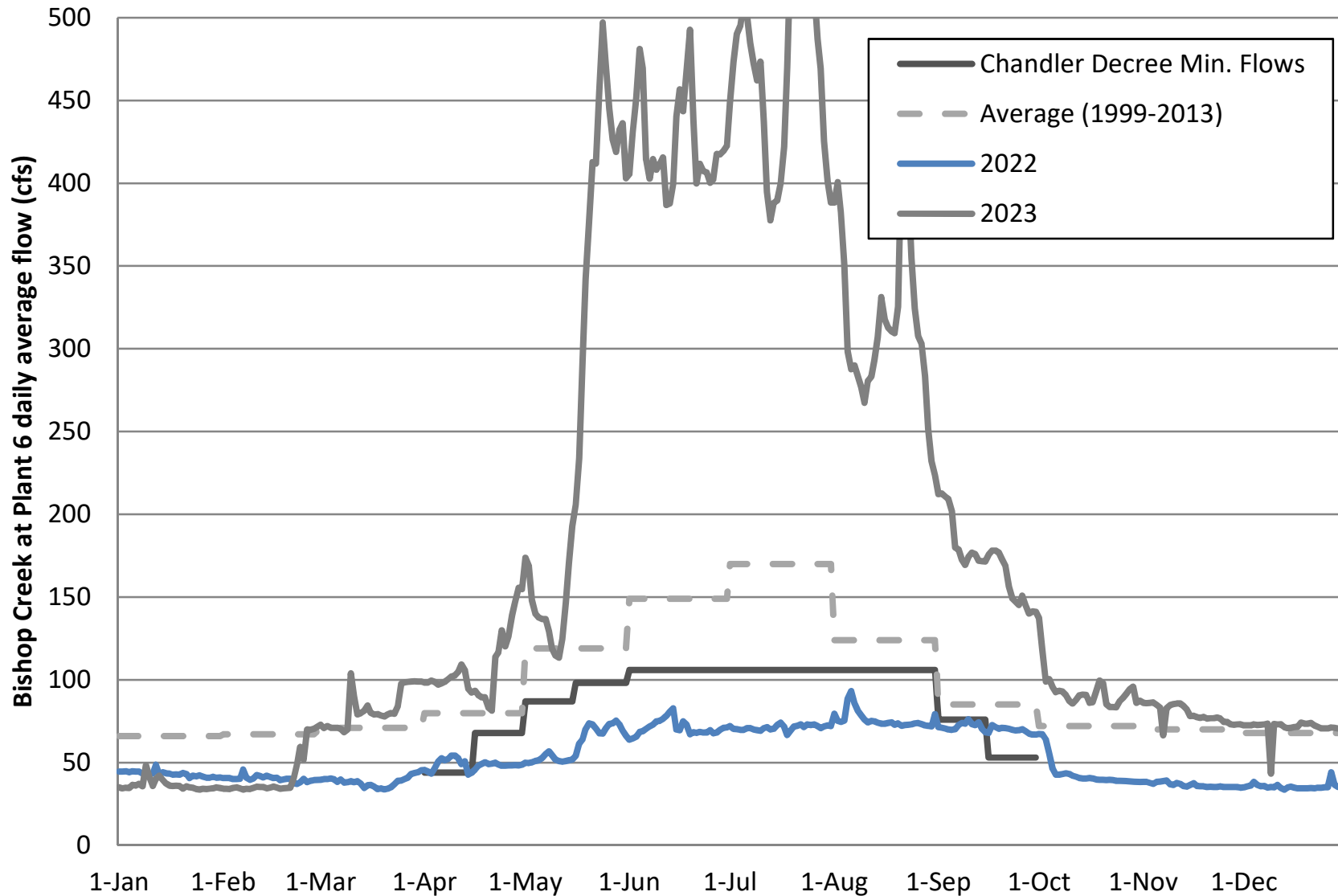
(2,369.10)

USBANK CHECKING ACCOUNT	\$	7,401.80
USBANK SAVINGS ACCOUNT		40,396.17
USBANK TIME CERTIFICATE		10,000.00
USBANK TIME CERTIFICATE		<u>20,000.00</u>

TOTAL BANK BALANCES - December 31, 2023

\$ 77,797.97

Bishop Creek Flows at Plant 6



Proposed 2024 Budget

INCOME	2021 Actual	2022 Actual	2023 Approved	2024 Proposed
Assessment Rates	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90
Parcels	\$34,880.00	\$35,040.00	\$33,840.00	\$33,840.00
DWP (6473.16)	\$18,777.90	\$18,777.90	\$18,772.00	\$18,772.00
City of Bishop	\$580.00	\$580.00	\$580.00	\$580.00
John Deerter Highland Trailer Park (96)	\$278.40	\$278.40	\$278.00	\$278.00
Yaney LLC - Cottonwood Plaza (40.8)	\$244.00	\$120.00	\$282.00	\$282.00
Workers Comp. Refund	\$200.20	\$103.75		\$100.00
Culvert Repair Reimbursement				
Past Due Assessments	\$2,070.00	\$1,393.00	\$1,500.00	\$1,500.00
Late Fee Payment	\$519.78	\$581.40	\$400.00	\$400.00
Interest Income	\$29.41	\$25.67	\$30.00	\$1,200.00
Total Income	\$57,579.69	\$56,900.12	\$55,682.00	\$56,952.00
EXPENSES				
Watermaster Cost - Wage	\$22,185.96	\$21,356.88	\$24,250.00	\$26,250.00
Payroll Taxes	\$4,177.21	\$4,010.10	\$4,300.00	\$4,500.00
Workers Comp. Ins	\$2,202.93	\$2,262.53	\$2,400.00	\$2,400.00
Truck Allowance	\$4,800.00	\$5,050.00	\$5,400.00	\$5,700.00
Phone	\$965.55	\$792.53	\$750.00	\$800.00
Temp. Watermaster - wage	\$0	\$0.00	\$1,754.00	\$1,754.00
Accounting - Holland & Allred	\$3,550.32	\$3,569.48	\$3,420.00	\$3,650.00
Insurance CRWRMA	\$4,917.00	\$5,409.00	\$5,500.00	\$5,500.00
Printing	\$1,010.63	\$1,006.48	\$1,400.00	\$1,400.00
U.S.P.S.	\$641.00	\$704.00	\$900.00	\$900.00
Bank Service Charge	\$0	\$0.00	\$25.00	\$25.00
Website	\$0	\$980.00	\$450.00	\$500.00
Annual Board/Employees Dinner	\$0	\$0.00	\$1,100.00	\$1,100.00
Attorney Fees	\$390.00	\$1,500.00	\$5,000.00	\$5,000.00
Ditch cleaning & Gate repair	\$4,097.80	\$300.00	\$5,000.00	\$5,000.00
Security Camera		\$475.56		
Zoom	\$74.95	\$194.87	\$180.00	\$180.00
Improvement Projects	\$0	\$0.00	\$26,000.00	\$26,000.00
Steve Stevens (flowers)		\$100.00		
High Country Lumber		\$51.06		
TOTAL EXPENSES	\$49,013.35	\$47,762.49	\$87,829.00	\$90,659.00
YEAR END BANK BALANCE	\$60,538.63	\$62,724.38	\$30,577.38	

10/30/2023

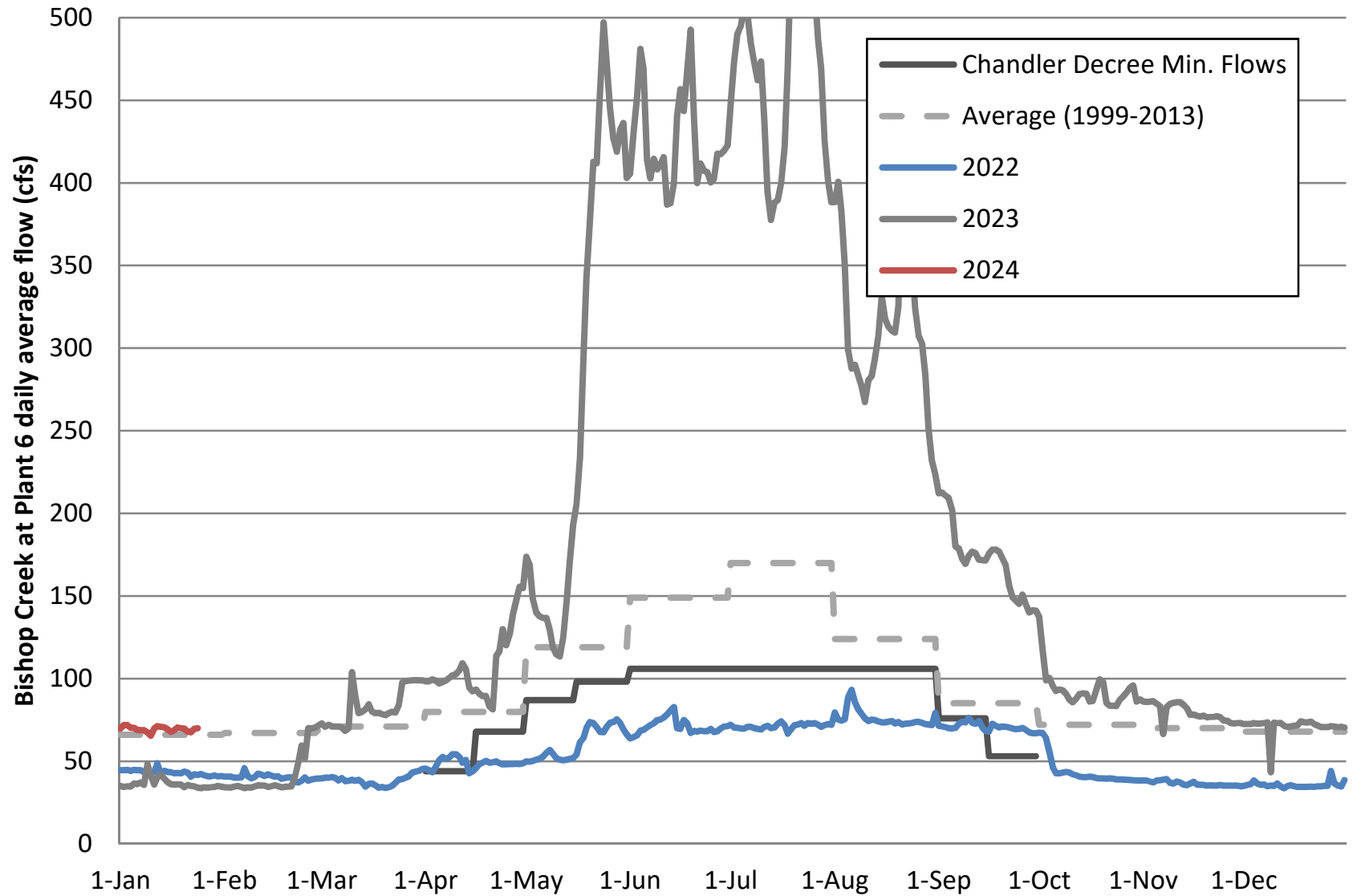
Bishop Creek Water Association Customer Contact List January 9, 2024

Balance Total	Account No.
4.00	11-180-40
44.00	11-500-01
345.40	11-040-10
-40.00	11-290-59
-40.00	11-320-69
44.00	11-192-44
44.00	11-270-13
44.00	11-470-22
308.00	11-020-07
308.00	11-120-09
44.00	11-510-27
40.00	11-420-03
308.00	11-320-62
264.00	11-420-10
44.00	11-460-20
-4.00	11-192-32
132.00	11-370-06
726.40	11-370-04
4.00	11-110-11
-56.00	11-180-60
-56.00	11-040-12
44.00	11-020-29
44.00	08-111-06
-40.00	08-350-01
44.00	11-510-15
4.00	11-470-08
-60.00	11-070-21
44.00	10-290-02
308.00	11-110-39
4.00	11-120-33
1,000.40	11-320-40
-40.00	11-410-06
88.00	11-191-01
44.00	11-500-09
44.00	11-500-10
44.00	11-420-15
404.40	11-110-14
88.00	11-080-13
-40.00	11-260-20
-10.00	11-050-35
345.40	11-090-25
132.00	11-410-18
264.00	11-110-10
44.00	11-100-04
-10.00	11-192-30
-180.00	11-280-21
4.00	11-192-27
88.00	11-460-18
132.00	11-320-64
-40.00	11-430-44
44.00	11-120-45
44.00	11-250-14
88.00	11-170-19
157.40	11-060-34
132.00	11-192-06
44.00	11-090-40
179.40	11-080-40
44.00	11-180-28
4.00	11-180-46
44.00	11-031-25
-4.00	11-192-25
529.40	11-120-04
345.40	11-060-22
345.40	08-140-20
345.40	08-140-37
-40.00	11-031-22
88.00	11-460-16
-4.00	11-090-02

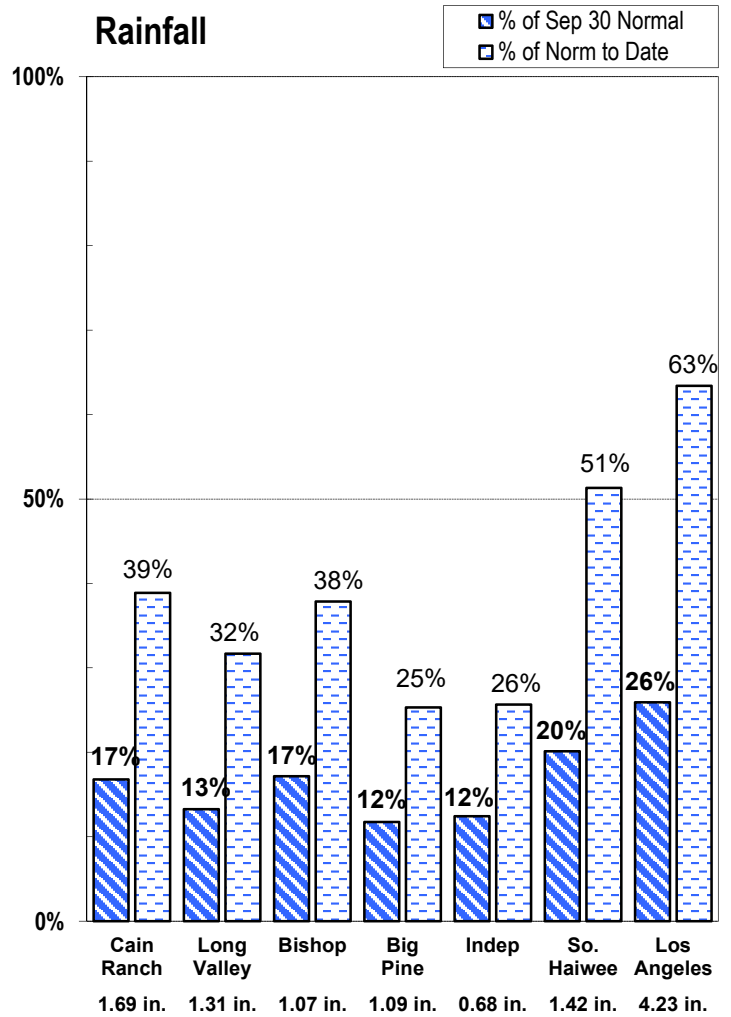
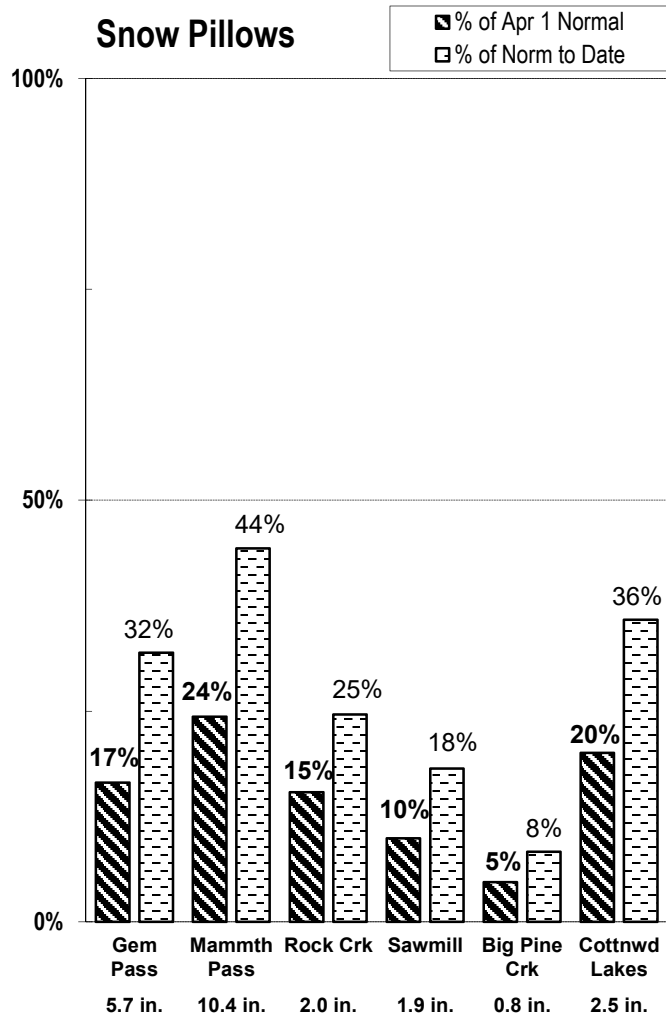
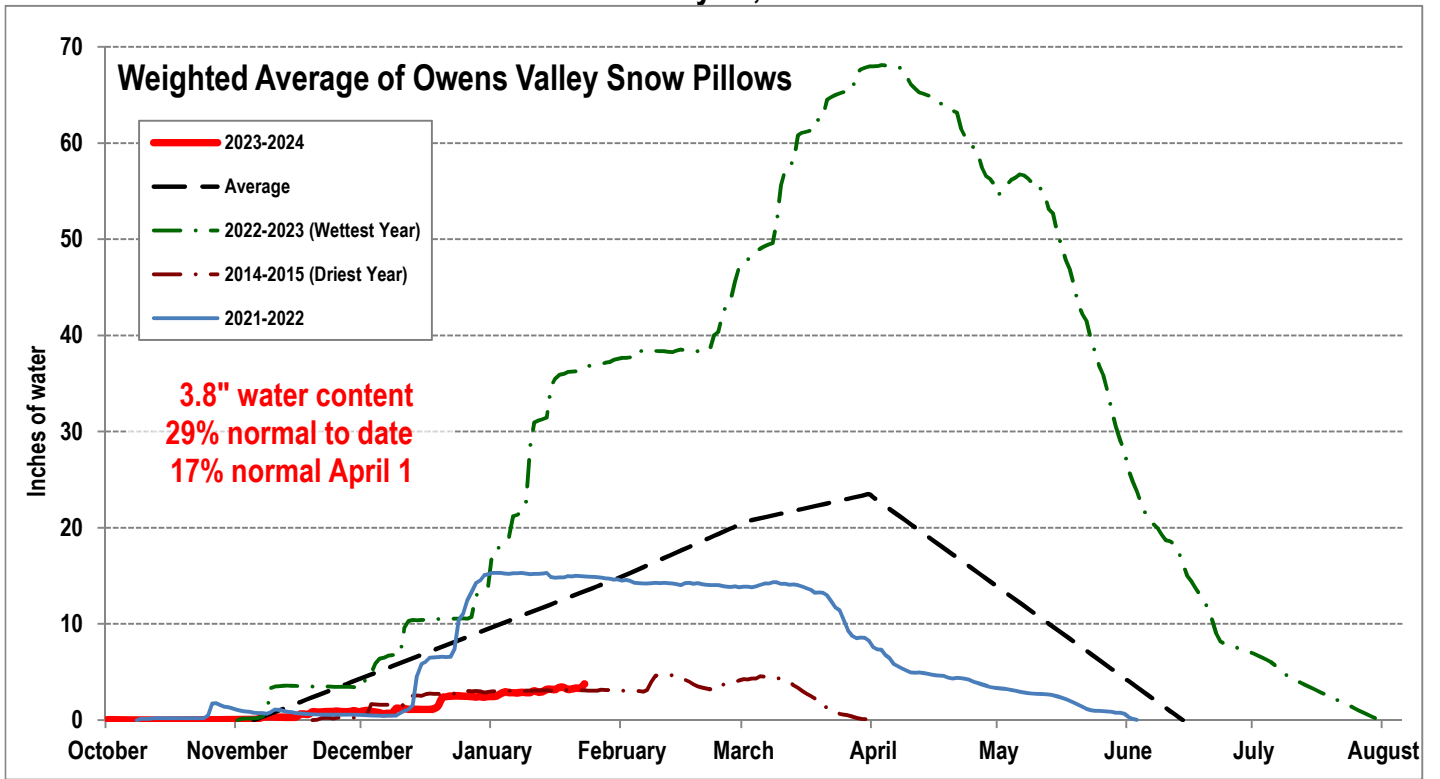
Bishop Creek Water Association
Customer Contact List
January 9, 2024

<u>Balance Total</u>	<u>Account No.</u>
44.00	11-170-09
834.00	11-080-39
264.00	11-080-36
792.40	11-320-67
59.80	11-280-55
172.00	11-280-12
308.00	11-280-71
220.00	08-140-32
132.00	11-070-48
132.00	11-120-52
379.40	01-230-03
44.00	11-340-34
268.00	11-110-60
4.00	11-340-32
220.00	11-060-42
44.00	01-020-01
-40.00	11-480-11
220.00	01-171-14
268.00	10-314-02
44.00	11-070-45
4.00	11-440-15
44.00	11-080-45
4.00	11-420-02
44.00	11-180-07
44.00	01-230-05
44.00	11-192-37
379.40	11-180-44
-16.00	11-191-17
132.00	11-020-44
44.00	11-470-31
44.00	11-191-02
-40.00	11-170-18
88.00	11-280-58
4.00	11-192-34
92.00	01-230-27
132.00	08-120-04A
4.00	11-170-12A
176.00	11-120-34
44.00	11-060-02
-40.00	11-180-14
44.00	11-180-30
224.00	08-140-41
44.00	11-110-31
44.00	11-300-13

Bishop Creek Flows at Plant 6



EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS January 23, 2024



Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1

**BISHOP CREEK WATER ASSOCIATION
2023 FINANCIAL REPORT**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	YEAR
BEGINNING SAVINGS BALANCE	5769.09	2943.13	15206.24	5781.28	2176.66*	7553.86	5186.36	20409.74	18012.82	16,063.62	12,255.77	9670.90	
CHECKING DEPOSITS	62,724.38	62,727.10	47,729.18	47,731.20	47,733.02*	47,728.98	68,457.01	70,171.62	70,186.52	70,200.94	70,250.36	70,396.17	
CUSTOMER DEPOSITS TO CHECKING	520.00	572.00	168.00				18777.90	2080.05	1036.00		1230.40		24384.35
WORKERS COMP REFUND													
SAVING DEPOSITS/TRANSFERS													
CUSTOMER DEPOSITS TO SAVINGS	2.72	2.08	2.02	1.82	1.64	12.63	14.61	14.90	14.42	49.42	145.81	151.23	32471.04
INTEREST INCOME TO SAVINGS		15,000.00			10,000.00								413.30
TRANSFER FROM SAVING	522.72	574.08	170.02	1.82	9997.60	20788.03	20492.51	2094.95	1050.42	49.42	1376.21	151.23	57269.01
EXPENSES													
WATERMASTER PAY	1796.98	1796.98	1796.98	898.49	2764.05	1842.70	1842.70	1842.70	1842.70	1842.70	1842.70	921.35	21031.03
TRUCK ALLOWANCE	450.00	450.00	450.00	225.00	675.00	450.00	450.00	450.00	450.00	450.00	450.00	225.00	5175.00
WATERMASTER VACATION PAY													
WATERMASTER PHONE	69.19	69.06	75.42	74.80	75.90	74.80	74.81	74.81	74.81	75.29	75.29	76.40	890.58
PAYROLL TAXES - IRS	901.94			901.94			921.06			924.89			3649.83
PAYROLL TAXES - STATE	64.85			147.39			71.95						284.19
PAYROLL - TAXES UNEMPLOYMENT	63.00	971.11								54.47			117.47
STATE FUND - WORKERS COMP INS.										460.50			1784.27
RURAL SPECIAL DISTRICT INS.			5837.00										5837.00
HOLLAND & ALLRED CPAs			619.02		575.91			1714.80			1092.45		4002.18
USPS - STAMP/ BOX RENT				567.00			194.00		528.00				1289.00
PRINTING			814.54		191.94						354.83		1361.31
LEGAL FEES													
WEBSITE & ZOOM													
DITCH - COLVERT - FACILITY REPAIR/MAINT.				790.00	340.00					73.69			1203.69
BROWN'S		21.74											21.74
RETURNED CHECKS/BANK CHARGES						40.00		42.00	16.00				98.00
TOTAL EXPENSES	3345.96	3308.89	9592.96	3604.62	4622.80	2367.50	3554.52	4434.97	2969.20	3807.85	3815.27	1222.75	46647.29
ENDING CHECHING BALANCE	2943.13	15,206.24	5,781.28	2176.66*	7553.86	5186.36	20,409.74	18,012.82	16,063.62	12,255.77	9670.90	8448.15	
ENDING SAVING ACCT. BALANCE/CDS	62,727.10	47,729.18	47,731.20	47,733.02*	47,728.98	68,457.01	70,171.62	70,186.52	70,200.94	70,250.36	70,396.17	70,547.40	
TOTAL BANK BALANCE	65,670.23	62,935.42	53,512.48	49,909.68*	55282.84	73,643.37	90,581.36	88,199.34	86,264.56	82,506.13	80067.07	78995.55	

ALL TOTALS + DEPOSITS/ EXPENSES MATCH BANK STATEMENTS

	Two years or less	More than two years	Total
MEMBERS BEHIDE ON ASSESSMENT PAYMENTS	52 @ \$2123.80	39 @ \$12357.60	91 @ \$14481.40
2017	Revenue \$55,741	Expenses \$54,995	Reserve \$21,501
2018	Revenue \$55,741	Expenses \$56,329	Reserve \$20,913
2019	Revenue \$55,741	Expenses \$57,737	Reserve \$18,917
2020	Revenue \$55,741	Expenses \$47,181	Reserve \$27,477
2021	Revenue \$55,741	Expenses \$48,361	Reserve \$34,858
2022	Revenue \$55,741	Expenses \$49,570	Reserve \$41,029
2023	Revenue \$55,741	Expenses \$50,809	Reserve \$45,961
2024	Revenue \$55,741	Expenses \$45,523	Reserve \$49,623

2017 rate increase projected end of year balances:

Proposed 2024 Budget

INCOME	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed
Assessment Rates	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90
Parcels	\$34,880.00	\$35,040.00	\$33,840.00	\$34,640.00	\$34,500.00
DWP (6473.16)	\$18,777.90	\$18,777.90	\$18,772.00	\$18,777.90	\$18,777.90
City of Bishop	\$580.00	\$580.00	\$580.00	\$580.00	\$580.00
John Deeter Highland Trailer Park (96)	\$278.40	\$278.40	\$278.00	\$278.00	\$278.00
Yaney LLC - Cottonwood Plaza (40.8)	\$244.00	\$120.00	\$282.00	\$120.00	\$120.00
Workers Comp. Refund	\$200.20	\$103.75		\$198.00	\$100.00
Culvert Repair Reimbursement					
Past Due Assessments	\$2,070.00	\$1,393.00	\$1,500.00	\$1,716.00	\$1,500.00
Late Fee Payment	\$519.78	\$581.40	\$400.00	\$541.00	\$400.00
Interest Income	\$29.41	\$25.67	\$30.00	\$413.31	\$1,200.00
Total Income	\$57,579.69	\$56,900.12	\$55,682.00	\$57,264.21	\$57,455.90
EXPENSES					
Watermaster Cost - Wage	\$22,185.96	\$21,793.74	\$24,250.00	\$21,031.03	\$26,250.00
Payroll Taxes	\$4,177.21	\$4,055.24	\$4,300.00	\$4,051.49	\$4,500.00
Workers Comp. Ins.	\$2,202.93	\$2,262.53	\$2,400.00	\$1,784.27	\$2,400.00
Truck Allowance	\$4,800.00	\$5,050.00	\$5,400.00	\$5,175.00	\$5,700.00
Phone	\$965.55	\$792.53	\$750.00	\$890.58	\$900.00
Temp. Watermaster - wage	\$0	\$0.00	\$1,754.00		\$1,754.00
Accounting - Holland & Allred	\$3,550.32	\$3,569.48	\$3,420.00	\$4,002.18	\$3,650.00
Insurance CRWRMA	\$4,917.00	\$5,409.00	\$5,500.00	\$5,837.00	\$5,500.00
Printing	\$1,010.63	\$1,006.48	\$1,400.00	\$1,361.31	\$1,400.00
U.S.P.S.	\$641.00	\$704.00	\$900.00	\$1,289.00	\$900.00
Bank Service Charge	\$0	\$0.00	\$25.00	\$16.00	\$25.00
Website	\$0	\$980.00	\$450.00		\$500.00
Annual Board/Employes Dinner	\$0	\$0.00	\$1,100.00		\$1,400.00
Attorney Fees	\$390.00	\$1,500.00	\$5,000.00		\$5,000.00
Street culvert repair/					
Ditch cleaning & Gate repair	\$4,097.80	\$300.00	\$5,000.00	\$1,225.43	\$5,000.00
Security Camera		\$475.56			
Zoom	\$74.95	\$194.87	\$180.00		\$16.00
Improvement Projects	\$0	\$0.00	\$26,000.00		\$26,000.00
Steve Stevens (flowers)		\$100.05			
High Country Lumber		\$51.06			
Surveying		\$700.00			
Bad checks				\$82.00	
TOTAL EXPENSES	\$49,013.35	\$48,944.54	\$87,829.00	\$46,745.29	\$90,895.00
YEAR END BANK BALANCE	\$60,538.63	\$62,724.38 68,494.21	\$68,494.21	\$78,995.55	

1/28/2024