

# Bishop Creek Water Association

## Monthly Board Meeting Agenda

June 11, 2024

7:00 pm

1. Opening and Introduction
2. Acceptance of the May 14, 2024 Board Meeting Summary
3. Approval of the May 2024 Financial Report
4. Bishop Creek Precipitation, Flow, and Storage Report
5. Approval of Finance, and Water and Arbitration Committees
6. Old Business
  - a. Street Culverts:
    - i. Culvert Obstructions/Blockages at:
      - Symon's Gate
      - 309 Grandview
      - Sarah Way
      - 210 So Mtn View Rd. and
      - 3068 Laurel Rd.
    - ii. Inyo County Road Department Position regarding Plugged/Deteriorated Street Culverts
  - b. Ditch Relocation at NW corner of Carol Ln. (parcel no 011-510-27)
  - c. Water Rights Filing
  - d. Annual Dinner
  - e. Membership Database Reconciliation
  - f. Collection of Past Due Assessments
  - g. Ditch Diversion Box Repair/Rebuild Project
  - h. Bishop Tribe BCWA Membership?
7. Watermaster Report
8. New Business
  - a. Watermaster Evaluation
  - b. Other (by Board or member-at-large in good standing)
9. Next Monthly Board Meetings: July 9, 2024, at 7:00 pm at GLCC
10. Adjournment

Bishop Creek Water Association  
Monthly Meeting Summary  
May 14, 2024  
7:00 pm

**1. Opening and Introduction**

BWCA monthly Board meeting was called to order at 7:15 pm. Trustees in attendance: Gene Coufal, Eric Tillemans, Mark Frumkin and Don Kunze. Trustee Don Kunze Trustee Merry Armstrong was not present. Watermaster Matt Durkee was present.

**2. Acceptance of April 9<sup>th</sup> Board Meeting Summary**

The April 9<sup>th</sup>, 2024, meeting summary was accepted as written.

**3. Approval of the April 2024 Financial Report**

The April 2024 financial report was unanimously approved.

**4. Bishop Creek Precipitation and Flow and Storage Report**

SCE has increased Plant 6 flows to above average for this time of year, presumably because reservoirs are very full with an above normal runoff expected (see SCE Pant 6 flows chart).

**5. Approval of the Finance and Arbitration Committees**

Mark and Merry will each provide a list of committee members for approval.

**6. Old Business**

a. Street Culverts

i. Culvert Obstruction/Blockages at:

- Sarah Way –Don has been unable to make contact with the resident, but will continue to try to follow up
- 210 So Mtn View Rd – Mark and Matt will address the locking issue on the screen.
- 3068 Laurel Rd – Gene met the Shannon Platt of the Inyo County Road Department. Shannon was going to give Gene an estimate for the Road Department to investigate the blockage. Gene never received an estimate. Gene got an estimate from a private contractor to pot hole the culvert for \$1,400. Don motioned for approval to perform the pot holing, with a \$2,000 max. Mark seconded the motion and it passed unanimously.

ii. Inyo County Road Department Policy Regarding Plugged/Deteriorated Street Culverts: Gene reported that he is still waiting for a response from Inyo County regarding the draft street culvert replacement MOU.

b. Flow obstruction at Shady Rest Trailer Park (Hanby Ave.): The issue has been resolved; the property owner removed the obstruction.

c. Ditch Relocation at NW corner of Carol Ln (parcel no 011-510-27): Matt contacted the property owner, there has been no change. This is an uncontrolled flow situation (in addition to the need for an easement). Matt will track progress and report back.

- d. Water Rights Filing: LADWP is reviewing the BCWA draft.
- e. Membership Reconciliation (mapping): The BCWA accountant updated records which Eric will scan and compare with the IC Assessor's Office records. Gene handout to the Watermaster and Board members copies of the completed BCWA ditch maps. Also, Gene dropped off a set of the ditch maps was dropped off to the Inyo Mono Title Co.
- f. Annual Dinner: Scheduled for October
- g. Collection of Past Due Assessments: On hold.
- h. Ditch Diversion Box Repair/Rebuild Project: Gene spoke with Andrade
- i. Bishop Tribe BCWA Membership: On hold.

**7. Watermaster Report**

Matt received 26 calls and 12 texts in the past month. Matt reported that the Symon's gate was clogged, and he is having an issue with 309 Grandview again.

**8. New Business**

- a. Watermaster Evaluation: The Board went into closed session to discuss a pay increase for the Watermaster. An increase of a gross \$50 per pay period for the Watermaster was unanimously approved.
- b. Other: Gene brought to the attention of the Board that the Inyo County Office of Education is a member of the BCWA, and since they provide the use of their meeting facility free of charge, he made a motioned to the BCWA waive the annual membership assessment while BCWA meetings are conducted at the facility. The motion passed unanimously.

**9. Next Meetings**

- a. The next monthly Board meeting will be held on June 11th, 2024, at 7:00 p.m. at the Inyo County Board of Education Facility, Lozito Conference Center, 166 Grandview Dr., Bishop.

**10. Adjournment**

The meeting was adjourned at 8:40 p.m.

Respectfully Submitted,



Eric Tillemans

Secretary

Bishop Creek Water Association

**BISHOP CREEK WATER ASSOCIATION**  
**FINANCIAL REPORT FOR THE MONTH**

**APRIL            2024**

USBANK CHECKING ACCOUNT	\$	1,528.15
USBANK SAVINGS ACCOUNT		31,275.70
USBANK TIME CERTIFICATE		10,000.00
USBANK TIME CERTIFICATE		<u>20,000.00</u>
 TOTAL BANK BALANCES - March 31, 2024		 62,803.85

**DEPOSITS:**

Customer Deposits - Into Checking	\$	-
Customer Deposits - Into Savings		-
Workers Comp Refund -- Into Checking		-
Interest Income - Into Savings		101.56
Transfer from Savings		<u>5,000.00</u>

**TOTAL DEPOSITS** **5,101.56**

**CHECKS WRITTEN:**

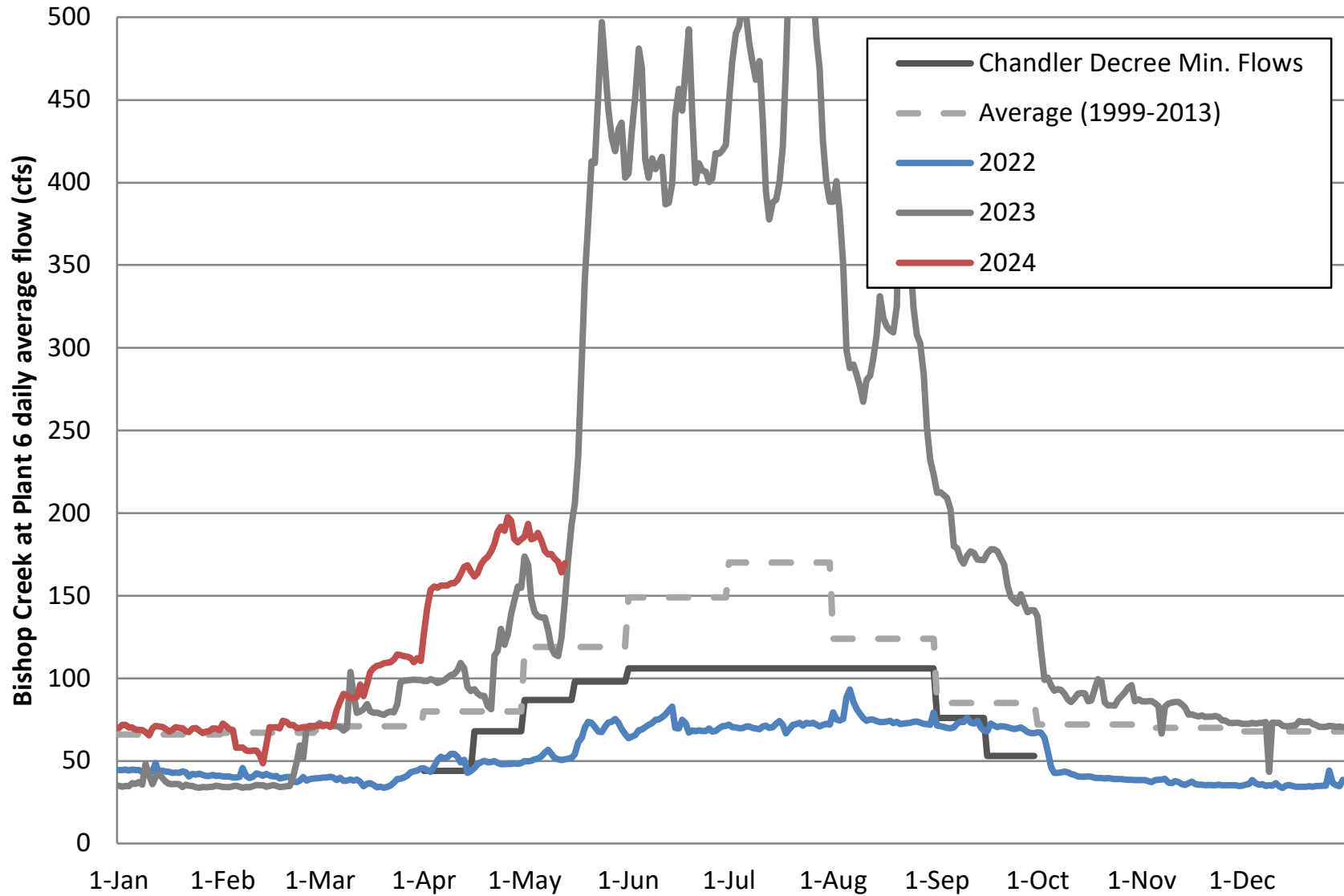
Water Master Pay -	919.34 x 2	\$	1,838.68
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			75.40
Payroll Taxes - IRS			924.96
Payroll Taxes - State			163.23
Payroll Taxes - IRS Unemployment			-
USPS - Stamps			612.00
ESCSD - Culvert Cleaning			-
Cal Rural Water Insurance			-
State Fund Insurance			523.50
Holland & Allred - Quarterly Accounting			-
Alex Printing			294.17
Transfer to Savings			<u>-</u>

**TOTAL CHECKS WRITTEN** **(4,881.94)**

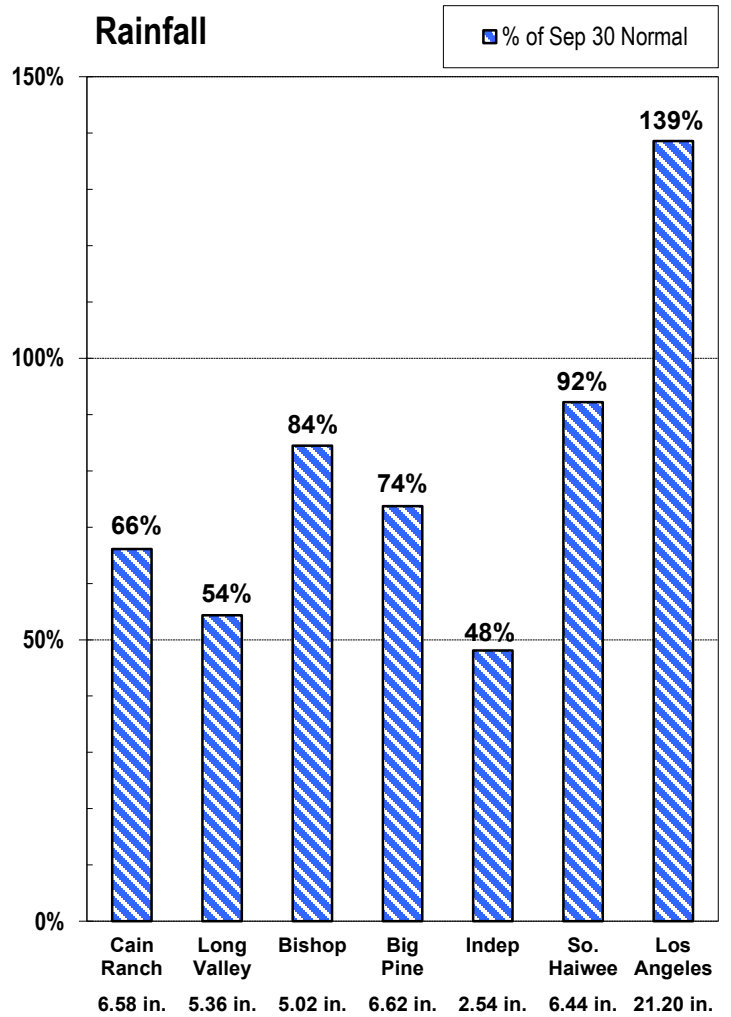
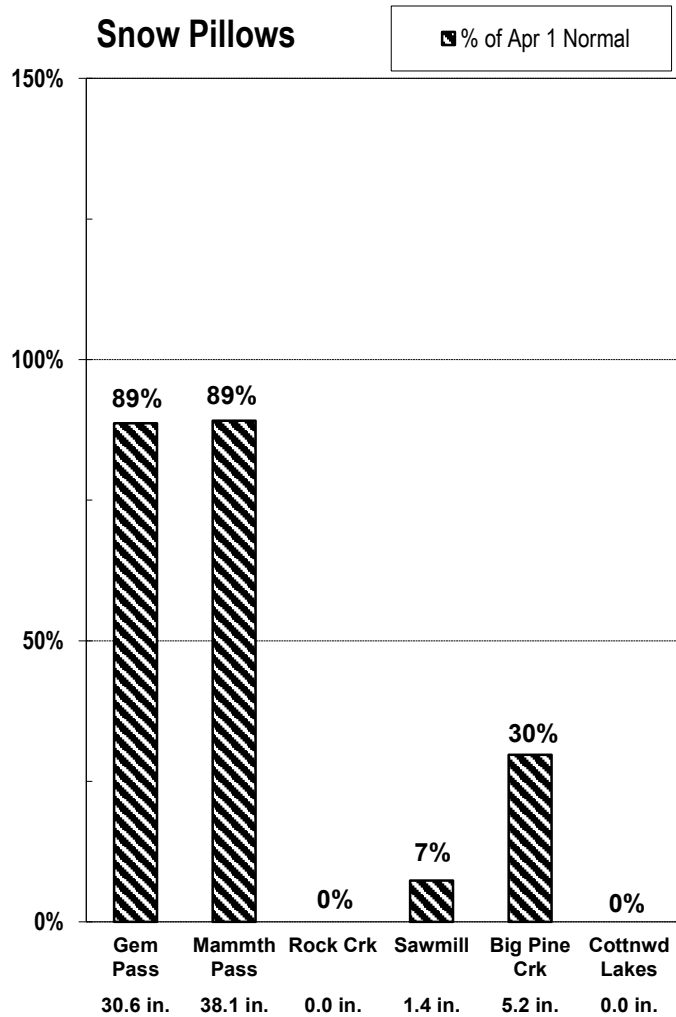
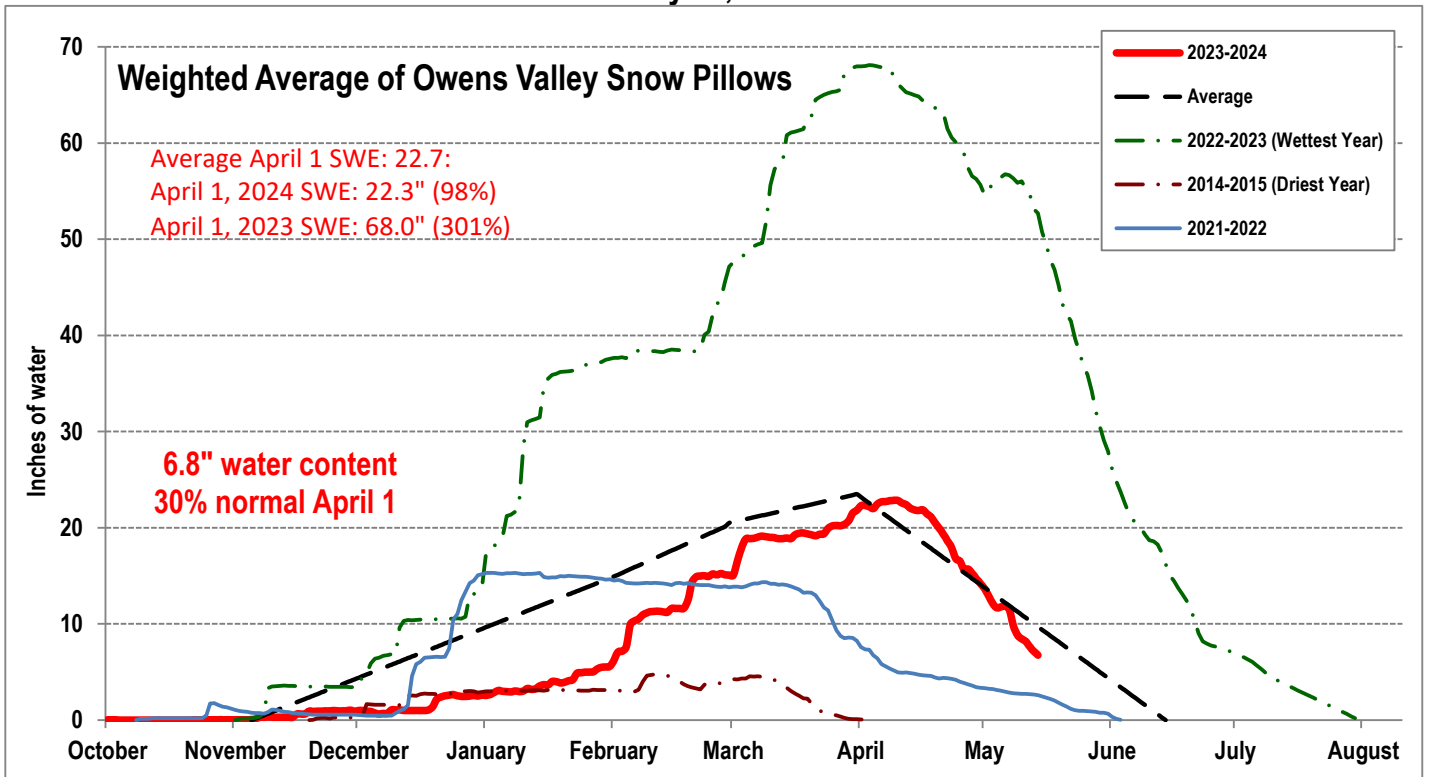
USBANK CHECKING ACCOUNT	\$	1,646.21
USBANK SAVINGS ACCOUNT		26,377.26
USBANK TIME CERTIFICATE		10,000.00
USBANK TIME CERTIFICATE		<u>20,000.00</u>

**TOTAL BANK BALANCES - April 30, 2024** **\$ 58,023.47**

# Bishop Creek Flows at Plant 6



# EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS May 14, 2024



Measurement as Inches Water Content;    Precipitation totals are cumulative for water year beginning Oct 1

# BISHOP CREEK WATER ASSOCIATION

Post Office Box 1273  
Bishop, California 93515

April 16, 2024

CLEAR TRINITY INVESTMENT LLC  
3880 FOOTHILL RD  
CARPINTERIA CA 93013

Subject: Obstructed Ditch Flow at Shady Rest Mobile Home Park, 399 E Yaney St., Bishop CA

To Whom This Concerns,

It has been brought to the attention of the Bishop Creek Water Association (BCWA) Board that the ditch on the west (street side) boundary of the Shady Rest Mobile Home Park, at 399 E Yaney St, (APN Parcel 008-300-00) is obstructed by the deterioration/collapse of the conveyance channel interfering with the BCWA Watermaster's ability to deliver an adequate head of water to downstream users, resulting in an inequitable water distribution situation.

The BCWA has the responsibility for the equitable apportioning and delivering all waters diverted from Bishop Creek and seeing that water from the creek is used responsibly and appropriately. The BCWA Articles and By-Laws describe the responsibilities of its members and provide guidance for operating the system. By virtue of having water diverted from Bishop Creek on the subject property you are a member of the BCWA (Article VII, Section 2). It is the responsibility of each member/property owner to maintain the water conveyance facilities on their property in clean working condition so that equitable flows can be maintained.

The above type of impedance of flow is explicitly in violation of the BCWA Articles and By-Laws. Specifically, Article IX, Sections 4 and 5 say:

***Section 4***

*Each member shall keep his ditches free and clear of debris (sand, silt, rocks, grass, weeds, and trash) so that water, including waste water, may move for the beneficial use of members below.*

***Section 5***

*In the event the equitable distribution of water is impeded or interfered with causing flooding, wastage or other detriment to the flow of water of water to occur by reason of the refusal, inability or neglect of any member or members to remedy the same, the association may, after due notice, have the remedial work performed and the responsible member or members shall be billed therefor, at the cost of the work. "*

The BCWA Articles and By-Laws is available on the BCWA website ([www.bishopcreekwater.org](http://www.bishopcreekwater.org)).

BISHOP CREEK WATER ASSOCIATION  
Founded in 1897

You will need to have the ditch repaired so that an adequate (historic) amount of water can be conveyed to properties south of Parcel 008-300-00. To resolve this problem, it is requested that work on your ditch be completed as soon as possible but no later than May 10, 2024. If you need additional time, please contact me as soon as practical. If you are not responsive to this request the BCWA will be forced to have the work done and bill you for it.

If there is a need to adjust the flows while the repair work is being conducted, please contact the BCWA Watermaster Matt Durkee, at (760) 920-7981. Please notify the BCWA Watermaster when the work is completed so that he may inspect it. If you have any questions regarding this, please contact me at the phone number below.

Sincerely,

A handwritten signature in blue ink that reads "Eric Tillemans". The signature is fluid and cursive, with the first name "Eric" and the last name "Tillemans" clearly legible.

Board of Trustees

Gene Coufal – President (760) 873-6209

Merry Armstrong (760) 873-6519

Don Kunze (760) 873-3375

Mark Frumkin (818) 590-0554

Eric Tillemans (760) 873-0256

Cc: BCWA Board Members  
BCWA Watermaster

# BISHOP CREEK WATER ASSOCIATION

Post Office Box 1273  
Bishop, California 93515

Mr. Wesley Pracht  
163 Shepard Ln #13  
Bishop CA 93514

April 30, 2024

Subject: Past Due Assessments for 2664 Glenbrook Way

Dear Mr. Pracht,

This is a follow up to our discussion at the April 9, 2024, Board meeting of the Bishop Creek Water Association (BCWA). You will find attached the accumulated assessments form for the property at 2664 Glenbrook Way which you now own. You will see that accumulated assessments that have not been paid total \$1000.40. As we agreed we would split the past due amount in half. You will receive an assessment billing for \$500.20 at the above mailing address for this amount. You will also receive the annual assessment bill (\$40) for the 2024 year for this property, it will be sent to the above address. Until you communicate otherwise, correspondence from the BCWA will be sent to the above Shepard Lane address.

The Bishop Creek Water Association has the responsibility for the equitable apportioning and delivering all waters diverted from Bishop Creek and seeing that water from the creek is used responsibly and appropriately. The BCWA Articles and By-Laws describe the responsibilities of its members and provides guidance for operating the system. The BCWA Articles and By-Laws are available on the BCWA website ([www.bishopcreekwater.org](http://www.bishopcreekwater.org)).

It was a pleasure to meet you and again thank you for your cooperation in this matter. If you are having issues with water flow on the subject property, please contact the BCWA Watermaster Matt Durkee, at (760) 920-7981. If you have any questions regarding this, please contact me at the phone number below.

Sincerely,



Board of Trustees

Gene Coufal – President (760) 873-6209

Merry Armstrong (760) 873-6519

Don Kunze (760) 873-3375

Mark Frumkin (818) 590-0554

Eric Tillemans (760) 873-0256

Attachment  
c: Holland and Allred  
BCWA Board Members

BISHOP CREEK WATER ASSOCIATION  
Founded in 1897

**Bishop Creek Water Association**  
**P. O. Box 1273**  
**Bishop, CA 93515-1273**

# Annual Water Assessment

Parcel #	Billing Date	Due Date
11-320-40	4/1/2024	5/1/2024

Amount Due	Amount Enclosed
\$1,000.40	

Richard Ferber  
 2664 Glenbrook Way  
 Bishop, CA 93514

**Return this portion of statement with your payment.**

**Be sure to include parcel # on your check.**

**Bishop Creek Water Association**  
**Water Master 760-920-7981**  
**P.O. Box 1273, Bishop, CA 93515-1273**

**A 10% penalty will be added if not paid within 60 days from billing date.**

**Member agrees to comply with the rules and regulations of the Association, to reasonably manage Bishop Creek water flowing on Member's property (including, but not limited to, removing weeds, leaves, trash and debris from, and reasonably maintaining ditches and pipes conveying Bishop Creek Water located on Member's property) and to change no settings on any boxes, headgates or diversion works owned by the Association which may regulate Bishop Creek Water, whether or not located on Member's property.**

Date	January 01 to December 31, 2023			Amount	Balance
12/31/2001	Balance forward				0.00
05/01/2002	INV Opening balance			336.00	336.00
04/07/2003	Water Assessment Fee			20.00	356.00
05/03/2004	Water Assessment Fee			20.00	376.00
05/02/2005	Water Assessment Fee			20.00	396.00
05/03/2006	Water Assessment Fee			20.00	416.00
05/03/2006	Surface water rate increase			5.00	421.00
05/03/2007	Water Assessment Fee - Surface/Ground Water on Property			25.00	446.00
05/03/2008	Water Assessment Fee - Surface/Ground Water on Property			25.00	471.00
05/03/2009	Water Assessment Fee - Surface/Ground Water on Property			25.00	496.00
05/03/2010	Water Assessment Fee - Surface/Ground Water on Property			25.00	521.00
05/03/2011	Water Assessment Fee - Surface/Ground Water on Property			25.00	546.00
05/01/2012	Water Assessment Fee - Surface/Ground Water on Property			25.00	571.00
05/01/2013	Water Assessment Fee - Surface/Ground Water on Property			25.00	596.00
05/03/2014	Water Assessment Fee - Surface/Ground Water on Property			25.00	621.00
05/03/2015	Water Assessment Fee - Surface/Ground Water on Property			34.00	655.00
05/03/2016	Water Assessment Fee - Surface/Ground Water on Property			34.00	689.00
<b>CURRENT</b>	<b>1-30 DAYS PAST DUE</b>	<b>31-60 DAYS PAST DUE</b>	<b>61-90 DAYS PAST DUE</b>	<b>OVER 90 DAYS PAST DUE</b>	<b>Amount Due</b>
0.00	0.00	0.00	0.00	1,000.40	\$1,000.40

**Bishop Creek Water Association**  
**P. O. Box 1273**  
**Bishop, CA 93515-1273**

# Annual Water Assessment

Parcel #	Billing Date	Due Date
11-320-40	4/1/2024	5/1/2024

Amount Due	Amount Enclosed
\$1,000.40	

Richard Ferber  
 2664 Glenbrook Way  
 Bishop, CA 93514

**Return this portion of statement with your payment.**

**Be sure to include parcel # on your check.**

**Bishop Creek Water Association**  
**Water Master 760-920-7981**  
**P.O. Box 1273, Bishop, CA 93515-1273**

**A 10% penalty will be added if not paid within 60 days from billing date.**

**Member agrees to comply with the rules and regulations of the Association, to reasonably manage Bishop Creek water flowing on Member's property (including, but not limited to, removing weeds, leaves, trash and debris from, and reasonably maintaining ditches and pipes conveying Bishop Creek Water located on Member's property) and to change no settings on any boxes, headgates or diversion works owned by the Association which may regulate Bishop Creek Water, whether or not located on Member's property.**

Date	January 01 to December 31, 2023	Amount	Balance		
07/15/2016	INV #FC 47. Finance Charge	3.40	692.40		
05/03/2017	Water Assessment Fee - Surface/Ground Water on Property	40.00	732.40		
07/02/2017	INV #FC 277. Finance Charge	4.00	736.40		
05/01/2018	Water Assessment Fee - Surface/Ground Water on Property	40.00	776.40		
07/01/2018	INV #FC 532. Finance Charge	4.00	780.40		
05/03/2019	Water Assessment Fee - Surface/Ground Water on Property	40.00	820.40		
07/03/2019	INV #FC 680. Finance Charge	4.00	824.40		
05/01/2020	Water Assessment Fee - Surface/Ground Water on Property	40.00	864.40		
07/10/2020	INV #FC 832. Finance Charge	4.00	868.40		
05/03/2021	Water Assessment Fee - Surface/Ground Water on Property	40.00	908.40		
07/07/2021	INV #FC 998. Finance Charge	4.00	912.40		
05/01/2022	Water Assessment Fee - Surface/Ground Water on Property	40.00	952.40		
07/06/2022	INV #FC 1189. Finance Charge	4.00	956.40		
05/01/2023	Water Assessment Fee - Surface/Ground Water on Property	40.00	996.40		
07/02/2023	INV #FC 1354. Finance Charge	4.00	1,000.40		
<b>CURRENT</b>	<b>1-30 DAYS PAST DUE</b>	<b>31-60 DAYS PAST DUE</b>	<b>61-90 DAYS PAST DUE</b>	<b>OVER 90 DAYS PAST DUE</b>	<b>Amount Due</b>
0.00	0.00	0.00	0.00	1,000.40	\$1,000.40

**Bishop Creek Water Association Monthly Meeting**  
**Date 5/14/2024**

**Attendance Sheet**

Name	Address	Email
Gene Coufal		
Don Kunze		
Mark Frumkin		
Eric Tillemans		
Matt Durkee		

**BISHOP CREEK WATER ASSOCIATION**  
**FINANCIAL REPORT FOR THE MONTH**

**MAY                    2024**

USBANK CHECKING ACCOUNT	\$	1,646.21
USBANK SAVINGS ACCOUNT		26,377.26
USBANK TIME CERTIFICATE		10,000.00
USBANK TIME CERTIFICATE		<u>20,000.00</u>
 TOTAL BANK BALANCES - April 30, 2024		 58,023.47

**DEPOSITS:**

Customer Deposits - Into Checking	\$	1,636.00
Customer Deposits - Into Savings		14,996.00
City of Bishop 580.00, Primrose 172.00, Deeter 278.40		1,030.40
Interest Income - Into Savings		-
Transfer from Savings		<u>15,000.00</u>

**TOTAL DEPOSITS** **32,662.40**

**CHECKS WRITTEN:**

Water Master Pay -	919.34 x 2	\$	1,838.68
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			75.40
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
USPS - Stamps			-
ESCSD - Culvert Cleaning			-
Cal Rural Water Insurance			-
State Fund Insurance			-
Holland & Allred - Quarterly Accounting			675.55
Alex Printing			-
Transfer to Savings			<u>-</u>

**TOTAL CHECKS WRITTEN** **(3,039.63)**

USBANK CHECKING ACCOUNT	\$	15,242.58
USBANK SAVINGS ACCOUNT		27,403.66
USBANK TIME CERTIFICATE		10,000.00
USBANK TIME CERTIFICATE		<u>20,000.00</u>

**TOTAL BANK BALANCES - May 31, 2024** **\$ 72,646.24**

# Bishop Creek Flows at Plant 6

