

Bishop Creek Water Association

Monthly Board Meeting Agenda

July 9, 2024

7:00 pm

1. Opening and Introduction
2. Acceptance of the June 11, 2024 Board Meeting Summary
3. Approval of the June 2024 Financial Report
4. Bishop Creek Precipitation, Flow, and Storage Report
5. Old Business
 - a. Street Culverts:
 - i. Culvert Obstructions/Blockages at:
 - 309 Grandview
 - 210 So Mtn View Rd. and
 - 3068 Laurel Rd.
 - ii. Inyo County Road Department Position regarding Plugged/Deteriorated Street Culverts
 - b. Ditch Relocation at NW corner of Carol Ln. (parcel no 011-510-27)
 - c. Water Rights Filing
 - d. Annual Dinner
 - e. Membership Database Reconciliation
 - f. Collection of Past Due Assessments
 - g. Ditch Diversion Box Repair/Rebuild Project
 - h. Bishop Tribe BCWA Membership?
6. Watermaster Report
7. New Business
 - a. Watermaster Evaluation
 - b. Other (by Board or member-at-large in good standing)
9. Next Monthly Board Meetings: August 13, 2024, at 7:00 pm at GLCC
10. Adjournment

Bishop Creek Water Association
Monthly Meeting Summary
June 11, 2024
7:00 pm

1. Opening and Introduction

BWCA monthly Board meeting was called to order at 7:05 pm. Trustees in attendance: Gene Coufal, Eric Tillemans, Mark Frumkin, Merry Armstrong and Don Kunze. Watermaster Matt Durkee was present.

2. Acceptance of May 14th Board Meeting Summary

The May 14th, 2024, meeting summary was accepted with the correction of adding Tom Grant to the attendance list.

3. Approval of the May 2024 Financial Report

The May 2024 financial report was unanimously approved. The current bank statement has not yet been received but based on the accountant's report the motion was made to roll the CD that is coming to term into a money market account. The motion passed unanimously.

4. Bishop Creek Precipitation and Flow and Storage Report

Eric reported that the runoff in the Bishop Creek Drainage is coming in higher than forecasted, and that SCE will increase flow on Bishop Creek by 130 cfs over the next few days (to approximately 300cfs).

5. Approval of the Finance, and Water and Arbitration Committees

- A Finance Committee consisting of Mark Frumkin (Chairperson), Merry Armstrong, Gene Coufal, Susan Kunze and Bo Loy was approved by Gene as Board President.
- A Water and Arbitration Committee consisting of Merry Armstrong (Chairperson), Don Kunze, and Jan Hamblen was unanimously approved by the Board.

6. Old Business

a. Street Culverts

- i. Culvert Obstruction/Blockages at:
 - Symon's Gate: Matt cleared the blockage; the issue is resolved.
 - 309 Grandview: Matt has not been able to make contact with the owner but will try again.
 - Sarah Way –Don reported that he met with the resident on May 21. The resident was hostile when approached but Don communicated the issue to him and informed him that if he wished to discuss issues with his culvert further he needs to bring it to a monthly Board Meeting. The issue is considered resolved for now
 - 210 So Mtn View Rd – No lock as of yet, but Matt continues to clear the debris. Mark and Matt will work on getting a locking device installed.
 - 3068 Laurel Rd – Kevin will pothole the culvert on June 12.

- ii. Inyo County Road Department Policy Regarding Plugged/Deteriorated Street Culverts: There has been no communication from the county. Gene contacted an attorney (Mr. Simonetti of Wood Law). The motion to approve Gene entering into a legal agreement for services on behalf of the BCWA. The agreement provides for a \$2500 retainer and a rate of \$400/hour for Mr. Simonetti. The motion was passed unanimously.
- b. Ditch Relocation at NW corner of Carol Ln (parcel no 011-510-27): Matt left a message for the owner and Gene will follow up with a letter.
- c. Water Rights Filing: Eric reported that DWP is good with the concept in the draft filing but will need to sit down to discuss details. Eric will schedule a meeting with Gene.
- d. Annual Dinner: November 12th is the proposed Dinner date. Don will draft the contact info for the invite list and reserve with the Elks Lodge.
- e. Membership Reconciliation (mapping): Eric is working on comparison of the BCWA and Inyo County databases.
- f. Collection of Past Due Assessments: On hold.
- g. Ditch Diversion Box Repair/Rebuild Project: No update
- h. Bishop Tribe BCWA Membership: No update

7. Watermaster Report

Matt received 36 calls and 24 texts in the past month. Calls mainly concerned Audrey Lane.

8. New Business

- a. Other: none

9. Next Meetings

- a. The next monthly Board meeting will be held on July 9th, 2024, at 7:00 p.m. at the Inyo County Board of Education Facility, Lozito Conference Center, 166 Grandview Dr., Bishop.

10. Adjournment

The meeting was adjourned at 8:08 p.m.

Respectfully Submitted,



Eric Tillemans

Secretary

Bishop Creek Water Association

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

MAY 2024

USBANK CHECKING ACCOUNT	\$	1,646.21
USBANK SAVINGS ACCOUNT		26,377.26
USBANK TIME CERTIFICATE		10,000.00
USBANK TIME CERTIFICATE		<u>20,000.00</u>
 TOTAL BANK BALANCES - April 30, 2024		 58,023.47

DEPOSITS:

Customer Deposits - Into Checking	\$	1,636.00
Customer Deposits - Into Savings		14,996.00
City of Bishop 580.00, Primrose 172.00, Deeter 278.40		1,030.40
Interest Income - Into Savings		-
Transfer from Savings		<u>15,000.00</u>

TOTAL DEPOSITS **32,662.40**

CHECKS WRITTEN:

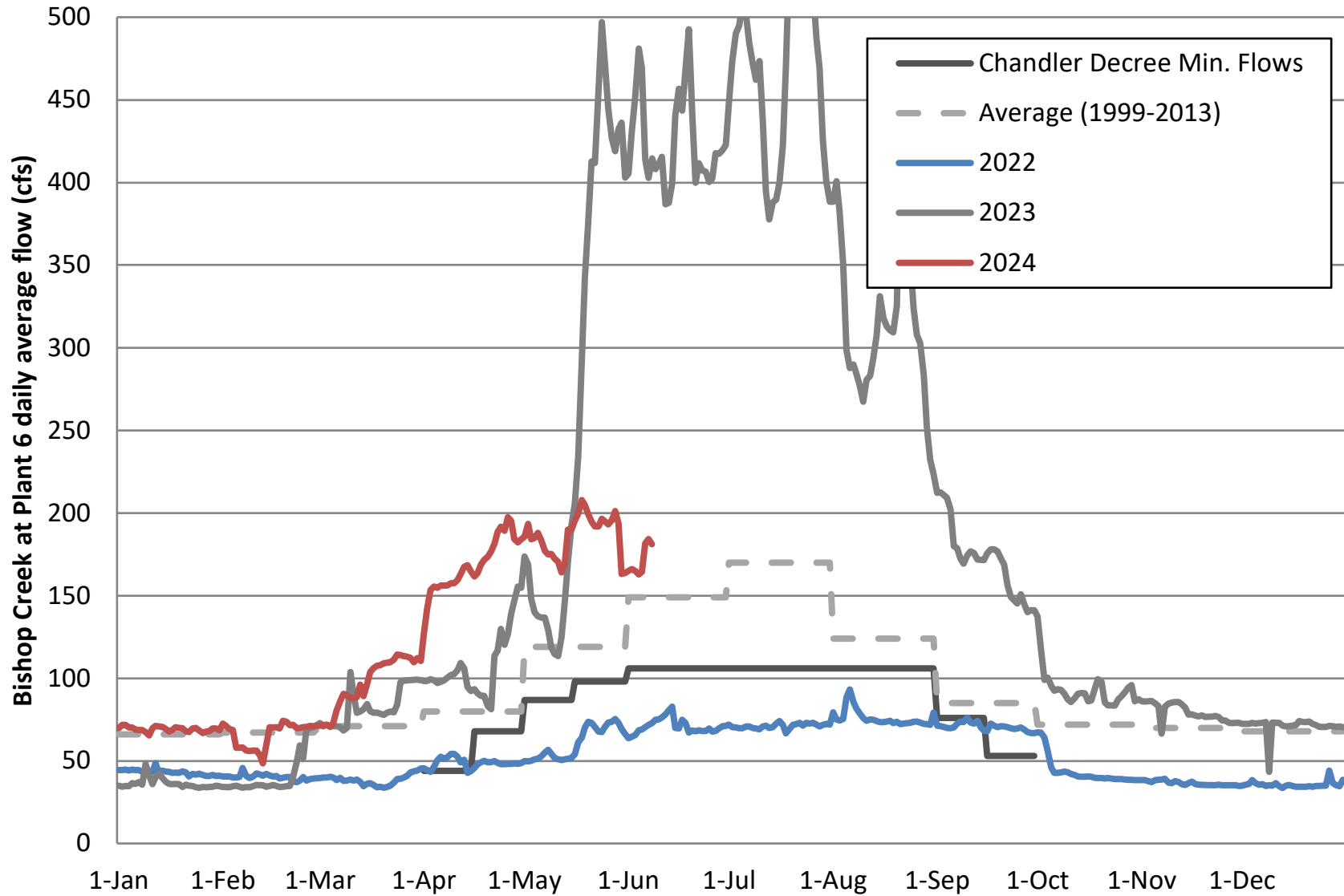
Water Master Pay -	919.34 x 2	\$	1,838.68
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			75.40
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
USPS - Stamps			-
ESCSD - Culvert Cleaning			-
Cal Rural Water Insurance			-
State Fund Insurance			-
Holland & Allred - Quarterly Accounting			675.55
Alex Printing			-
Transfer to Savings			<u>-</u>

TOTAL CHECKS WRITTEN **(3,039.63)**

USBANK CHECKING ACCOUNT	\$	15,242.58
USBANK SAVINGS ACCOUNT		27,403.66
USBANK TIME CERTIFICATE		10,000.00
USBANK TIME CERTIFICATE		<u>20,000.00</u>

TOTAL BANK BALANCES - May 31, 2024 **\$ 72,646.24**

Bishop Creek Flows at Plant 6



Bishop Creek Water Association Monthly Meeting
Date 6/11/2024

Attendance Sheet

Name	Address	Email
NO PUBLIC		

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

JUNE 2024

USBANK CHECKING ACCOUNT	\$	15,242.58
USBANK SAVINGS ACCOUNT		27,403.66
USBANK TIME CERTIFICATE		10,000.00
USBANK TIME CERTIFICATE		<u>20,000.00</u>

TOTAL BANK BALANCES - May 31, 2024 72,646.24

DEPOSITS:

Customer Deposits - Into Checking	\$	-
Customer Deposits - Into Savings		14,746.65
DWP 0.00, Yaney Corner 0.00		-
Interest Income - Into Savings		265.41
Interest Income - Into CD		242.55
Closed CD into Savings		<u>10,242.55</u>

TOTAL DEPOSITS 25,497.16

CHECKS WRITTEN:

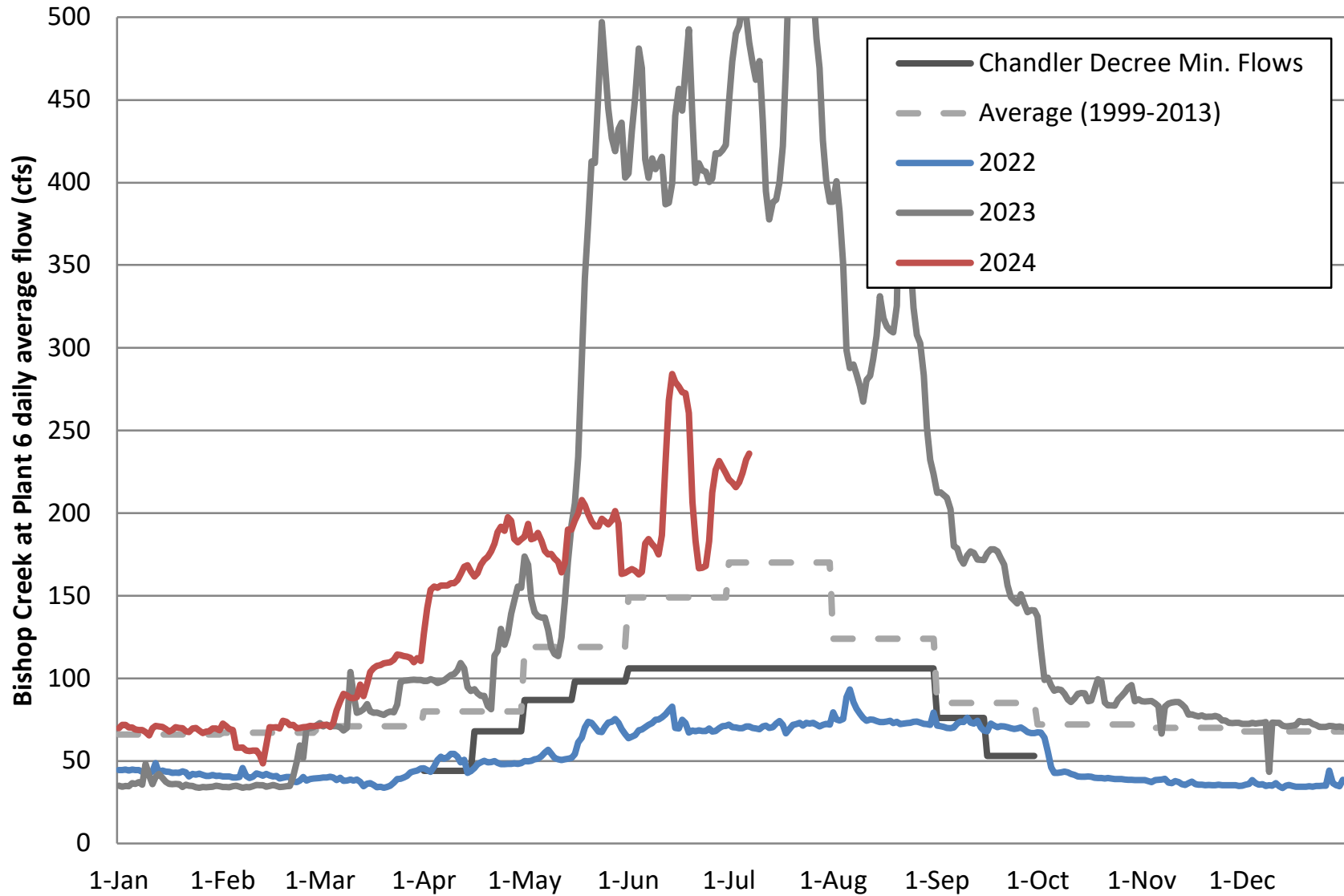
Water Master Pay -	964.97 x 2	\$	1,929.94
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			75.40
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
Liz DesRochers - Web Site			490.00
ESCSD - Culvert Cleaning			-
Cal Rural Water Insurance			-
Holland & Allred - Quarterly Accounting			-
Alex Printing			-
Transfer to Savings			<u>-</u>

TOTAL CHECKS WRITTEN (2,945.34)

USBANK CHECKING ACCOUNT	\$	12,297.24
USBANK SAVINGS ACCOUNT		52,658.27
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE		<u>20,000.00</u>

TOTAL BANK BALANCES - June 30, 2024 \$ 84,955.51

Bishop Creek Flows at Plant 6





County of Inyo
PUBLIC WORKS DEPARTMENT
P.O. DRAWER Q
INDEPENDENCE, CALIFORNIA 93526
(760) 878-0201
(760) 878-2001 FAX

Michael Errante, Public Works Director
Cap Aubrey, Assistant Director
Shannon Platt, Deputy Director of Roads

STOP WORK ORDER

UNPERMITTED ENCROACHMENT ON COUNTY RIGHT-OF-WAY

The Inyo County Road Department has observed work occurring in the County right-of-way that requires an encroachment permit, per Inyo County Code section 12.08.040. According to County records, there is no encroachment permit on file to allow this work. This work is described as:

Excavating in the grass shoulder of 3028 Laurel Rd., Bishop.

The County of Inyo Right Of Way at this location is sixty feet.

You must immediately cease all work within the county right-of-way until you obtain an encroachment permit from Inyo County Public Works. If you do not immediately cease all work, the County may take action to protect its right-of-way, including but not limited to action under Cal. Streets & Highway Code section 1480, *et seq.* Please contact Inyo County Public Works at 760-878-0201 to discuss the issuance of an encroachment permit.

Date of posting: June 28, 2024

Time of posting: 2:30 pm

Posted by: Shannon Platt, Dep. Dir. Inyo County Public Works

BISHOP CREEK WATER ASSOCIATION

2024 FINANCIAL REPORT

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YEAR
BEGINNING SAVINGS BALANCE	70,547.40	71,004.17	71,147.36	61,275.70	56,377.26								
BEGINNING CHECKING BALANCE	8,448.15	3,003.25	2,005.40	9,448.99	2,552.38								
CUSTOMER DEPOSITS TO CHECKING	100.00	1,366.40	496.84		1,602.60								
WORKERS COMP REFUND	305.00												
CUSTOMER DEPOSITS TO SAVINGS	151.77	143.19	128.34	101.56	112.80								
INTEREST INCOME TO SAVINGS	556.77	1,509.59	625.18	101.56	1,613.92								
TOTAL DEPOSITS													
SAVING DEPOSITS/TRANSFERS			10,000.00	5,000.00	15,000.00								
TRANSFER FROM SAVING													
EXPENSES													
WATERMASTER PAY	2,760.03	1,838.68	919.34	2,758.02	1,838.68								
TRUCK ALLOWANCE	675.00	450.00	225.00	675.00	450.00								
WATERMASTER VACATION PAY													
WATERMASTER PHONE	75.39	75.57	75.57	75.40	75.40								
PAYROLL TAXES - IRS	1,008.89			1,088.19									
PAYROLL TAXES - STATE													
PAYROLL - TAXES UNEMPLOYMENT	54.41												
STATE FUND - WORKERS COMP INS.	620.41			523.50									
RURAL SPECIAL DISTRICT INS.				621.40									
HOLLAND & ALLRED CPA'S			916.58		675.55								
USPS - STAMP/ BOX RENT					612.00								
PRINTING			916.76										
LEGAL FEES													
WEBSITE & ZOOM	350.77												
DITCH - COLVERT - FACILITY REPAIR/ MAINT.				562.50									
BROWN'S													
RETURNED CHECKS/BANK CHARGES													
TOTAL EXPENSES	55,444.90	23,644.25	30,532.25	118,966.61	36,516.63								
ENDING CHECKING BALANCE	3,003.25	2,005.40	9,448.99	2,552.38	15,536.75								
ENDING SAVING ACCT. BALANCE/CD'S	71,004.17	71,147.36	61,275.70	56,377.26	57,516.45								
TOTAL BANK BALANCE	74,007.42	73,152.76	70,724.69	58,929.64	73,053.20								

7/6/2024

9:20 AM
06/28/24

**Bishop Creek Water Association
Customer Contact List**

June 28, 2024

<u>Balance</u>	<u>Account No.</u>
84.00	11-500-01
385.40	11-040-10
40.00	11-250-17
40.00	11-290-55
40.00	11-192-44
40.00	11-270-13
84.00	11-470-22
348.00	11-020-07
40.00	11-500-19
40.00	11-050-18
40.00	11-330-58
40.00	11-192-45
84.00	11-510-27
40.00	11-470-28
40.00	10-324-09
-40.00	11-050-27
348.00	11-320-62
40.00	11-320-45
84.00	11-460-20
40.00	11-090-45
172.00	11-370-06
766.40	11-370-04
-40.00	11-320-32
-16.00	11-180-60
-16.00	11-040-12
40.00	11-320-01
40.00	11-110-41
40.00	11-020-29
18,777.90	08-060-01-04
40.00	11-330-04
40.00	11-420-16
40.00	11-280-78
40.00	01-240-05
40.00	11-180-37
-60.00	11-070-21
84.00	10-290-02
40.00	11-193-07
40.00	11-192-29
4.00	11-120-33
40.00	11-170-17
40.00	11-100-03
40.00	11-330-39
40.00	10-290-13
40.00	11-460-10
40.00	08-280-00
40.00	11-050-12
40.00	11-060-11
40.00	11-060-07
40.00	11-170-02A

9:20 AM
06/28/24

Bishop Creek Water Association
Customer Contact List
June 28, 2024

<u>Balance</u>	<u>Account No.</u>
40.00	11-420-07
40.00	11-500-08
128.00	11-191-01
40.00	11-280-60
40.00	11-020-46
40.00	11-050-21
40.00	11-500-09
40.00	11-500-10
40.00	11-420-15
40.00	11-080-29
40.00	11-410-22
128.00	11-080-13
40.00	11-440-21
-10.00	11-050-35
40.00	11-070-44
385.40	11-090-25
40.00	08-080-19
172.00	11-410-18
40.00	11-170-20
304.00	11-110-10
84.00	11-100-04
5.00	11-192-30
-140.00	11-280-21
44.00	11-192-27
172.00	11-320-64
40.00	11-470-19
40.00	11-020-28
40.00	11-120-45
40.00	11-192-14
40.00	11-270-15
40.00	11-050-05
40.00	11-330-11
39.00	11-250-14
128.00	11-170-19
197.40	11-060-34
172.00	11-192-06
40.00	11-260-15
40.00	11-032-11
40.00	11-120-44
40.00	11-080-25
-0.60	11-080-40
40.00	11-280-14
40.00	11-440-19
84.00	11-180-28
40.00	11-070-10
40.00	11-020-43
40.00	11-500-21
40.00	11-020-42
40.00	11-330-42

9:20 AM
06/28/24

Bishop Creek Water Association
Customer Contact List
June 28, 2024

<u>Balance</u>	<u>Account No.</u>
40.00	11-090-08
40.00	01-230-09
40.00	11-280-45
84.00	11-031-25
569.40	11-120-04
385.40	11-060-22
40.00	11-090-22
385.40	08-140-20
385.40	08-140-37
40.00	11-192-12
128.00	11-460-16
40.00	11-090-32
40.00	11-120-38
40.00	11-110-40
84.00	11-170-09
874.00	11-080-39
40.00	08-112-02
529.00	11-080-36
832.40	11-320-67
59.80	11-280-55
40.00	11-070-52
348.00	11-280-71
40.00	11-180-22
260.00	08-140-32
40.00	11-060-35
540.20	11-320-40
172.00	11-070-48
40.00	01-230-03
308.00	11-110-60
40.00	08-130-09
40.00	11-280-54
40.00	11-060-04
-40.00	11-050-25
260.00	11-060-42
40.00	11-090-36
40.00	11-032-12
40.00	11-260-17
40.00	11-340-26
84.00	01-020-01
-40.00	11-480-11
40.00	11-480-18
308.00	10-314-02
40.00	11-192-35
40.00	11-020-27
40.00	11-180-17
40.00	11-320-55
44.00	11-440-15
40.00	11-120-40
40.00	11-470-15

9:20 AM
06/28/24

**Bishop Creek Water Association
Customer Contact List**

June 28, 2024

<u>Balance</u>	<u>Account No.</u>
40.00	11-440-13
40.00	11-180-07
40.00	08-101-14
40.00	11-520-06
40.00	11-170-25
40.00	11-320-61
-4.00	11-192-37
40.00	11-180-34
40.00	11-193-10
419.40	11-180-44
40.00	11-120-41
24.00	11-191-17
172.00	11-020-44
40.00	11-280-52
40.00	11-280-28
40.00	11-060-18
84.00	11-191-02
40.00	08-103-01
128.00	11-280-58
44.00	11-192-34
40.00	11-500-20
132.00	01-230-27
40.00	11-070-40
172.00	08-120-04A
40.00	11-260-12
40.00	11-120-34
40.00	11-110-26
-40.00	11-320-11
44.00	11-170-12A
84.00	11-060-02
40.00	11-070-26
120.00	08-112-13D
-80.00	10-290-12