

Bishop Creek Water Association

Monthly Board Meeting Agenda

October 8, 2024

7:00 pm

1. Opening and Introduction
2. Acceptance of the September 10, 2024 Board Meeting Summary
3. Approval of the September 2024 Financial Report
4. Bishop Creek Precipitation, Flow, and Storage Report
5. Old Business
 - a. Street Culverts:
 - i. Culvert Obstructions/Blockages at:
 - 309 Grandview
 - 210 So Mtn View Rd. and
 - 3068 Laurel Rd.
 - ii. Inyo County Road Department Position regarding Plugged/Deteriorated Street Culverts
 - b. Failing Check Structure in No Fork of Bishop Ck at Vista Ditch
 - c. Ditch Relocation at NW corner of Carol Ln. (parcel no 011-510-27)
 - d. Annual Dinner – November 12, 2024
 - e. Water Rights Filing
 - f. Membership Database Reconciliation
 - g. Collection of Past Due Assessments
 - h. Ditch Diversion Box Repair/Rebuild Project
 - i. Bishop Tribe BCWA Membership?
6. Watermaster Report
7. New Business
 - a. Other (by Board or member-at-large in good standing)
8. Next Monthly Board Meetings: December 10, 2024, at 7:00 pm at GLCC
9. Adjournment

Bishop Creek Water Association
Monthly Meeting Summary
September 10, 2024
7:00 pm

1. Opening and Introduction

BWCA monthly Board meeting was called to order at 7:01 pm. Trustees in attendance: Gene Coufal, Mark Frumkin, Merry Armstrong, and Don Kunze. Trustee Eric Tillemans was absent. Watermaster Matt Durkee was present, and Tony Tillemans filled in as Secretary.

2. Acceptance of July 9th Board Meeting Summary

The August 13th, 2024, meeting summary was accepted as written.

3. Approval of the July 2024 Financial Report

The August 2024 financial was unanimously approved. The Association's current CD's will mature on 9/23/24.

4. Bishop Creek Precipitation and Flow and Storage Report

SCE continue to release low flows, but flows comply with Chandler Decree requirements.

5. Old Business

a. Street Culverts

i. Culvert Obstruction/Blockages at:

- o 309 Grandview: A revised letter sent to the property owner; requesting correction work to be completed by 9/30/24.
- o 210 So Mtn View Rd –Mark and Matt are working on a solution to secure the culvert inlet grate.
- o 3068 Laurel Rd – Culvert currently flowing, but culvert replacement needed for a permanent fix; need Inyo County involvement.
- o 255 Mt Tom Rd – Culvert recently cleared. Matt will hand deliver a copy of the letter sent to the prior owner to the new owner so that he is aware of his responsibilities.

ii. Inyo County Road Department Policy Regarding Plugged/Deteriorated Street Culverts: Meeting with the County CAO is scheduled for 9/17/24 at County Office Building.

- b. Ditch Relocation at NW corner of Carol Ln (parcel no 011-510-27): No work completed; Matt will continue following up with owner.
- c. Annual Dinner: guest list being finalized; dinner scheduled for 11/12/24; Board to send notification/invites soon.
- d. Water Rights Filing: No update
- e. Membership Reconciliation (mapping): Gene continues to work on the discrepancies; reconciliation complete with 6 discrepancies remaining.
- f. Collection of Past Due Assessments: On hold until database is reconciled.

- g. Ditch Diversion Box Repair/Rebuild Project: On hold
- h. Bishop Tribe BCWA Membership: No update

6. Watermaster Report

Matt received 41 calls and 29 texts in the past month.

7. New Business

- a. Failing Check Structure in No. Fork of Bishop Creek at Vista Ditch: Matt met onsite with LADWP staff to inspect and discuss options for fixing or improving structure. Gene will organize a site visit with LADWP engineers. Item to remain on agenda.
- b. Other: Bruce Berkman and Wendy Fulton, owners of 2825 Underwood Lane, reported issues with existing banks being compromised along the Hall Ditch which is causing uncontrolled flows onto their property as well as adjacent LADWP property. Uncontrolled flows onto their property are damaging vegetation, trees, etc. LADWP was going to meet with the owners to inspect the conditions.

8. Next Meetings

- a. The next monthly Board meeting will be held on October 8th, 2024, at 7:00 p.m. at the Inyo County Board of Education Facility, Lozito Conference Center, 166 Grandview Dr., Bishop.

9. Adjournment

The meeting was adjourned at 8:04 p.m.

Respectfully Submitted,



Eric
Tillemans
Secretary
Bishop Creek Water Association

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

AUGUST 2024

USBANK CHECKING ACCOUNT	\$	27,347.03
USBANK SAVINGS ACCOUNT		52,854.86
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE		<u>20,000.00</u>
 TOTAL BANK BALANCES - July 31, 2024		 100,201.89

DEPOSITS:

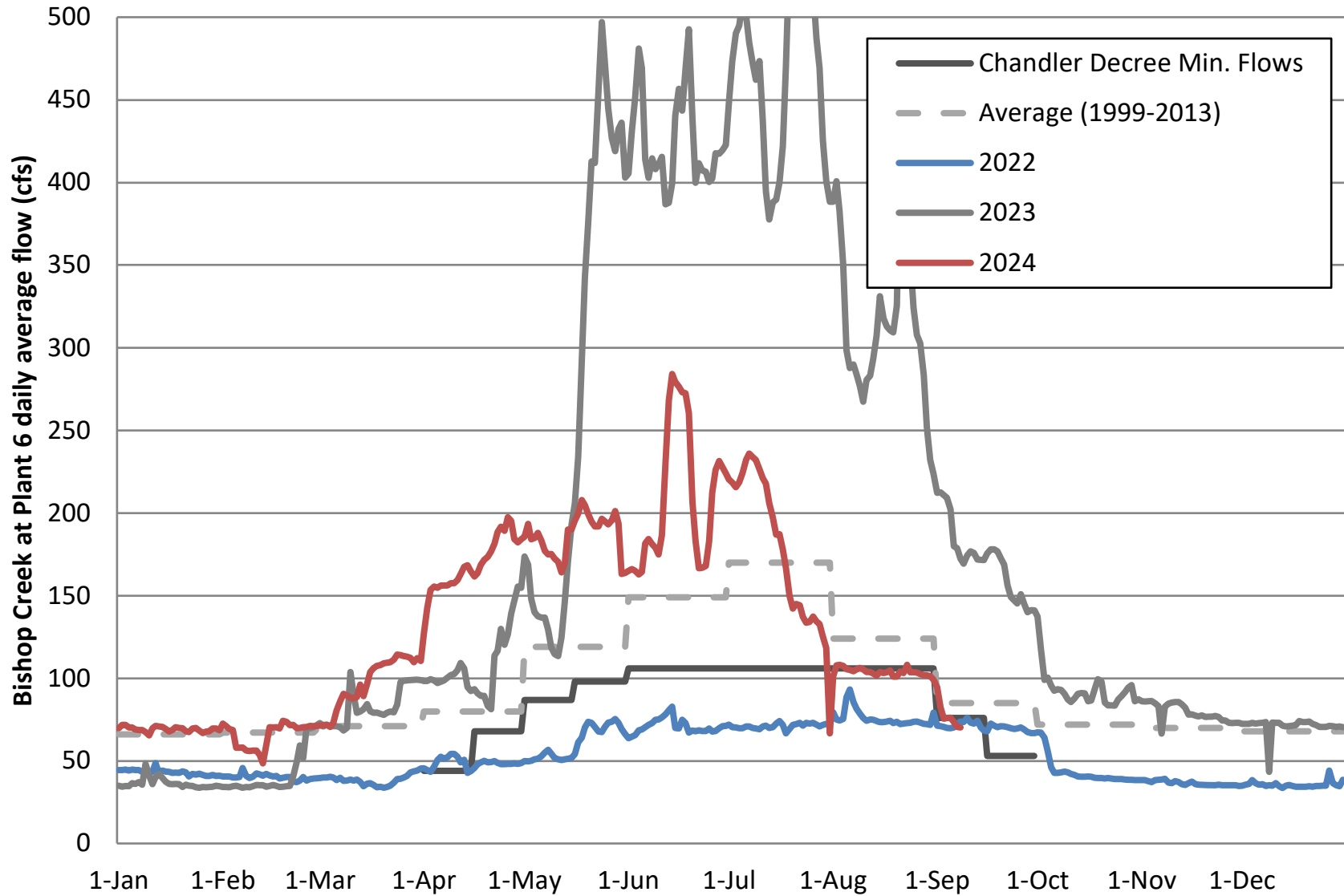
Customer Deposits - Into Checking	\$	2,124.20
Customer Deposits - Into Savings		-
Yaney Corner 0.00		-
Interest Income - Into Savings		-
Interest Income - Into CD		-
State Fund - Workers Comp Refund		<u>-</u>
 TOTAL DEPOSITS		 2,124.20

CHECKS WRITTEN:

Water Master Pay - 964.97 x 2	\$	1,929.94
Truck Allowance - 225.00 x 2		450.00
Additional Pay - Vacation Time		-
Telephone		80.79
Payroll Taxes - IRS		-
Payroll Taxes - State		-
Payroll Taxes - IRS Unemployment		-
ESCSD - Hydroflush		225.00
State Fund - Workers Comp		523.50
Browns Supply		-
Holland & Allred - Quarterly Accounting		1,878.84
Elks Lodge - Room Rent		-
Transfer to Savings		<u>-</u>
 TOTAL CHECKS WRITTEN		 <u>(5,088.07)</u>

USBANK CHECKING ACCOUNT	\$	24,383.16
USBANK SAVINGS ACCOUNT		52,854.86
USBANK TIME CERTIFICATE		-
USBANK TIME CERTIFICATE		<u>20,000.00</u>
 TOTAL BANK BALANCES - August 31, 2024		 \$ 97,238.02

Bishop Creek Flows at Plant 6



ADD to

**BISHOP CREEK WATER ASSOCIATION
2024 FINANCIAL REPORT**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YEAR
BEGINNING SAVINGS BALANCE	70,547.40	71,004.17	71,147.36	61,275.70	56,377.26	27,516.46	52,658.27						
BEGINNING CHECKING BALANCE	8,448.15	3,003.25	2,005.40	9,448.99	2,552.38	15,536.75	13,977.21						
CUSTOMER DEPOSITS TO CHECKING	100.00	1,366.40	496.84		1,602.60		2,155.01						
WORKERS COMP REFUND						14,746.65							
CUSTOMER DEPOSITS TO SAVINGS	305.00												
INTEREST INCOME TO SAVINGS	151.77	143.19	128.34	101.56	112.80	395.16	196.59						
TOTAL DEPOSITS	556.77	1,509.59	625.18	101.56	1,613.92	15,141.81	2,174.69						
SAVING DEPOSITS/TRANSFERS													
TRANSFER FROM SAVING			10,000.00	5,000.00	15,000.00								
EXPENSES													
WATERMASTER PAY	2,760.03	1,838.68	919.34	2,758.02	1,838.68	964.97	2,894.91						
TRUCK ALLOWANCE	675.00	450.00	225.00	675.00	450.00	225.00	675.00						
WATERMASTER VACATION PAY													
WATERMASTER PHONE	75.39	75.57	75.57	75.40	75.40	75.40	75.55						
PAYROLL TAXES - IRS	1,008.89			1,088.19			1,023.08						
PAYROLL TAXES - STATE													
PAYROLL - TAXES UNEMPLOYMENT	54.41												
STATE FUND - WORKERS COMP INS.	620.41			523.50									
RURAL SPECIAL DISTRICT INS.				621.40									
HOLLAND & ALLRED CPA'S			916.58		675.55								
USPS - STAMP/ BOX RENT					612.00								
PRINTING			916.76			294.17							
LEGAL FEES							2,500.00						
WEBSITE & ZOOM	350.77						490.00						
DITCH - COLVERT - FACILITY REPAIR/ MAINT.				562.50									
BROWN'S													21.74
RETURNED CHECKS/BANK CHARGES													
TOTAL EXPENSES	55,444.90	23,644.25	30,533.25	11,896.61	36,511.63	15,591.54	7,680.28						
ENDING CHECKING BALANCE	3,003.25	2,005.40	9,448.99	2,552.38	15,536.75	13,977.21	27,647.03						
ENDING SAVING ACCT. BALANCE/CD'S	71,004.17	71,147.36	61,275.70	56,377.26	57,516.46	72,658.27	72,854.27						
TOTAL BANK BALANCE	74,007.42	73,152.76	70,724.69	58,929.64	73,053.21	86,635.48	100,501.30						

8/13/2024 B

BISHOP CREEK WATER ASSOCIATION

Post Office Box 1273
Bishop, California 93515

Ms. Kristine Alcalá
309 Grandview
Bishop CA 93514

September 5, 2024

Subject: Obstructed Ditch Flow at 309 Grandview Drive

To: Ms. Kristine Alcalá,

It has been reported that the flow in the ditch at the rear of your property is being obstructed causing water to be backed up onto the upstream property. Over the past couple of months, the Bishop Creek Water Association (BCWA) Watermaster, Matt Durkee, has been unsuccessful in numerous attempts to make contact at your property to discuss the obstruction. There has been no response to knocking and ringing the doorbell. In addition to backing ditch water onto your upstream neighbor's property, it has been limiting the amount of water that the Watermaster can deliver to upstream and downstream BCWA members.

The BCWA has the responsibility for the equitable apportioning and delivering all waters diverted from Bishop Creek and seeing that water from the creek is used responsibly and appropriately. The BCWA Articles and By-Laws describe the responsibilities of its members and provides guidance for operating the system. By virtue of having water diverted from Bishop Creek on your property you are automatically a member of the BCWA (Article VII, Section 2). It is the responsibility of each member/property owner to maintain the water conveyance facilities on their property in clean working condition so that equitable flows can be maintained.

The above type of impedance of flow is explicitly in violation of the BCWA Articles and By-Laws. Specifically, Article IX, Sections 4 and 5 say:

Section 4

"Each member shall keep his ditches free and clear of debris (sand, silt, rocks, grass, weeds, and trash) so that water, including waste water, may move for the beneficial use of members below."

Section 5

"In the event the equitable distribution of water is impeded or interfered with causing flooding, wastage or other detriment to the flow of water of water to occur by reason of the refusal, inability or neglect of any member or members to remedy the same, the association may, after due notice, have the remedial work performed and the responsible member or members shall be billed therefor, at the cost of the work. "

BISHOP CREEK WATER ASSOCIATION

Founded in 1897

BISHOP CREEK WATER ASSOCIATION

Post Office Box 1273
Bishop, California 93515

As you have previously been notified, the BCWA Articles and By-Laws are available on the BCWA website, www.bishopcreekwater.org.

You will need to have the ditch obstruction on your property removed so that water flows freely from where it enters your property to where it exits. To resolve this obstruction issue, it is requested that the necessary work on your ditch be completed as soon as possible but no later than by September 30, 2024. Failure to do so will result in the Board of the BCWA having to seek a remedy that will restore the ditch flow capacity. The cost of doing this work will be passed on to you as the property owner (see BCWA Articles and By-Laws, Article IX, Section 5).

If there is a need to reduce the ditch flow while the work is being performed, please contact the BCWA Watermaster at (760) 920-7981. Please notify the BCWA Watermaster when the obstruction is removed so that he may inspect it. If you have any questions regarding this or wish to discuss it, please contact Gene at the phone number below.

Sincerely,



Board of Trustees

Gene Coufal – President (760) 873-6209

Merry Armstrong (760) 873-6519

Don Kunze (760) 873-3375

Mark Frumkin (818) 590-0554

Eric Tillemans (760) 873-0256

c: BCWA Board Members
BCWA Watermaster

BISHOP CREEK WATER ASSOCIATION

Founded in 1897

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

SEPTEMBER 2024

USBANK CHECKING ACCOUNT	\$	24,383.16
USBANK SAVINGS ACCOUNT		52,854.86
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE		<u>20,000.00</u>
 TOTAL BANK BALANCES - August 31, 2024		 97,238.02

DEPOSITS:

Customer Deposits - Into Checking	\$	-
Customer Deposits - Into Savings		-
Yaney Corner 0.00		-
Interest Income - Into Savings		197.33
Interest Income - Into CD		-
State Fund - Workers Comp Refund		<u>-</u>

TOTAL DEPOSITS 197.33

CHECKS WRITTEN:

Water Master Pay -	964.97 x 2	\$	1,929.94
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			80.79
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
ESCSD - Hydroflush			-
State Fund - Workers Comp			-
Browns Supply			43.48
Holland & Allred - Quarterly Accounting			-
Elks Lodge - Room Rent			-
Transfer to Savings			<u>-</u>

TOTAL CHECKS WRITTEN (2,504.21)

USBANK CHECKING ACCOUNT	\$	21,878.95
USBANK SAVINGS ACCOUNT		53,052.19
USBANK TIME CERTIFICATE		-
USBANK TIME CERTIFICATE		<u>20,000.00</u>
 TOTAL BANK BALANCES - September 30, 2024		 \$ 94,931.14

Bishop Creek Flows at Plant 6

