

Bishop Creek Water Association
Monthly Board Meeting Agenda
December 17, 2024
7:00 pm

1. Opening and Introduction
2. Acceptance of the October 8, 2024 Board Meeting Summary
3. Approval of the October and November 2024 Financial Reports
4. Discussion regarding Proposed 2025 Budget
5. Bishop Creek Precipitation, Flow, and Storage Report
6. Old Business
 - a. Street Culverts:
 - i. Culvert Obstructions/Blockages at:
 - 3068 Laurel Rd.
 - 309 Grandview and
 - 210 So Mtn View Rd.
 - ii. Inyo County Road Department Position regarding Plugged/Deteriorated Street Culverts
 - b. Failing Check Structure in No Fork of Bishop Ck at Vista Ditch
 - c. Ditch Relocation at NW corner of Carol Ln. (parcel no 011-510-27)
 - d. Request for BCWA to get involved in evaluation of new LADWP well B5.
 - e. Water Rights Filing
 - f. Membership Database Reconciliation
 - g. Collection of Past Due Assessments
 - h. Ditch Diversion Box Repair/Rebuild Project
 - i. Bishop Tribe BCWA Membership?
7. Watermaster Report
 - Flow Regulation on Reinhackle Ditch at Mt. Tom Rd.
8. New Business
 - a. Other (by Board or members in good standing)
9. Next Meetings:
 - a. Monthly Board Meeting– January 7, 2025 at 7:00 p.m. at GLCC
 - b. Annual Meeting – January 27, 2025 at 7:00 pm at GLCC
10. Adjournment

Bishop Creek Water Association
Monthly Meeting Summary
October 8th, 2024
7:00 pm

1. Opening and Introduction

BWCA monthly Board meeting was called to order at 7:01 pm. Trustees in attendance: Gene Coufal, Eric Tillemans, Mark Frumkin, Merry Armstrong, and Don Kunze. Watermaster Matt Durkee was present.

2. Acceptance of September 10th Board Meeting Summary

The September 10th, 2024 meeting summary was accepted as written.

3. Approval of the September 2024 Financial Report

The September 2024 financial was unanimously approved.

4. Bishop Creek Precipitation and Flow and Storage Report

SCE continues to release low flows (approximately 50cfs). Flows do comply with Chandler Decree requirements.

5. Old Business

a. Street Culverts

i. Culvert Obstruction/Blockages at:

- o 309 Grandview: The BCWA Board sent one letter to the property owner and Gene is drafting a second letter to be sent.
- o 210 So Mtn View Rd –No water ditch for about a month due to headgate problems on the No Fork of Bishop Creek downstream of the Vista Ditch intake (see item 5b. below). Mark and Matt are working to secure the grate on the culvert at 210 So Mtn View Rd.
- o 3068 Laurel Rd – Street culvert needs to be replaced. Gene will discuss with Inyo Co.
- o Matt will deliver a copy of the letter previously sent to the old owner at 255 Mt Tom Rd. to the new property owner.

ii. Inyo County Road Department Policy Regarding Plugged/Deteriorated Street Culverts: Gene and Eric will meet with Inyo Co. CAO, Nate Greenberg, on Thursday at noon.

- b. Failing Check Structure in No Fork of Bishop Creek at Vista Ditch: DWP will attempt a repair this fall/winter.
- c. Ditch Relocation at NW Corner of Carol Ln (Parcel no 011-510-27): No Progress. Matt will talk to the property owner.
- d. Annual Dinner: Don asked the Board to contact invitees.
- e. Water Rights Filing: No update
- f. Membership Reconciliation (mapping): Eric will perform comparison with OCR. There are approximately 20 discrepancies as of now.
- g. Collection of Past Due Assessments: On hold until database is reconciled

- h. Ditch Diversion Box Repair/Rebuild Project: On hold
- i. Bishop Tribe BCWA Membership: No update

6. Watermaster Report

Matt received 64 calls and 41 texts in the past month.

7. New Business

- a. Phil Anaya presented an argument against the proposed "B5" well. He asked that the BCWA form a committee to evaluate the impacts of B5.

b. Sheryl McDowell asked for a timeline for the resolution of the No. Mountain View Rd. issue. It was explained to her that the problem was due to the failing Structure in No Fork of Bishop Creek at Vista Ditch (see item 5b. above).

8. Next Meetings

- a. The next monthly Board meeting will be held on December 17th, 2024, at 7:00 p.m. at the Inyo County Board of Education Facility, Lozito Conference Center, 166 Grandview Dr., Bishop.

9. Adjournment

The meeting was adjourned at 8:14 p.m.

Respectfully Submitted,



Eric Tillemans
Secretary
Bishop Creek Water Association

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

SEPTEMBER 2024

USBANK CHECKING ACCOUNT	\$	24,383.16
USBANK SAVINGS ACCOUNT		52,854.86
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE		<u>20,000.00</u>
 TOTAL BANK BALANCES - August 31, 2024		 97,238.02

DEPOSITS:

Customer Deposits - Into Checking	\$	-
Customer Deposits - Into Savings		-
Yaney Corner 0.00		-
Interest Income - Into Savings		197.33
Interest Income - Into CD		-
State Fund - Workers Comp Refund		<u>-</u>

TOTAL DEPOSITS 197.33

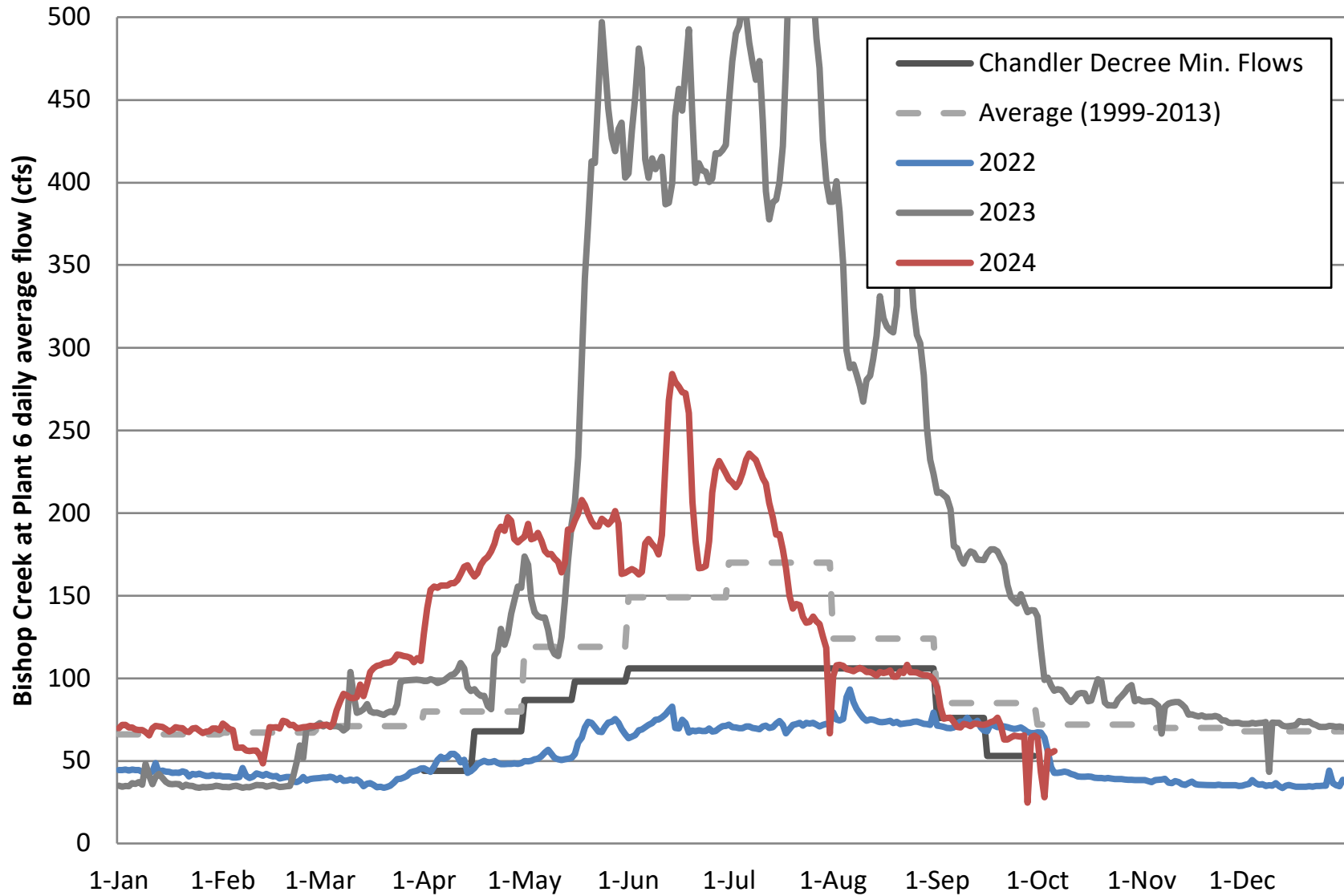
CHECKS WRITTEN:

Water Master Pay -	964.97 x 2	\$	1,929.94
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			80.79
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
ESCSD - Hydroflush			-
State Fund - Workers Comp			-
Browns Supply			43.48
Holland & Allred - Quarterly Accounting			-
Elks Lodge - Room Rent			-
Transfer to Savings			<u>-</u>

TOTAL CHECKS WRITTEN (2,504.21)

USBANK CHECKING ACCOUNT	\$	21,878.95
USBANK SAVINGS ACCOUNT		53,052.19
USBANK TIME CERTIFICATE		-
USBANK TIME CERTIFICATE		<u>20,000.00</u>
 TOTAL BANK BALANCES - September 30, 2024	\$	 94,931.14

Bishop Creek Flows at Plant 6



Bishop Creek Water Association Monthly Meeting
Date 10/8/2024

Attendance Sheet

Name	Address	Email
Gene Coufal		
Eric Tillemans		
Mark Frumkin		
Merry Armstrong		
Don Kunze		
Phil Anaya		
Keneth Prange		
Sheryl McDowell		

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

OCTOBER 2024

USBANK CHECKING ACCOUNT	\$	21,878.95
USBANK SAVINGS ACCOUNT		53,052.19
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE - Matured September 23rd		<u>20,000.00</u>
 TOTAL BANK BALANCES - September 30, 2024		 94,931.14

DEPOSITS:

Customer Deposits - Into Checking	\$	788.00
Customer Deposits - Into Savings		-
Yaney Corner 0.00		-
Interest Income - Into Savings		445.64
Interest Income - Into CD		788.52
Closed CD into Savings		<u>20,788.52</u>

TOTAL DEPOSITS **22,810.68**

CHECKS WRITTEN:

Water Master Pay -	964.97 x 2	\$	1,929.94
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			80.93
Payroll Taxes - IRS			970.79
Payroll Taxes - State			69.80
Payroll Taxes - IRS Unemployment			-
Kamp Enterprises - Culvert Cleaning			2,000.00
State Fund - Workers Comp			523.50
Browns Supply			-
Holland & Allred - Quarterly Accounting			-
Elks Lodge - Room Rent			-
Transfer to Savings			<u>-</u>

TOTAL CHECKS WRITTEN **(6,024.96)**

USBANK CHECKING ACCOUNT	\$	16,641.99
USBANK SAVINGS ACCOUNT		74,286.35
USBANK TIME CERTIFICATE		-
USBANK TIME CERTIFICATE		<u>-</u>

TOTAL BANK BALANCES - October 31, 2024 **\$ 90,928.34**

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

NOVEMBER 2024

USBANK CHECKING ACCOUNT	\$	16,641.99
USBANK SAVINGS ACCOUNT		74,286.35
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE - Matured September 23rd		-
		<hr/>
TOTAL BANK BALANCES - October 31, 2024		90,928.34

DEPOSITS:

Customer Deposits - Into Checking	\$	1,571.00
Customer Deposits - Into Savings		-
Yaney Corner 0.00		-
Interest Income - Into Savings		226.13
Interest Income - Into CD		-
Closed CD into Savings		-
		<hr/>

TOTAL DEPOSITS 1,797.13

CHECKS WRITTEN:

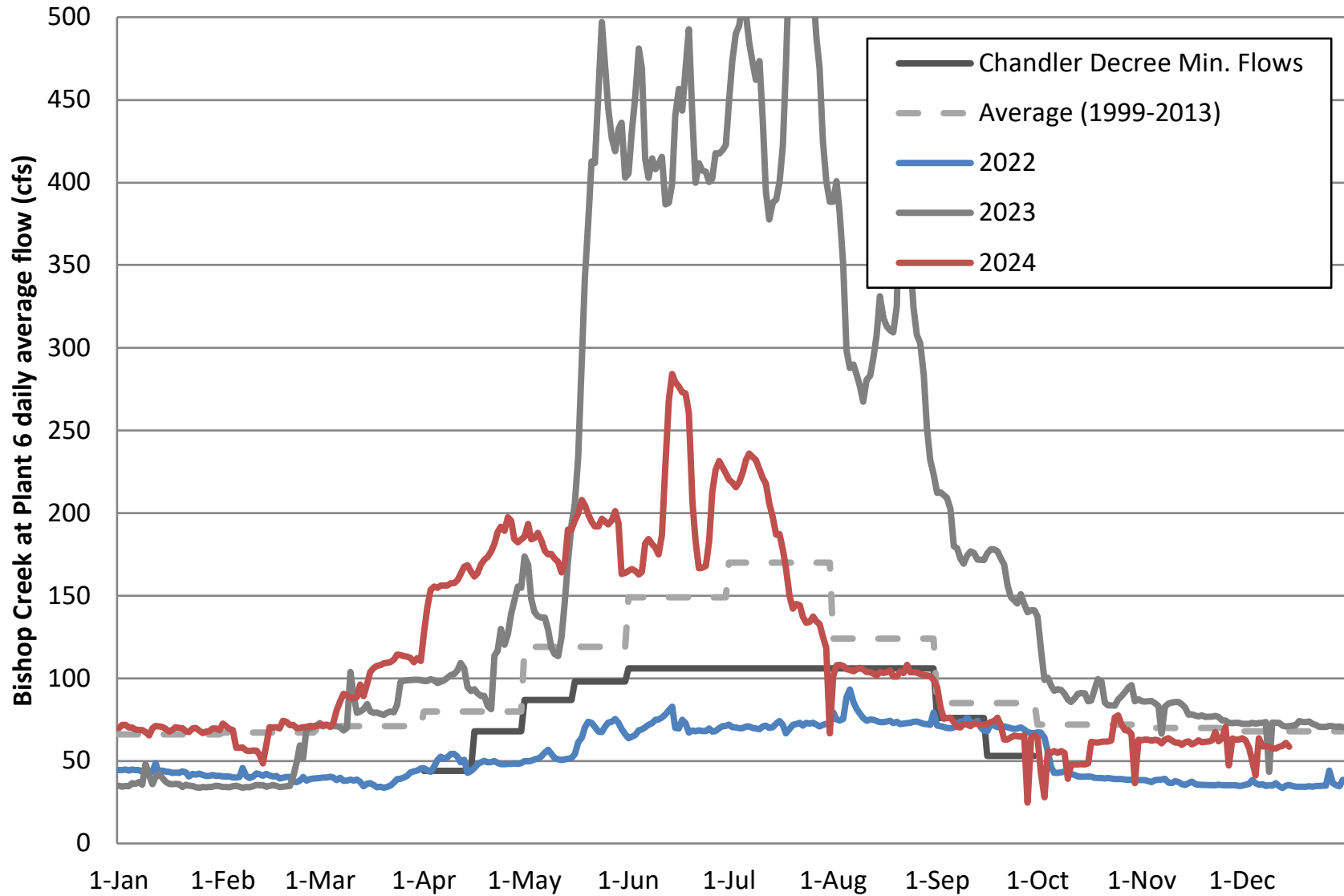
Water Master Pay -	964.97 x 2	\$	1,929.94
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			<hr/>
Telephone			80.93
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
Kamp Enterprises - Culvert Cleaning			-
State Fund - Workers Comp			-
Browns Supply			-
Holland & Allred - Quarterly Accounting			-
Elks Lodge - Christmas Dinner			1,450.00
Transfer to Savings			-
			<hr/>

TOTAL CHECKS WRITTEN (3,910.87)

USBANK CHECKING ACCOUNT	\$	14,302.12
USBANK SAVINGS ACCOUNT		74,512.48
USBANK TIME CERTIFICATE		-
USBANK TIME CERTIFICATE		-
		<hr/>

TOTAL BANK BALANCES - November 30, 2024 \$ 88,814.60

Bishop Creek Flows at Plant 6



Proposed 2025 Budget

INCOME	2022 Actual	2023 Actual	2024 Approved	2024 Actual	2025 Proposed
Assessment Rates	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90
Parcels	\$35,040.00	\$34,640.00	\$33,840.00	\$33,840.00	\$34,500.00
DWP (6473.16)	\$18,777.90	\$18,777.90	\$18,772.00	\$18,772.90	\$18,777.90
City of Bishop	\$580.00	\$580.00	\$580.00	\$580.00	\$580.00
John Deerter Highland Trailer Park (96)	\$278.40	\$278.00	\$278.00	\$278.00	\$278.00
Yaney LLC - Cottonwood Plaza (40.8)	\$120.00	\$120.00	\$282.00		\$120.00
Workers Comp. Refund	\$103.75	\$198.00		\$209.04	\$150.00
Culvert Repair Reimbursement					
Past Due Assessments	\$1,393.00	\$1,716.00	\$1,500.00		\$1,000.00
Late Fee Payment	\$581.40	\$541.00	\$400.00		\$400.00
Interest Income	\$25.67	\$413.31	\$30.00		\$1,800.00
Total Income	\$56,900.12	\$57,264.21	\$55,682.00		\$57,605.90
EXPENSES					
Watermaster Cost - Wage	\$21,793.74	\$21,031.03	\$26,250.00		\$26,250.00
Payroll Taxes	\$4,055.24	\$4,051.49	\$4,300.00		\$4,500.00
Workers Comp. Ins.	\$2,262.53	\$1,784.27	\$2,400.00		\$2,400.00
Truck Allowance	\$5,050.00	\$5,175.00	\$5,400.00	\$5,400.00	\$5,700.00
Phone	\$792.53	\$890.58	\$750.00		\$900.00
Temp. Watermaster - wage	\$0.00		\$1,754.00		\$1,754.00
Accounting - Holland & Allred	\$3,569.48	\$4,002.18	\$3,420.00		\$3,650.00
Insurance CRWRMA	\$5,409.00	\$5,837.00	\$5,500.00		\$6,000.00
Printing	\$1,006.48	\$1,361.31	\$1,400.00		\$1,400.00
U.S.P.S.	\$704.00	\$1,289.00	\$900.00		\$1,000.00
Bank Service Charge	\$0.00	\$16.00	\$25.00		\$0.00
Website	\$980.00		\$450.00		\$500.00
Annual Board/Employes Dinner	\$0.00		\$1,100.00		\$1,400.00
Attorney Fees	\$1,500.00		\$5,000.00	\$2,500.00	\$5,000.00
Street culvert repair/ Ditch cleaning & Gate repair	\$300.00	\$1,246.83	\$5,000.00		\$5,000.00
Security Camera	\$475.56				
Improvement Projects	\$0.00		\$26,000.00		\$26,000.00
High Country Lumber	\$51.06				
Bad checks		\$82.00			
TOTAL EXPENSES	\$47,949.62	\$46,766.69	\$89,649.00		\$91,454.00
YEAR END BANK BALANCE		\$78,995.55	\$68,494.21		

11/12/24