

Bishop Creek Water Association
Annual Meeting Agenda
January 27, 2025
7:00 pm

1. Opening, Introductions, and Quorum check
2. Acceptance of the January 14, 2025, Monthly Board Meeting Summary
3. Snowpack, Precipitation, and Bishop Creek Flow and Storage Report
4. 2024 Annual Report
5. 2024 Financial Report
6. Approval of 2025 Budget
7. Election of Trustees (terms of Don Kunze and Gene Coufal have expired)
8. New Business
 - a) Amendment to By-Laws Article XIV, Assessments, with Specific Lien Provisions
 - b) Other (Members in Good Standing)
9. Next Meetings: Monthly Board – Tuesday, March 11, 2025, at 7:00 p.m. at JLCC
Annual – Monday, January 26, 2026, at 7:00 pm
10. Adjournment

-Bishop Creek Water Association
Monthly Meeting Summary
January 14th, 2025
7:00 pm

1. Opening and Introduction

BWCA monthly Board meeting was called to order at 7:01 pm. Trustees in attendance: Gene Coufal, Eric Tillemans, Mark Frumkin, Merry Armstrong, and Don Kunze. Watermaster Matt Durkee attended via phone.

2. Acceptance of December 17th Board Meeting Summary

The December 17th, 2024 meeting summary was accepted as written.

3. Approval of the December 2024 Financial Report

The December 2024 financial report was unanimously approved.

4. Discussion Regarding Proposed 2025 Budget

Due to the BCWA mapping effort, more precise information on land ownership/areas is now available. To compensate for area adjustments of the large landowners while remaining revenue neutral the Board proposed changing the assessment amount for large landholders from \$2.90/acre to \$2.50/acre. Mark presented the draft proposed 2025 budget with this change (attached).

5. Bishop Creek Precipitation and Flow and Storage Report

SCE continues to release low flows for winter (approximately 55-60 cfs).

6. Old Business

a. Street Culverts

i. Culvert Obstruction/Blockages at:

- 3068 Laurel Lane: This culvert replacement project has been identified as a top priority with the Inyo County Road Department.
- 309 Grandview: a letter has been sent requesting the ditch obstruction be removed by January 31, nothing new to report.
- 210 So Mtn View Rd: Mark and Matt are working on installing a locking device on the culvert inlet grate.
- 255 Mt Tom Rd.: Matt gave a copy of the culvert responsibility letter that was sent to the previous land owner to the new land owner, Mr. Kevin Frampton.

- ii. Inyo County Road Department Policy Regarding Plugged/Deteriorated Street Culverts: Gene and Eric met with Inyo County on Nov 13, 2024 and felt like positive progress on creating a working agreement was being made. A January 13, 2024, communication from Inyo County indicated that the BCWA should receive a revised draft culvert issue agreement around the end of January.

- b. Failing Check Structure in No Fork of Bishop Creek at Vista Ditch: Since the Vista Ditch is a join use ditch, the LADWP is willing to do the repair work. The work will hopefully be completed before irrigation season.
- c. Ditch Relocation at NW Corner of Carol Ln (Parcel no 011-510-27): Matt will continue to try contacting Eric Rose, the property owner, regarding outstanding ditch work. Gene will also try communicating with Mr. Rose.
- d. Water Rights Filing: Gene and Ben A. met and developed a plan for compiling data needed for the filing.
- e. Membership Reconciliation (mapping): The reconciliation is complete. Inyo County will give an update of their records based on the BCWA datafile next month.
- f. Collection of Past Due Assessments: Now that the data base reconciliation is complete, the Board gave approval to a plan to: 1) pursue in small claims court collection of currently past due assessments; and 2) amend the BCWA By-Laws to include specific language that provides the ability charge interest on assessments not paid and to place a lien on properties that do not pay their assessment in the future (this will make going to small claims court an unnecessary step in the future).
- g. Ditch Diversion Box Repair/Rebuild Project: On hold
- h. Bishop Tribe BCWA Membership: No update

7. Watermaster Report

Matt received 14 calls and 4 texts over the last month.

8. New Business

- a. Mark will be the Nominating Committee lead person. Merry and Eric will fill out the committee.
- b. Don suggested footnoting the budget to report how much money is in reserve as required by the BCWA By-Laws, Article XIV, Section 4. Also, Don passed along residents growing fear of wildfire risk and asked if there was anything to say from a water association perspective.

9. Next Meetings

- a. The next Board meeting will be the Annual Meeting held on January 27th, 2025, at 7:00 p.m. at the Inyo County Board of Education Facility, Lozito Conference Center (GLCC), 166 Grandview Dr., Bishop. The next scheduled monthly Board meeting will be held March 11, 2025 at 7:00 pm at the GLCC.

10. Adjournment

The meeting was adjourned at 8:35 p.m.

Respectfully Submitted,



Eric Tillemans

Secretary

Bishop Creek Water Association

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

DECEMBER 2024

USBANK CHECKING ACCOUNT	\$	14,302.12
USBANK SAVINGS ACCOUNT		74,512.48
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE - Matured September 23rd		-
		88,814.60
TOTAL BANK BALANCES - November 30, 2024		88,814.60

DEPOSITS:

Customer Deposits - Into Checking	\$	-
Customer Deposits - Into Savings		-
Yaney Corner 0.00		-
Interest Income - Into Savings		224.06
Interest Income - Into CD		-
Closed CD into Savings		-
		224.06

TOTAL DEPOSITS **224.06**

CHECKS WRITTEN:

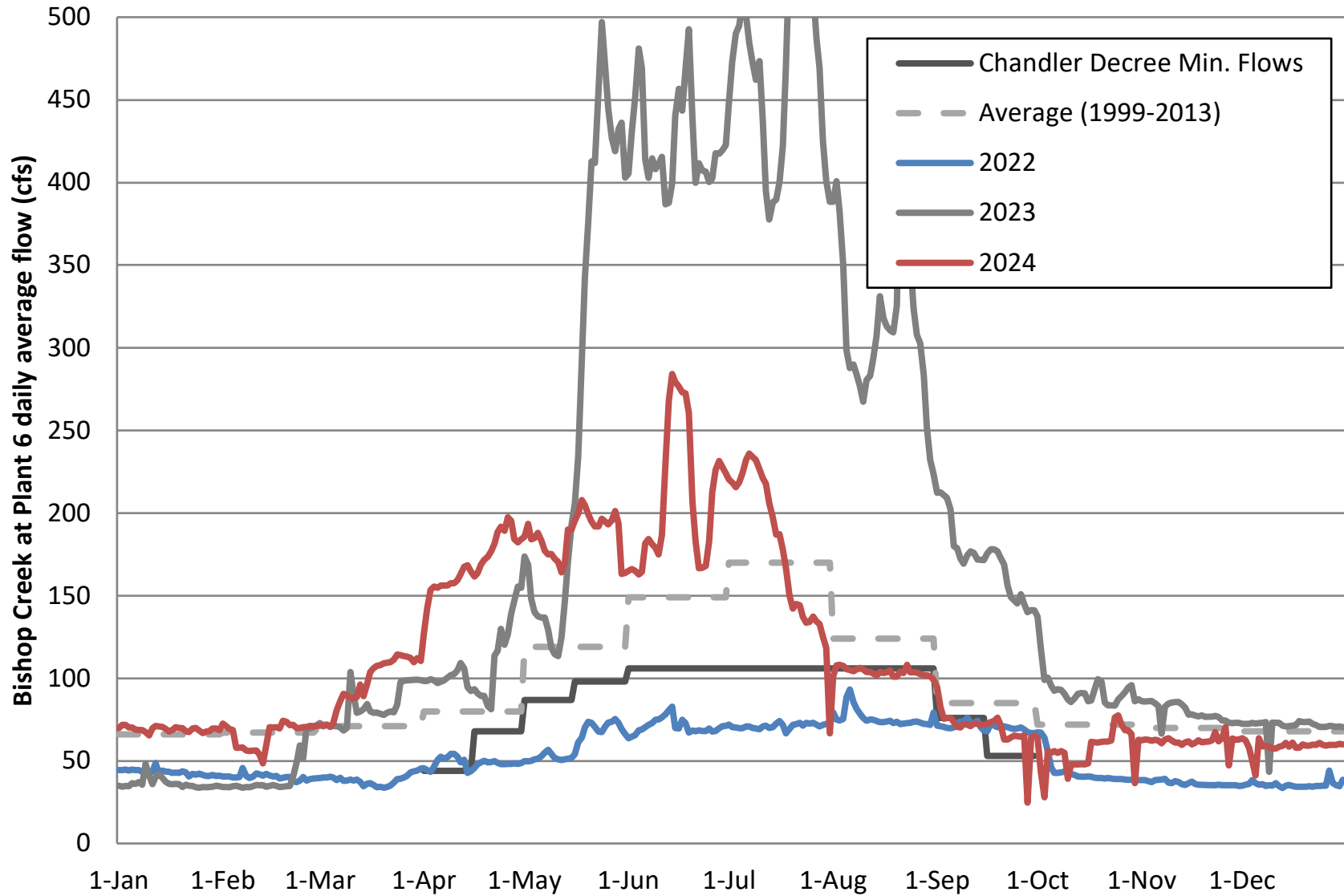
Water Master Pay -	964.97 x 2	\$	1,929.94
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			962.39
Telephone			80.93
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
Kamp Enterprises - Culvert Cleaning			-
State Fund - Workers Comp			-
Browns Supply			-
Holland & Allred - Quarterly Accounting			726.15
Elks Lodge - Christmas Dinner			-
Transfer to Savings			-
			(4,149.41)

TOTAL CHECKS WRITTEN **(4,149.41)**

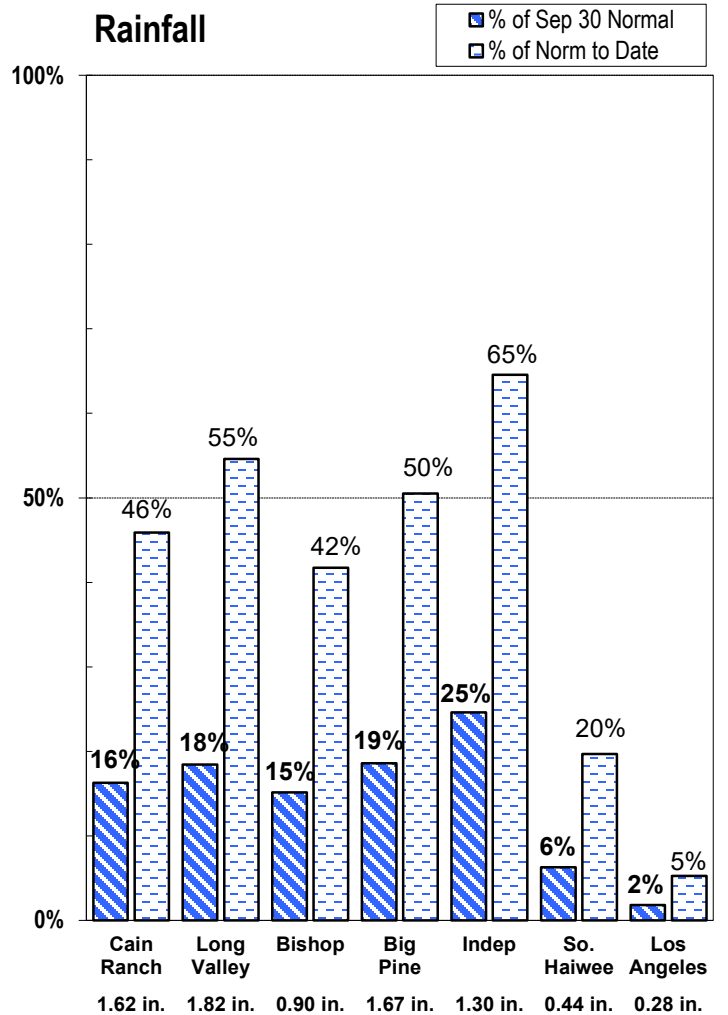
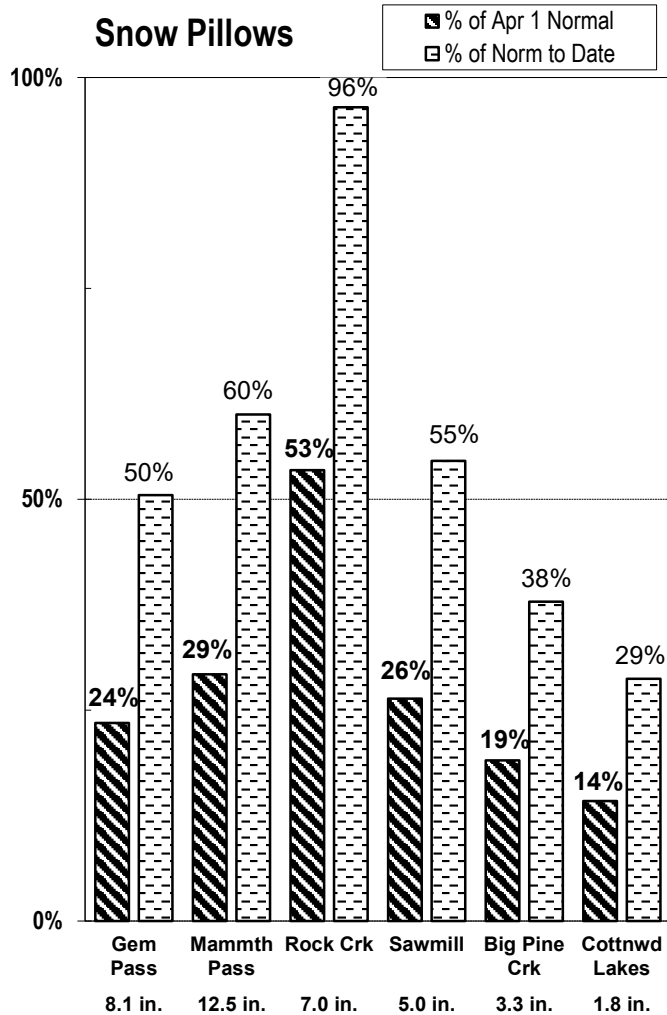
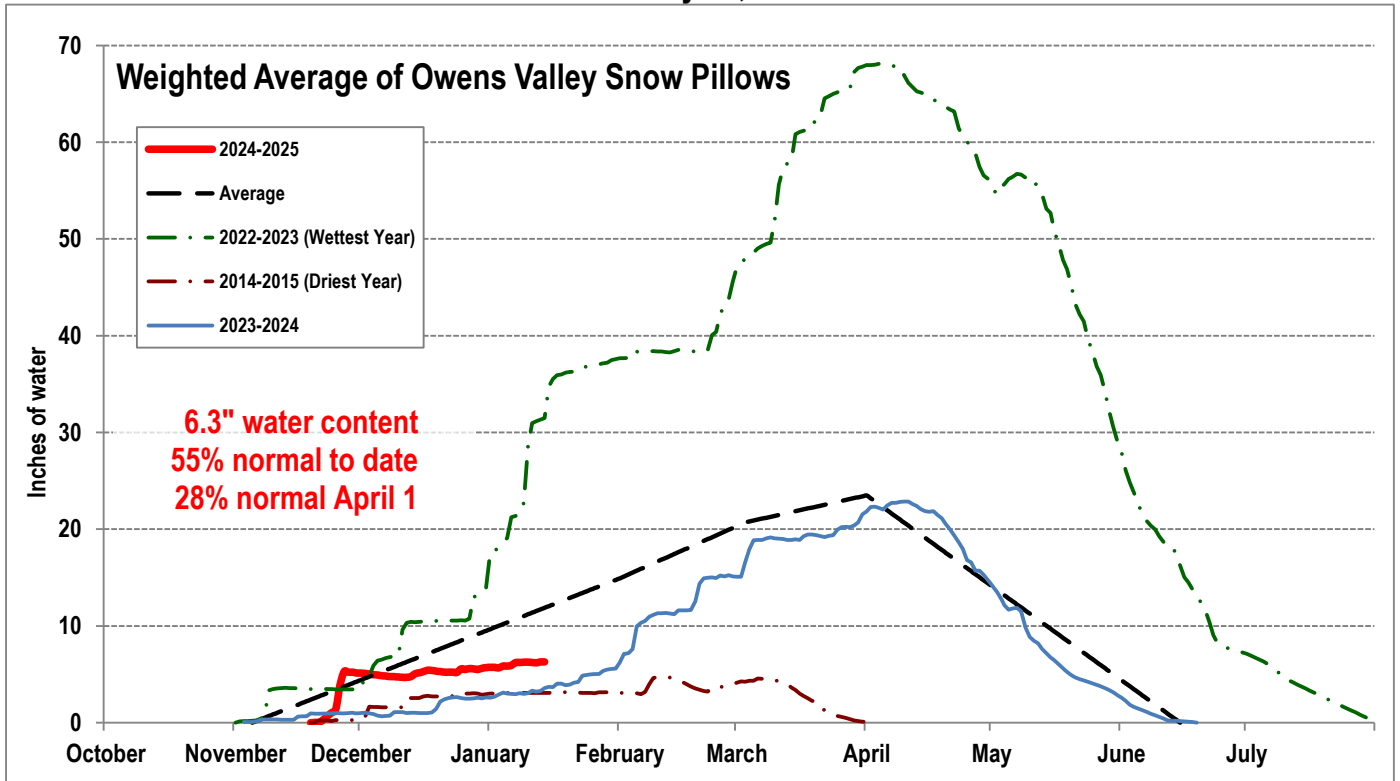
USBANK CHECKING ACCOUNT	\$	10,152.71
USBANK SAVINGS ACCOUNT		74,736.54
USBANK TIME CERTIFICATE		-
USBANK TIME CERTIFICATE		-
		84,889.25

TOTAL BANK BALANCES - December 31, 2024 **\$ 84,889.25**

Bishop Creek Flows at Plant 6



EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS January 14, 2025



Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1

Proposed 2025 Budget

INCOME	2022 Actual	2023 Actual	2024 Approved	2024 Actual	2025 Proposed
Assessment Rates	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.50
Parcels	\$35,040.00	\$34,640.00	\$33,840.00	\$33,840.00	\$34,500.00
DWP (7775)	\$18,777.90	\$18,777.90	\$18,772.00	\$18,772.90	\$19,438.00
Highland Mobil Home Park (77)	\$278.40	\$278.00	\$278.00	\$278.00	\$192.50
Glenwood Trailer park(21)					\$52.50
Workers Comp. Refund	\$120.00	\$120.00	\$282.00		\$120.00
Culvert Repair Reimbursement	\$103.75	\$198.00		\$209.04	\$150.00
Past Due Assessments	\$1,393.00	\$1,716.00	\$1,500.00		\$1,000.00
Late Fee Payment	\$581.40	\$541.00	\$400.00		\$400.00
Interest Income	\$25.67	\$413.31	\$30.00		\$1,800.00
Total Income	\$56,320.12	\$56,684.21	\$55,102.00		\$57,653.00
EXPENSES					
Watermaster Cost - Wage	\$21,793.74	\$21,031.03	\$26,250.00		\$26,250.00
Payroll Taxes	\$4,055.24	\$4,051.49	\$4,300.00		\$4,500.00
Workers Comp. Ins.	\$2,262.53	\$1,784.27	\$2,400.00		\$2,400.00
Truck Allowance	\$5,050.00	\$5,175.00	\$5,400.00	\$5,400.00	\$5,700.00
Phone	\$792.53	\$890.58	\$750.00		\$900.00
Temp. Watermaster - wage	\$0.00		\$1,754.00		\$1,754.00
Accounting - Holland & Allred	\$3,569.48	\$4,002.18	\$3,420.00		\$3,650.00
Insurance CRWRMA	\$5,409.00	\$5,837.00	\$5,500.00		\$6,000.00
Printing	\$1,006.48	\$1,361.31	\$1,400.00		\$1,400.00
U.S.P.S.	\$704.00	\$1,289.00	\$900.00		\$1,100.00
Bank Service Charge	\$0.00	\$16.00	\$25.00		\$0.00
Website	\$980.00		\$450.00		\$500.00
Annual Board/Employes Dinner	\$0.00		\$1,100.00	\$1,750.00	\$1,800.00
Attorney Fees	\$1,500.00		\$5,000.00		\$5,000.00
Street culvert repair/ Ditch cleaning & Gate repair	\$300.00	\$1,246.83	\$5,000.00		\$6,000.00
Security Camera	\$475.56				
Improvement Projects	\$0.00		\$26,000.00		\$26,000.00
High Country Lumber	\$51.06				\$100.00
Bad checks		\$82.00			
TOTAL EXPENSES	\$26,155.88	\$25,735.66	\$63,399.00		\$66,804.00
YEAR END BANK BALANCE		\$78,995.55	\$68,494.21		

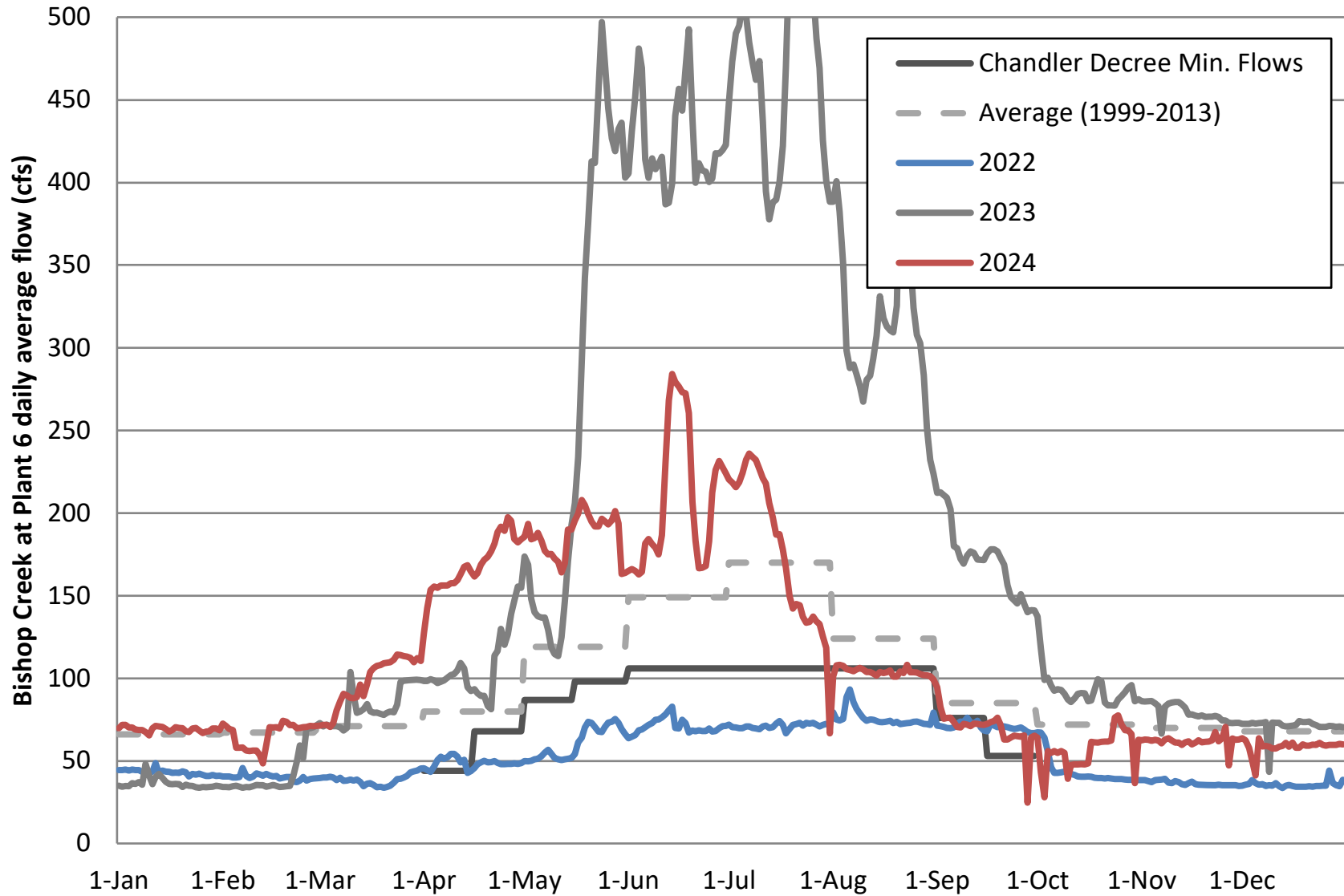
1/9/24

Bishop Creek Water Association Monthly Meeting
Date 1/14/2025

Attendance Sheet

Name	Address	Email
No Public		

Bishop Creek Flows at Plant 6



BISHOP CREEK WATER ASSOCIATION

2024 FINANCIAL REPORT

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YEAR
BEGINNING SAVINGS BALANCE	70,547.40	71,004.17	71,147.36	61,275.70	56,377.26	27,516.46	52,658.27	52,854.86	53,052.19	74,041.38	74,286.35	74,512.48	
BEGINNING CHECKING BALANCE	8,448.15	3,003.25	2,005.40	9,448.99	2,552.38	15,536.75	13,977.21	27,647.03	25,573.13	21,878.95	19,165.49	15,492.09	
CUSTOMER DEPOSITS TO CHECKING	100.00	1,366.40	472.00		1,636.00		21,365.90	21,242.20		788.00	1,571.00		29,423.50
WORKERS COMP REFUND			24.84				184.20						209.04
CUSTOMER DEPOSITS TO SAVINGS	305.00				1,606.24	14,746.65							31,114.05
INTEREST INCOME TO SAVINGS	151.77	143.19	128.34	101.56	112.80	395.15	196.59	197.33	989.19	244.97	226.13	224.06	3,111.08
TOTAL DEPOSITS	556.77	1,509.59	625.18	101.56	1,781.10	15,141.8	21,746.69	23,215.3	989.19	1,032.97	1,797.13	224.06	63,857.67
TRANSFER FROM SAVING		10,000.00		5,000.00	15,000.00								
EXPENSES													
WATERMASTER PAY	2,760.03	1,838.68	919.34	2,758.02	1,838.68	964.97	2,894.91	964.97	2,894.91	1,929.94	964.97	2,894.91	23,624.33
TRUCK ALLOWANCE	675.00	450.00	225.00	675.00	450.00	225.00	675.00	225.00	675.00	450.00	225.00	675.00	5,625.00
WATERMASTER VACATION PAY													962.39
WATERMASTER PHONE	75.39	75.57	75.57	75.40	75.40	75.40	75.55	80.79	80.79	80.93	80.93	80.93	932.65
PAYROLL TAXES - IRS	924.89			924.96			940.19			970.79			3,760.83
PAYROLL TAXES - STATE	54.41												54.41
PAYROLL - TAXES UNEMPLOYMENT	84.00			163.23			82.89			69.80			399.92
STATE FUND - WORKERS COMP INS.	620.41			523.50			523.50			523.50			2,190.91
RURAL SPECIAL DISTRICT INS.				6214.00									6,214.00
HOLLAND & ALLRED CPA'S			916.58		675.55		1,878.84						3,470.97
USPS - STAMP/ BOX RENT			916.76		612.00	294.17							1,812.00
PRINTING							200.00						200.00
LEGAL FEES							2,500.00						2,500.00
WEBSITE & ZOOM	350.77				490.00								840.77
DITCH COLVERT FACILITY REPAIR/ MAINT.				562.50				225.00			2,000.00		2,787.50
Dinner							21.74	300.00			1,450.00		1,750.00
BROWNS									43.48				65.22
RETURNED CHECKS/BANK CHARGES													
TOTAL EXPENSES	5,544.90	2,364.25	3,053.25	11,896.61	3,651.63	15,559.54	7,880.28	4,198.10	3,694.18	3,501.46	5,244.40	4,613.23	57,201.83
ENDING CHECKING BALANCE	3,003.25	2,005.40	9,448.99	2,552.38	15,536.75	13,977.21	27,647.03	25,573.13	21,878.95	19,165.49	15,492.09	10,878.86	10,878.86
ENDING SAVING ACCT. BALANCE/CD'S	71,004.17	71,147.36	61,275.70	56,377.26	57,516.46	72,658.27	72,854.27	73,052.19	74,041.38	74,286.35	74,512.48	74,736.54	74,736.54
TOTAL BANK BALANCE	74,007.42	73,152.76	70,724.69	58,929.64	73,053.21	86,635.48	100,501.30	98,625.32	95,920.33	93,451.84	90,004.57	85,615.40	85,615.40

BISHOP CREEK WATER ASSOCIATION
Proposed 2025 Budget

INCOME	2022 Actual	2023 Actual	2024 Approved	2024 Actual	2025 Proposed
Assessment Rates	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.50
Parcels (Plus late & past due fees)	\$37,014.00	\$36,897.00	\$36,400.00	\$40,781.65	\$35,900.00
DWP (7775)	\$18,777.90	\$18,777.90	\$18,777.90	\$18,777.90	\$19,437.50
Highland Mobile Home Park (76)	\$278.00	\$278.00	\$278.00	\$278.00	\$190.00
Glenwood Trailer Park (21)					\$52.50
Yaney LLC - Cottonwood Plaza	\$120.00	\$120.00	\$120.00	\$120.00	
City of Bishop	\$580.00	\$580.00	\$580.00	\$580.00	
Workers Comp. Refund	\$103.75	\$198.00	\$100.00	\$209.04	\$120.00
Culvert Repair Reimbursement					\$150.00
Interest Income	\$25.67	\$413.31	\$1,200.00	\$3,111.08	\$1,800.00
Total Income	\$56,899.32	\$57,264.21	\$57,455.90	\$63,857.67	\$57,650.00
EXPENSES					
Watermaster Cost - Wage	\$21,793.74	\$21,031.03	\$26,250.00	\$23,624.33	\$26,250.00
Payroll Taxes	\$4,055.24	\$4,051.49	\$4,500.00	\$4,215.16	\$4,500.00
Workers Comp. Ins.	\$2,262.53	\$1,784.27	\$2,400.00	\$2,190.91	\$2,400.00
Truck Allowance	\$5,050.00	\$5,175.00	\$5,700.00	\$5,625.00	\$5,700.00
Phone	\$792.53	\$890.58	\$900.00	\$932.65	\$900.00
Temp. Watermaster-Wage	\$0.00		\$1,754.00	\$962.39	\$1,754.00
Accounting - Holland & Allred	\$3,569.48	\$4,002.18	\$3,650.00	\$3,470.97	\$3,650.00
Insurance CRWRMA	\$5,409.00	\$5,837.00	\$5,500.00	\$6,214.00	\$6,000.00
Printing	\$1,006.48	\$1,361.31	\$1,400.00	\$1,210.93	\$1,400.00
U.S.P.S.	\$704.00	\$1,289.00	\$900.00	\$812.00	\$1,100.00
Bank Service Charge	\$0.00	\$16.00	\$25.00	\$0.00	\$0.00
Website	\$980.00		\$500.00	\$490.00	\$500.00
Annual Board/Employee Dinner	\$0.00		\$1,400.00	\$1,750.00	\$1,800.00
Attorney Fees	\$1,500.00		\$5,000.00	\$2,500.00	\$5,000.00
Street Culvert Repair/ Ditch Cleaning & Gate Repair	\$300.00	\$1,246.83	\$5,000.00	\$2,787.50	\$6,000.00
Zoom	\$194.87		\$16.00	\$350.77	
Security Camera	\$475.56				
Improvement Projects	\$0.00		\$26,000.00		\$26,000.00
High Country Lumber/Browns	\$51.06			\$65.22	\$100.00
Bad Checks		\$82.00			
Steve Stevens Flowers	\$100.05				
Surveying	\$700.00				
TOTAL EXPENSES	\$48,944.54	\$46,766.69	\$90,895.00	\$57,201.83	\$93,054.00
YEAR END BANK BALANCE	\$68,494.21	\$78,995.55	\$68,494.21	\$85,615.40	\$50,214.40
1/23/25 D					

Progress Building Reserve

2017 Projection

40 /2.90

2.50%

Year	Assessment	Revenue	Expenses	Net Change	Reserve
2016					\$20,715
2017	\$40/\$2.90	\$55,741	\$54,955	\$786	\$21,501
2018	\$40/\$2.90	\$55,741	\$56,329	(\$588)	\$20,913
2019	\$40/\$2.90	\$55,741	\$57,737	(\$1,996)	\$18,917
2020	\$40/\$2.90	\$55,741	\$47,181	\$8,560	\$27,477
2021	\$40/\$2.90	\$55,741	\$48,361	\$7,380	\$34,858
2022	\$40/\$2.90	\$55,741	\$49,570	\$6,171	\$41,029
2023	\$40/\$2.90	\$55,741	\$50,809	\$4,932	\$45,961
2024	\$40/\$2.90	\$55,741	\$52,079	\$3,662	\$49,623
2025	\$40/\$2.90	\$55,741	\$53,381	\$2,360	\$51,983
2026	\$40/\$2.90	\$55,741	\$54,715	\$1,026	\$53,009
2027	\$40/\$2.90	\$55,741	\$56,083	(\$342)	\$52,666
2028	\$40/\$2.90	\$55,741	\$57,485	(\$1,744)	\$50,922
2029	\$40/\$2.90	\$55,741	\$58,923	(\$3,182)	\$47,740
2030	\$40/\$2.90	\$55,741	\$60,396	(\$4,655)	\$43,086

Actual

2021					\$34,539
2022	\$40/\$2.90	\$56,900	\$48,945	\$7,955	\$42,494
2023	\$40/\$2.90	\$57,264	\$46,767	\$10,497	\$52,996
2024	\$40/\$2.90	\$63,858	\$57,202	\$6,656	\$59,615
Proj 2025	\$40/\$2.50	\$57,650	\$67,054	(\$9,404)	\$50,211

Members Behind on Assessment Payments

	<u>2 yr or less</u>	<u>More than 2 years</u>	<u>Total</u>
2021	45@ \$2,448.20	37@ \$9,878	82@ \$12,327
2022	44@ \$1,712.00	32@ \$10,332	76@ \$12,044
2023	52@ \$2,123.80	39@ \$12,358	91@ \$14,481
2024	34 @ \$1379	28 @ \$9081	62 @ \$10,460