

Bishop Creek Water Association
Monthly Board Meeting Agenda
January 14, 2025
7:00 pm

1. Opening and Introduction
2. Acceptance of the December 17, 2024 Board Meeting Summary
3. Approval of the December 2024 Financial Report
4. Discussion regarding Proposed 2025 Budget
5. Bishop Creek Precipitation, Flow, and Storage Report
6. Old Business
 - a. Street Culverts:
 - i. Culvert Obstructions/Blockages at:
 - 3068 Laurel Rd.
 - 309 Grandview and
 - 210 So Mtn View Rd.
 - 255 Mt Tom Rd (letter to owner)
 - ii. Inyo County Road Department Position regarding Plugged/Deteriorated Street Culverts
 - b. Failing Check Structure in No Fork of Bishop Ck at Vista Ditch
 - c. Ditch Relocation at NW corner of Carol Ln. (parcel no 011-510-27)
 - d. Water Rights Filing
 - e. Membership Database Reconciliation
 - f. Collection of Past Due Assessments
 - g. Ditch Diversion Box Repair/Rebuild Project
 - h. Bishop Tribe BCWA Membership?
7. Watermaster Report
8. New Business
 - a. Nominating Committee
 - b. Other (by Board or members in good standing)
9. Next Meetings:
 - a. Monthly Board Meeting– March 11, 2025 at 7:00 p.m. at GLCC
 - b. Annual Meeting – January 27, 2025 at 7:00 pm at GLCC
10. Adjournment

Bishop Creek Water Association
Monthly Meeting Summary
December 17th, 2024
7:00 pm

1. Opening and Introduction

BWCA monthly Board meeting was called to order at 7:00 pm. Trustees in attendance: Gene Coufal, Eric Tillemans, Mark Frumkin, Merry Armstrong, and Don Kunze. Watermaster Matt Durkee was present.

2. Acceptance of October 8th Board Meeting Summary

The October 8th, 2024 meeting summary was accepted as written.

3. Approval of the October and November 2024 Financial Reports

The October and November 2024 financial reports were unanimously approved.

4. Discussion Regarding Proposed 2025 Budget

A draft proposed budget was discussed (attached). In light of the new BCWA maps, a meeting will be held at the LADWP office on Dec 26 at 3pm to discuss large land owners acreage and discuss an appropriate assessment rates.

5. Bishop Creek Precipitation and Flow and Storage Report

SCE continues to release low winter flows (approximately 50cfs).

6. Old Business

a. Street Culverts

i. Culvert Obstruction/Blockages at:

- o 3068 Laurel Lane: In discussions with Inyo County, this culvert was identified by BCWA as one that needs to have a top priority.
- o 309 Grandview: A letter was sent to the new property owner requesting that the ditch on the property be cleared by January 31, 2025.
- o 210 So Mtn View Rd: Mark and Matt are working to secure a grate to the culvert inlet.
- o 255 Mt Tom Rd.: Matt will get a copy of the July 16, 2024 letter addressed to John Mann (previous property owner) to the new property owner so that he is aware of his BCWA responsibilities.

ii. Inyo County Road Department Policy Regarding Plugged/Deteriorated Street Culverts: Gene and Eric met with Inyo County on Nov 13, 2024 and felt like positive progress on creating a working agreement was being made.

b. Failing Check Structure in No Fork of Bishop Creek at Vista Ditch: DWP needs to schedule repair work.

c. Ditch Relocation at NW Corner of Carol Ln (Parcel no 011-510-27): No Progress. Matt will contact the property owner.

d. Request for BCWA to get involved in evaluation of new LADWP well B5: The board decided it wasn't the association's place to get involved in this issue.

- e. Water Rights Filing: Gene will contact DWP to discuss.
- f. Membership Reconciliation (mapping): The reconciliation looks to be complete.
- g. Collection of Past Due Assessments: Gene will consult a real estate attorney to see if the BCWA can place a lien on properties.
- h. Ditch Diversion Box Repair/Rebuild Project: On hold
- i. Bishop Tribe BCWA Membership: No update

7. Watermaster Report

Matt received 36 calls and 25 texts in the October along with 21 calls and 17 texts in November. Flows in the Reinhackle Ditch are normal for this time of year and Matt will keep checking.

8. New Business

- a. None

9. Next Meetings

- a. The next monthly Board meeting will be held on January 14th, 2025, at 7:00 p.m. at the Inyo County Board of Education Facility, Lozito Conference Center, 166 Grandview Dr., Bishop.

10. Adjournment

The meeting was adjourned at 8:42 p.m.

Respectfully Submitted,



Eric Tillemans
Secretary
Bishop Creek Water Association

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

OCTOBER 2024

USBANK CHECKING ACCOUNT	\$	21,878.95
USBANK SAVINGS ACCOUNT		53,052.19
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE - Matured September 23rd		<u>20,000.00</u>
 TOTAL BANK BALANCES - September 30, 2024		 94,931.14

DEPOSITS:

Customer Deposits - Into Checking	\$	788.00
Customer Deposits - Into Savings		-
Yaney Corner 0.00		-
Interest Income - Into Savings		445.64
Interest Income - Into CD		788.52
Closed CD into Savings		<u>20,788.52</u>

TOTAL DEPOSITS **22,810.68**

CHECKS WRITTEN:

Water Master Pay -	964.97 x 2	\$	1,929.94
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			80.93
Payroll Taxes - IRS			970.79
Payroll Taxes - State			69.80
Payroll Taxes - IRS Unemployment			-
Kamp Enterprises - Culvert Cleaning			2,000.00
State Fund - Workers Comp			523.50
Browns Supply			-
Holland & Allred - Quarterly Accounting			-
Elks Lodge - Room Rent			-
Transfer to Savings			<u>-</u>

TOTAL CHECKS WRITTEN **(6,024.96)**

USBANK CHECKING ACCOUNT	\$	16,641.99
USBANK SAVINGS ACCOUNT		74,286.35
USBANK TIME CERTIFICATE		-
USBANK TIME CERTIFICATE		<u>-</u>

TOTAL BANK BALANCES - October 31, 2024 **\$ 90,928.34**

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

NOVEMBER 2024

USBANK CHECKING ACCOUNT	\$	16,641.99
USBANK SAVINGS ACCOUNT		74,286.35
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE - Matured September 23rd		-
		<hr/>
TOTAL BANK BALANCES - October 31, 2024		90,928.34

DEPOSITS:

Customer Deposits - Into Checking	\$	1,571.00
Customer Deposits - Into Savings		-
Yaney Corner 0.00		-
Interest Income - Into Savings		226.13
Interest Income - Into CD		-
Closed CD into Savings		-
		<hr/>

TOTAL DEPOSITS 1,797.13

CHECKS WRITTEN:

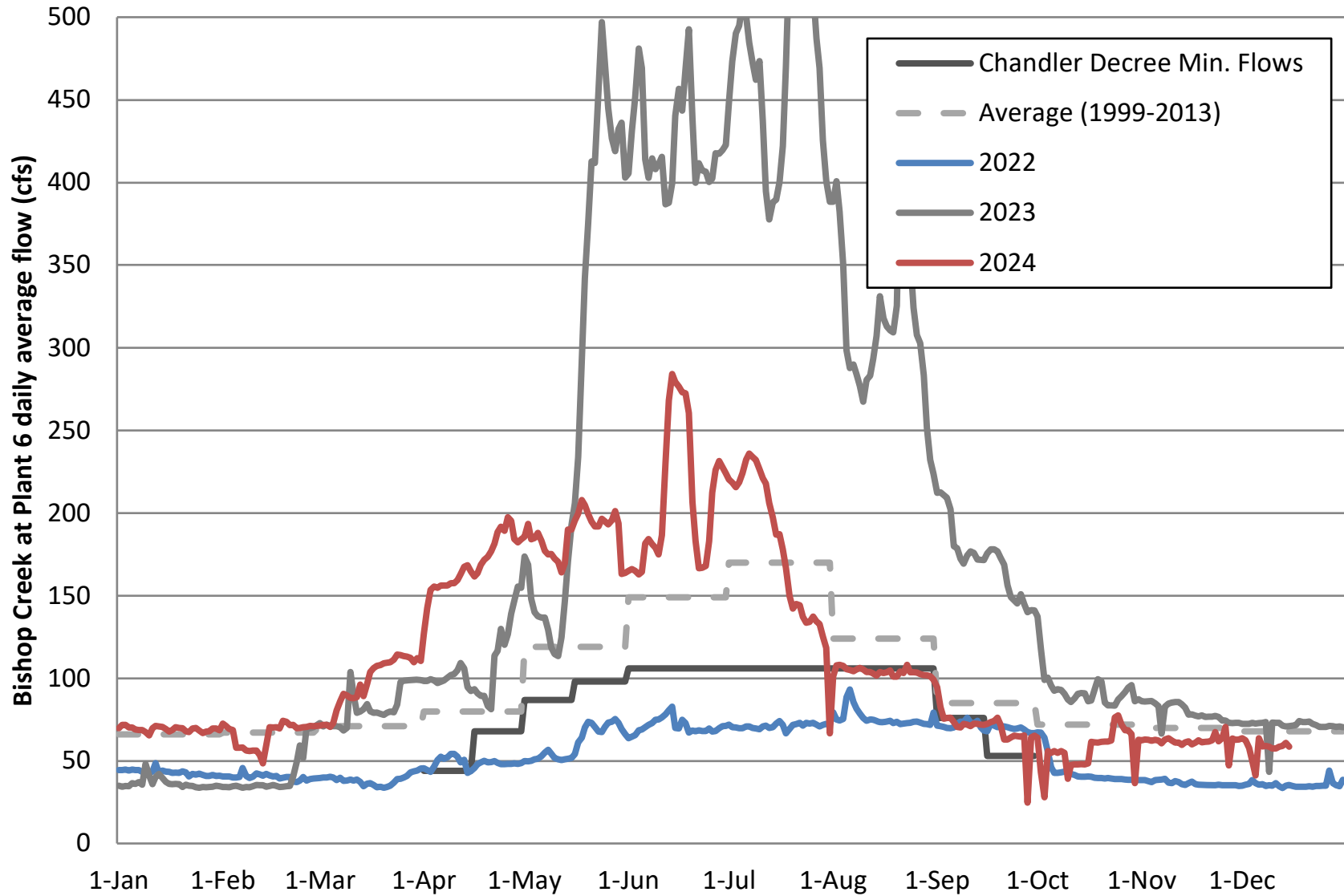
Water Master Pay -	964.97 x 2	\$	1,929.94
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			<hr/>
Telephone			80.93
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
Kamp Enterprises - Culvert Cleaning			-
State Fund - Workers Comp			-
Browns Supply			-
Holland & Allred - Quarterly Accounting			-
Elks Lodge - Christmas Dinner			1,450.00
Transfer to Savings			-
			<hr/>

TOTAL CHECKS WRITTEN (3,910.87)

USBANK CHECKING ACCOUNT	\$	14,302.12
USBANK SAVINGS ACCOUNT		74,512.48
USBANK TIME CERTIFICATE		-
USBANK TIME CERTIFICATE		-
		<hr/>

TOTAL BANK BALANCES - November 30, 2024 \$ 88,814.60

Bishop Creek Flows at Plant 6



Proposed 2025 Budget

INCOME	2022 Actual	2023 Actual	2024 Approved	2024 Actual	2025 Proposed
Assessment Rates	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90
Parcels	\$35,040.00	\$34,640.00	\$33,840.00	\$33,840.00	\$34,500.00
DWP (6473.16)	\$18,777.90	\$18,777.90	\$18,772.00	\$18,772.90	\$18,777.90
City of Bishop	\$580.00	\$580.00	\$580.00	\$580.00	\$580.00
John Deerter Highland Trailer Park (96)	\$278.40	\$278.00	\$278.00	\$278.00	\$278.00
Yaney LLC - Cottonwood Plaza (40.8)	\$120.00	\$120.00	\$282.00		\$120.00
Workers Comp. Refund	\$103.75	\$198.00		\$209.04	\$150.00
Culvert Repair Reimbursement					
Past Due Assessments	\$1,393.00	\$1,716.00	\$1,500.00		\$1,000.00
Late Fee Payment	\$581.40	\$541.00	\$400.00		\$400.00
Interest Income	\$25.67	\$413.31	\$30.00		\$1,800.00
Total Income	\$56,900.12	\$57,264.21	\$55,682.00		\$57,605.90
EXPENSES					
Watermaster Cost - Wage	\$21,793.74	\$21,031.03	\$26,250.00		\$26,250.00
Payroll Taxes	\$4,055.24	\$4,051.49	\$4,300.00		\$4,500.00
Workers Comp. Ins.	\$2,262.53	\$1,784.27	\$2,400.00		\$2,400.00
Truck Allowance	\$5,050.00	\$5,175.00	\$5,400.00	\$5,400.00	\$5,700.00
Phone	\$792.53	\$890.58	\$750.00		\$900.00
Temp. Watermaster - wage	\$0.00		\$1,754.00		\$1,754.00
Accounting - Holland & Allred	\$3,569.48	\$4,002.18	\$3,420.00		\$3,650.00
Insurance CRWRMA	\$5,409.00	\$5,837.00	\$5,500.00		\$6,000.00
Printing	\$1,006.48	\$1,361.31	\$1,400.00		\$1,400.00
U.S.P.S.	\$704.00	\$1,289.00	\$900.00		\$1,000.00
Bank Service Charge	\$0.00	\$16.00	\$25.00		\$0.00
Website	\$980.00		\$450.00		\$500.00
Annual Board/Employes Dinner	\$0.00		\$1,100.00		\$1,400.00
Attorney Fees	\$1,500.00		\$5,000.00	\$2,500.00	\$5,000.00
Street culvert repair/ Ditch cleaning & Gate repair	\$300.00	\$1,246.83	\$5,000.00		\$5,000.00
Security Camera	\$475.56				
Improvement Projects	\$0.00		\$26,000.00		\$26,000.00
High Country Lumber	\$51.06				
Bad checks		\$82.00			
TOTAL EXPENSES	\$47,949.62	\$46,766.69	\$89,649.00		\$91,454.00
YEAR END BANK BALANCE		\$78,995.55	\$68,494.21		

11/12/24

Bishop Creek Water Association Monthly Meeting
Date 12/17/2024

Attendance Sheet

Name	Address	Email
No Public		

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

DECEMBER 2024

USBANK CHECKING ACCOUNT	\$	14,302.12
USBANK SAVINGS ACCOUNT		74,512.48
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE - Matured September 23rd		-
		88,814.60
TOTAL BANK BALANCES - November 30, 2024		88,814.60

DEPOSITS:

Customer Deposits - Into Checking	\$	-
Customer Deposits - Into Savings		-
Yaney Corner 0.00		-
Interest Income - Into Savings		224.06
Interest Income - Into CD		-
Closed CD into Savings		-
		224.06

TOTAL DEPOSITS **224.06**

CHECKS WRITTEN:

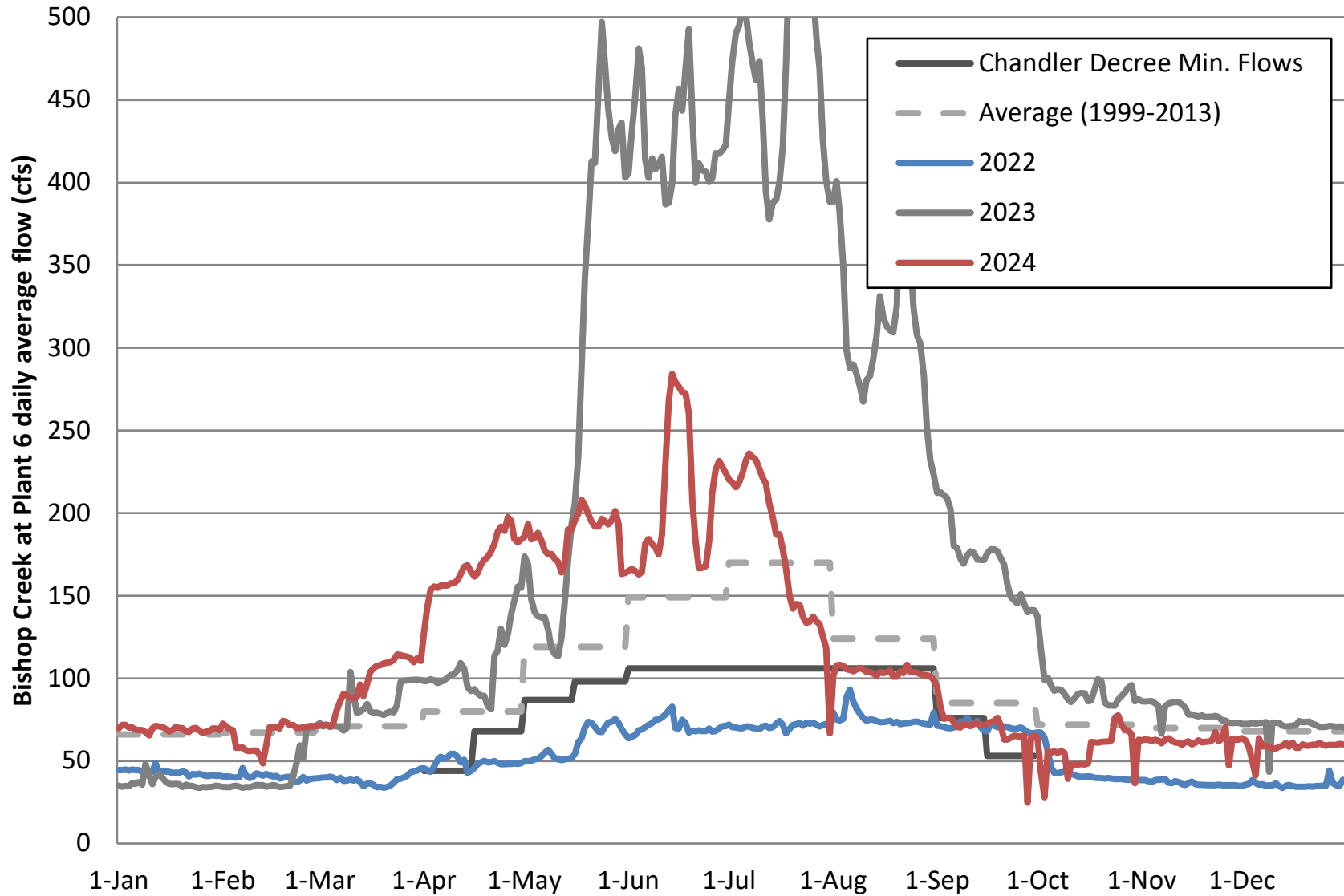
Water Master Pay -	964.97 x 2	\$	1,929.94
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			962.39
Telephone			80.93
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
Kamp Enterprises - Culvert Cleaning			-
State Fund - Workers Comp			-
Browns Supply			-
Holland & Allred - Quarterly Accounting			726.15
Elks Lodge - Christmas Dinner			-
Transfer to Savings			-
			(4,149.41)

TOTAL CHECKS WRITTEN **(4,149.41)**

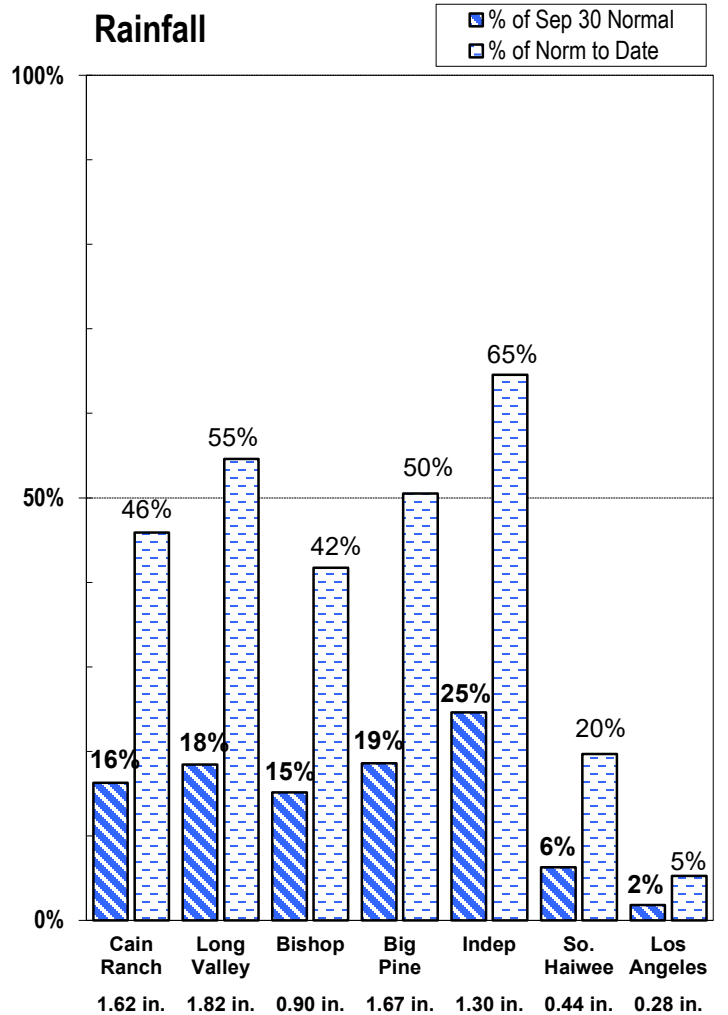
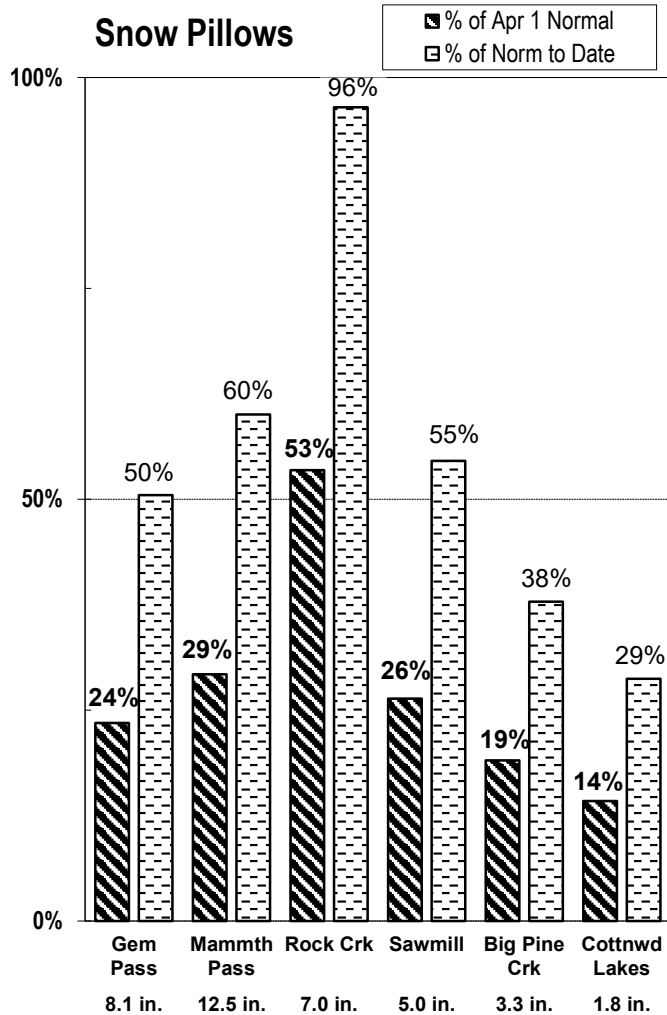
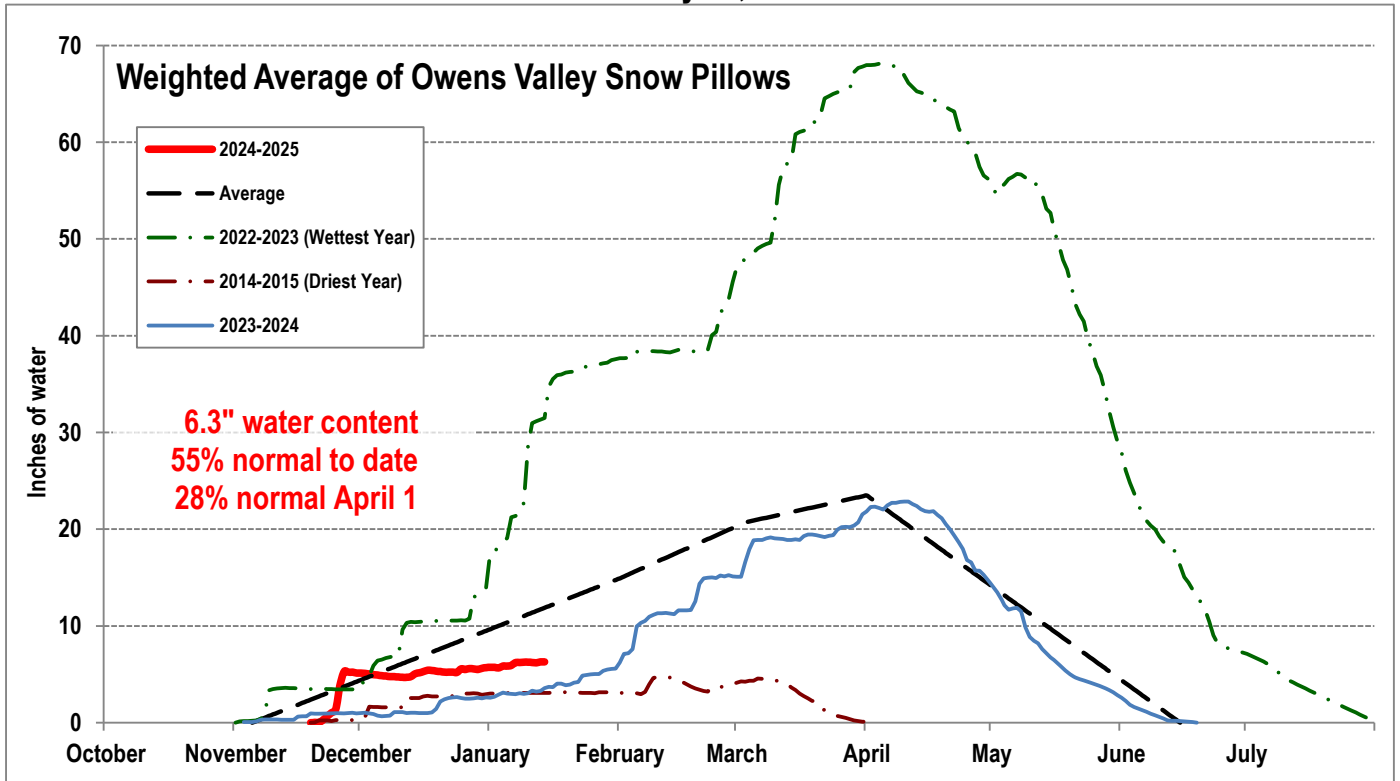
USBANK CHECKING ACCOUNT	\$	10,152.71
USBANK SAVINGS ACCOUNT		74,736.54
USBANK TIME CERTIFICATE		-
USBANK TIME CERTIFICATE		-
		84,889.25

TOTAL BANK BALANCES - December 31, 2024 **\$ 84,889.25**

Bishop Creek Flows at Plant 6



EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS January 14, 2025



Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1

Proposed 2025 Budget

INCOME	2022 Actual	2023 Actual	2024 Approved	2024 Actual	2025 Proposed
Assessment Rates	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.50
Parcels	\$35,040.00	\$34,640.00	\$33,840.00	\$33,840.00	\$34,500.00
DWP (7775)	\$18,777.90	\$18,777.90	\$18,772.00	\$18,772.90	\$19,438.00
Highland Mobil Home Park (77)	\$278.40	\$278.00	\$278.00	\$278.00	\$192.50
Glenwood Trailer park(21)					\$52.50
Workers Comp. Refund	\$120.00	\$120.00	\$282.00		\$120.00
Culvert Repair Reimbursement	\$103.75	\$198.00		\$209.04	\$150.00
Past Due Assessments	\$1,393.00	\$1,716.00	\$1,500.00		\$1,000.00
Late Fee Payment	\$581.40	\$541.00	\$400.00		\$400.00
Interest Income	\$25.67	\$413.31	\$30.00		\$1,800.00
Total Income	\$56,320.12	\$56,684.21	\$55,102.00		\$57,653.00
EXPENSES					
Watermaster Cost - Wage	\$21,793.74	\$21,031.03	\$26,250.00		\$26,250.00
Payroll Taxes	\$4,055.24	\$4,051.49	\$4,300.00		\$4,500.00
Workers Comp. Ins.	\$2,262.53	\$1,784.27	\$2,400.00		\$2,400.00
Truck Allowance	\$5,050.00	\$5,175.00	\$5,400.00	\$5,400.00	\$5,700.00
Phone	\$792.53	\$890.58	\$750.00		\$900.00
Temp. Watermaster - wage	\$0.00		\$1,754.00		\$1,754.00
Accounting - Holland & Allred	\$3,569.48	\$4,002.18	\$3,420.00		\$3,650.00
Insurance CRWRMA	\$5,409.00	\$5,837.00	\$5,500.00		\$6,000.00
Printing	\$1,006.48	\$1,361.31	\$1,400.00		\$1,400.00
U.S.P.S.	\$704.00	\$1,289.00	\$900.00		\$1,100.00
Bank Service Charge	\$0.00	\$16.00	\$25.00		\$0.00
Website	\$980.00		\$450.00		\$500.00
Annual Board/Employes Dinner	\$0.00		\$1,100.00	\$1,750.00	\$1,800.00
Attorney Fees	\$1,500.00		\$5,000.00		\$5,000.00
Street culvert repair/ Ditch cleaning & Gate repair	\$300.00	\$1,246.83	\$5,000.00		\$6,000.00
Security Camera	\$475.56				
Improvement Projects	\$0.00		\$26,000.00		\$26,000.00
High Country Lumber	\$51.06				\$100.00
Bad checks		\$82.00			
TOTAL EXPENSES	\$26,155.88	\$25,735.66	\$63,399.00		\$66,804.00
YEAR END BANK BALANCE		\$78,995.55	\$68,494.21		

1/9/24