

Bishop Creek Water Association
Monthly Board Meeting Agenda
March 11, 2025
7:00 pm

1. Opening and Introduction
2. Acceptance of the January 27, 2025 Annual Meeting Summary
3. Election of Board Officers:
 - i. President
 - ii. Secretary
 - iii. Treasurer
4. Appointment of Water and Arbitration Committee Chairperson
5. Appointment of Finance Committee Chairperson
6. Approval of the January and February 2025 Financial Reports
7. Bishop Creek Precipitation, Flow, and Storage Report
8. Approved 2025 Budget
9. Filling of Watermaster Position
10. Old Business
 - a. Street Culverts:
 - i. Inyo County Road Department Position regarding Plugged/Deteriorated Street Culverts
 - ii. Culvert Obstructions/Blockages at:
 - o 3068 Laurel Rd.
 - o 309 Grandview and
 - o 210 So Mtn View Rd.
 - b. Failing Check Structure in No. Fork of Bishop Ck at Vista Ditch
 - c. Water Rights Filing
 - d. Collection of Past Due Assessments
 - e. Ditch Relocation at NW corner of Carol Ln. (parcel no 011-510-27)
 - f. Ditch Diversion Box Repair/Rebuild Project
 - g. Bishop Tribe BCWA Membership?
11. Watermaster Report
12. New Business
 - a. Other (by Board or members in good standing)
9. Next Monthly Board Meetings: April 8, 2025, at 7:00 pm at GLCC
10. Adjournment

-Bishop Creek Water Association
Annual Meeting Summary
January 27th, 2025
7:00 pm

1. Opening and Introduction

BWCA annual Board meeting was called to order at 7:00 pm. Trustees in attendance: Gene Coufal, Eric Tillemans, Mark Frumkin, Merry Armstrong, and Don Kunze. Watermaster Matt Durkee was in attendance. A quorum was present (minimum of 10 property owners).

2. Acceptance of January 14th Board Meeting Summary

The January 14th, 2025 meeting summary was accepted as written.

3. Bishop Creek Precipitation and Flow and Storage Report

SCE continues to release low flows for winter (approximately 55-60 cfs).

4. 2024 Annual Report

Gene discussed the BCWA's water rights filing, street culvert issues, the failing Vista Ditch Check Structure on Bishop Creek, dealing with past due assessments, mapping, database and amending the BCWA By-Laws to provide the ability for the BCWA to file a lien on properties failing pay assessments.

5. 2024 Financial Report

Mark presented the 2024 financial report (attached to the meeting package)

6. Approval of 2025 Budget

Mark presented the 2025 proposed budget (attached to the meeting package). The budget was very similar to the past 3 years, with one big change of note. With the detailed mapping of the BCWA boundaries done for the database reconciliation, we are now able to more accurately identify parcels (and their area). This resulted in a change in area, and the resulting total assessment income from the large property owners. With the goal of maintaining a previous revenue distribution of 60% from individual parcels and 40% from large landowners (greater than 10 acres), the proposed budget reflected an assessment rate of \$40 for individual parcels (no change) and an assessment rate of \$2.50 per acre for large landowners (from \$2.90) to compensate for the more accurate area values.

Jackie Suber motioned to approve and Jan Hambleton seconded. The vote was unanimous to approve the proposed 2025 Budget.

7. Election of Trustees (terms of Don Kunze and Gene Coufal have expired)

Don and Gene said that they were willing to serve another term. There were no nominations from the floor. The votes to re-elect both Don and Gene were unanimous.

8. New Business

- a. Amendment to By-Laws Article XIV, Assessments, with Specific Lien Provisions:
Gene discussed with attorney (Wood and Simonette) the best way to try recovering past due assessments. The conclusion was to modify the BCWA By-Laws to provide specific language authorizing the BCWA to file a lien on properties not paying their assessments.
Tom Talbot made a motion for the board to make and implement such a modification to the By-Laws, having it reviewed by an attorney. This is to allow the Board to proceed with a filing of liens process. The amendment will be brought back to membership at the next annual meeting for formal approval. The motion was seconded by Eric Tillemans, attendees unanimously approved the motion.
- b. Other (Members in Good Standing)
 - Matt turned in notification to resign.
 - Jackie Surber wants to install a settling tank on her Longview property. The Board indicated that it has no problem with this as long as she is not changing the inflow and outflow locations on her property and not cutting off downstream flow when filling the tank.
 - There are water issues on Shepherd Lane which Don will follow up on.

9. Next Meetings

- a. The next scheduled BCWA meeting will be the monthly Board meeting held on March 11th, 2025, at 7:00 p.m. at the Inyo County Board of Education Facility, Lozito Conference Center (GLCC), 166 Grandview Dr., Bishop. The next scheduled Annual BCWA meeting will be held January 26, 2026 at 7:00 pm at the GLCC.

10. Adjournment

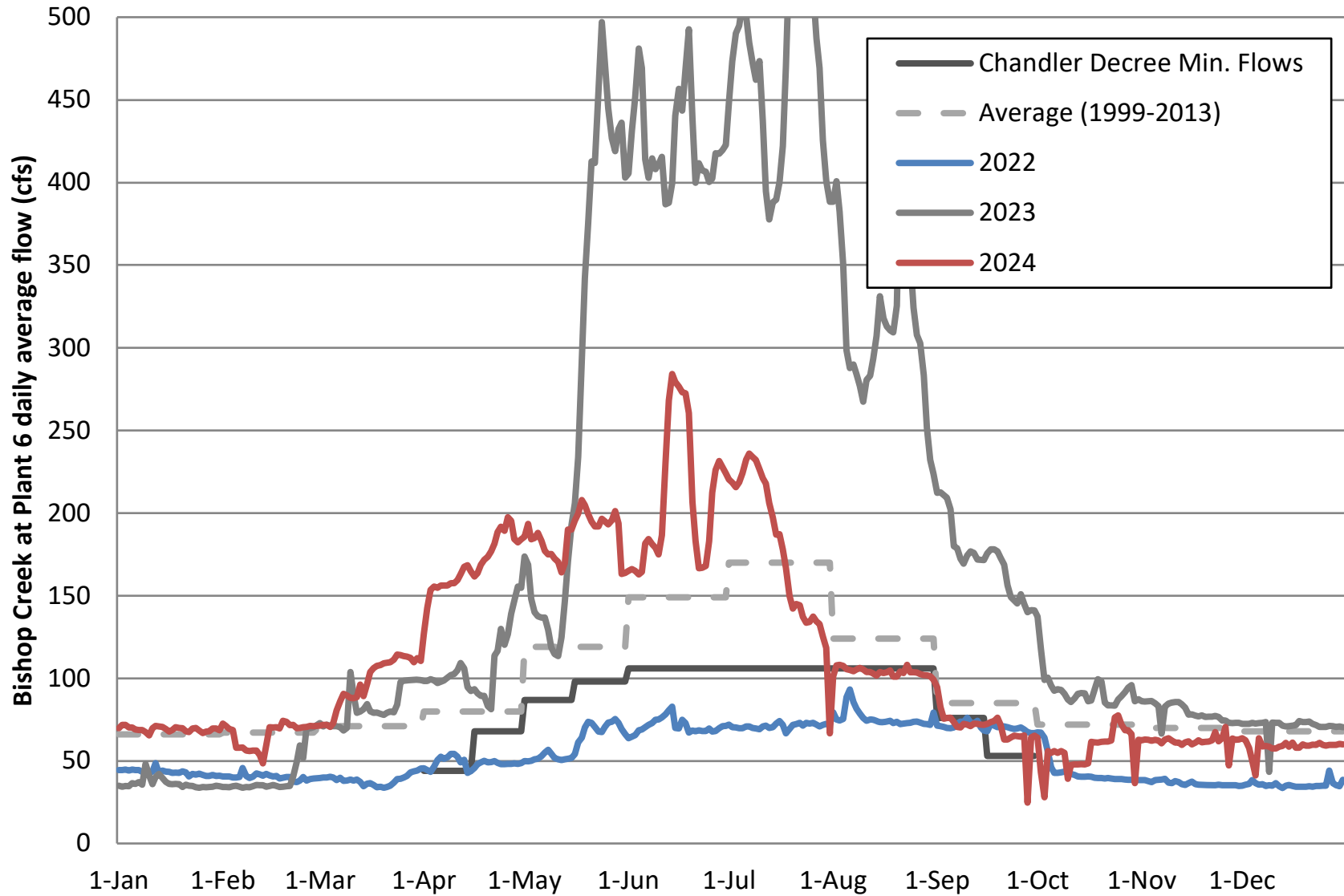
The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,



Eric Tillemans
Secretary
Bishop Creek Water Association

Bishop Creek Flows at Plant 6



BISHOP CREEK WATER ASSOCIATION

2024 FINANCIAL REPORT

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YEAR
BEGINNING SAVINGS BALANCE	70,547.40	71,004.17	71,147.36	61,275.70	56,377.26	27,516.46	52,658.27	52,854.86	53,052.19	74,041.38	74,286.35	74,512.48	
BEGINNING CHECKING BALANCE	8,448.15	3,003.25	2,005.40	9,448.99	2,552.38	15,536.75	13,977.21	27,647.03	25,573.13	21,878.95	19,165.49	15,492.09	
CUSTOMER DEPOSITS TO CHECKING	100.00	1,366.40	472.00		1,636.00		21,365.90	21,242.20		788.00	1,571.00		29,423.50
WORKERS COMP REFUND			24.84				184.20						209.04
CUSTOMER DEPOSITS TO SAVINGS	305.00				1,606.24	14,746.65							31,114.05
INTEREST INCOME TO SAVINGS	151.77	143.19	128.34	101.56	112.80	395.15	196.59	197.33	989.19	244.97	226.13	224.06	3,111.08
TOTAL DEPOSITS	556.77	1,509.59	625.18	101.56	1,781.10	15,141.8	21,746.69	23,215.3	989.19	1,032.97	1,797.13	224.06	63,857.67
TRANSFER FROM SAVING		10,000.00		5,000.00	15,000.00								
EXPENSES													
WATERMASTER PAY	2,760.03	1,838.68	919.34	2,758.02	1,838.68	964.97	2,894.91	964.97	2,894.91	1,929.94	964.97	2,894.91	23,624.33
TRUCK ALLOWANCE	675.00	450.00	225.00	675.00	450.00	225.00	675.00	225.00	675.00	450.00	225.00	675.00	5,625.00
WATERMASTER VACATION PAY													962.39
WATERMASTER PHONE	75.39	75.57	75.57	75.40	75.40	75.40	75.55	80.79	80.79	80.93	80.93	80.93	932.65
PAYROLL TAXES - IRS	924.89			924.96			940.19			970.79			3,760.83
PAYROLL TAXES - STATE	54.41												54.41
PAYROLL - TAXES UNEMPLOYMENT	84.00			163.23			82.89			69.80			399.92
STATE FUND - WORKERS COMP INS.	620.41			523.50			523.50			523.50			2,190.91
RURAL SPECIAL DISTRICT INS.				6214.00									6,214.00
HOLLAND & ALLRED CPA'S			916.58		675.55		1,878.84						3,470.97
USPS - STAMP/ BOX RENT			916.76		612.00	294.17	200.00						812.00
PRINTING													1,210.93
LEGAL FEES							2,500.00						2,500.00
WEBSITE & ZOOM	350.77				490.00		490.00						840.77
DITCH COLVERT FACILITY REPAIR/ MAINT.				562.50				225.00			2,000.00		2,787.50
Dinner							21.74	300.00			1,450.00		1,750.00
BROWNS									43.48				65.22
RETURNED CHECKS/BANK CHARGES													
TOTAL EXPENSES	5,544.90	2,364.25	3,053.25	11,896.61	3,651.63	15,559.54	7,880.28	4,198.10	3,694.18	3,501.46	5,244.40	4,613.23	57,201.83
ENDING CHECKING BALANCE	3,003.25	2,005.40	944.89	2,552.38	1,553.67	13,977.21	27,647.03	25,573.13	21,878.95	19,165.49	15,492.09	10,878.86	10,878.86
ENDING SAVING ACCT. BALANCE/CD'S	71,004.17	71,147.36	61,275.70	56,377.26	57,516.46	72,658.27	72,854.27	73,052.19	74,041.38	74,286.35	74,512.48	74,736.54	74,736.54
TOTAL BANK BALANCE	74,007.42	73,152.76	70,724.69	58,929.64	73,053.21	86,635.48	100,501.30	98,625.32	95,920.33	93,451.84	90,004.57	85,615.40	85,615.40

BISHOP CREEK WATER ASSOCIATION
Proposed 2025 Budget

INCOME	2022 Actual	2023 Actual	2024 Approved	2024 Actual	2025 Proposed
Assessment Rates	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.50
Parcels (Plus late & past due fees)	\$37,014.00	\$36,897.00	\$36,400.00	\$40,781.65	\$35,900.00
DWP (7775)	\$18,777.90	\$18,777.90	\$18,777.90	\$18,777.90	\$19,437.50
Highland Mobile Home Park (76)	\$278.00	\$278.00	\$278.00	\$278.00	\$190.00
Glenwood Trailer Park (21)					\$52.50
Yaney LLC - Cottonwood Plaza	\$120.00	\$120.00	\$120.00	\$120.00	
City of Bishop	\$580.00	\$580.00	\$580.00	\$580.00	
Workers Comp. Refund	\$103.75	\$198.00	\$100.00	\$209.04	\$120.00
Culvert Repair Reimbursement					\$150.00
Interest Income	\$25.67	\$413.31	\$1,200.00	\$3,111.08	\$1,800.00
Total Income	\$56,899.32	\$57,264.21	\$57,455.90	\$63,857.67	\$57,650.00
EXPENSES					
Watermaster Cost - Wage	\$21,793.74	\$21,031.03	\$26,250.00	\$23,624.33	\$26,250.00
Payroll Taxes	\$4,055.24	\$4,051.49	\$4,500.00	\$4,215.16	\$4,500.00
Workers Comp. Ins.	\$2,262.53	\$1,784.27	\$2,400.00	\$2,190.91	\$2,400.00
Truck Allowance	\$5,050.00	\$5,175.00	\$5,700.00	\$5,625.00	\$5,700.00
Phone	\$792.53	\$890.58	\$900.00	\$932.65	\$900.00
Temp. Watermaster-Wage	\$0.00		\$1,754.00	\$962.39	\$1,754.00
Accounting - Holland & Allred	\$3,569.48	\$4,002.18	\$3,650.00	\$3,470.97	\$3,650.00
Insurance CRWRMA	\$5,409.00	\$5,837.00	\$5,500.00	\$6,214.00	\$6,000.00
Printing	\$1,006.48	\$1,361.31	\$1,400.00	\$1,210.93	\$1,400.00
U.S.P.S.	\$704.00	\$1,289.00	\$900.00	\$812.00	\$1,100.00
Bank Service Charge	\$0.00	\$16.00	\$25.00	\$0.00	\$0.00
Website	\$980.00		\$500.00	\$490.00	\$500.00
Annual Board/Employee Dinner	\$0.00		\$1,400.00	\$1,750.00	\$1,800.00
Attorney Fees	\$1,500.00		\$5,000.00	\$2,500.00	\$5,000.00
Street Culvert Repair/ Ditch Cleaning & Gate Repair	\$300.00	\$1,246.83	\$5,000.00	\$2,787.50	\$6,000.00
Zoom	\$194.87		\$16.00	\$350.77	
Security Camera	\$475.56				
Improvement Projects	\$0.00		\$26,000.00		\$26,000.00
High Country Lumber/Browns	\$51.06			\$65.22	\$100.00
Bad Checks		\$82.00			
Steve Stevens Flowers	\$100.05				
Surveying	\$700.00				
TOTAL EXPENSES	\$48,944.54	\$46,766.69	\$90,895.00	\$57,201.83	\$93,054.00
YEAR END BANK BALANCE	\$68,494.21	\$78,995.55	\$68,494.21	\$85,615.40	\$50,214.40
1/23/25 D					

Progress Building Reserve

2017 Projection

40 /2.90

2.50%

Year	Assessment	Revenue	Expenses	Net Change	Reserve
2016					\$20,715
2017	\$40/\$2.90	\$55,741	\$54,955	\$786	\$21,501
2018	\$40/\$2.90	\$55,741	\$56,329	(\$588)	\$20,913
2019	\$40/\$2.90	\$55,741	\$57,737	(\$1,996)	\$18,917
2020	\$40/\$2.90	\$55,741	\$47,181	\$8,560	\$27,477
2021	\$40/\$2.90	\$55,741	\$48,361	\$7,380	\$34,858
2022	\$40/\$2.90	\$55,741	\$49,570	\$6,171	\$41,029
2023	\$40/\$2.90	\$55,741	\$50,809	\$4,932	\$45,961
2024	\$40/\$2.90	\$55,741	\$52,079	\$3,662	\$49,623
2025	\$40/\$2.90	\$55,741	\$53,381	\$2,360	\$51,983
2026	\$40/\$2.90	\$55,741	\$54,715	\$1,026	\$53,009
2027	\$40/\$2.90	\$55,741	\$56,083	(\$342)	\$52,666
2028	\$40/\$2.90	\$55,741	\$57,485	(\$1,744)	\$50,922
2029	\$40/\$2.90	\$55,741	\$58,923	(\$3,182)	\$47,740
2030	\$40/\$2.90	\$55,741	\$60,396	(\$4,655)	\$43,086

Actual

2021					\$34,539
2022	\$40/\$2.90	\$56,900	\$48,945	\$7,955	\$42,494
2023	\$40/\$2.90	\$57,264	\$46,767	\$10,497	\$52,996
2024	\$40/\$2.90	\$63,858	\$57,202	\$6,656	\$59,615
Proj 2025	\$40/\$2.50	\$57,650	\$67,054	(\$9,404)	\$50,211

Members Behind on Assessment Payments

	<u>2 yr or less</u>	<u>More than 2 years</u>	<u>Total</u>
2021	45@ \$2,448.20	37@ \$9,878	82@ \$12,327
2022	44@ \$1,712.00	32@ \$10,332	76@ \$12,044
2023	52@ \$2,123.80	39@ \$12,358	91@ \$14,481
2024	34 @ \$1379	28 @ \$9081	62 @ \$10,460

Bishop Creek Water Association Monthly Meeting

Date 1/27/2025

Attendance Sheet

Name	Address	Email
Susan Kunze		
Rock Baker		
Tom Talbot		
Bryan Norman		
Gabriel Norman		
Jan Hambleton		
Nancy Eckman		
Paul Rose		
Judy Webber		
Chris Plum		
Jackie Suber		
John Waggoner		

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

JANUARY 2025

USBANK CHECKING ACCOUNT	\$	10,152.71
USBANK SAVINGS ACCOUNT		74,736.54
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE - Matured September 23rd		-
		84,889.25
TOTAL BANK BALANCES - December 31, 2024		84,889.25

DEPOSITS:

Customer Deposits - Into Checking	\$	392.00
Customer Deposits - Into Savings		-
Yaney Corner 0.00		-
Interest Income - Into Savings		220.00
Interest Income - Into CD		-
Closed CD into Savings		-
		612.00

TOTAL DEPOSITS **612.00**

CHECKS WRITTEN:

Water Master Pay -	963.91 x 2	\$	1,927.82
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			81.09
Payroll Taxes - IRS			1,132.60
Payroll Taxes - State			100.93
Payroll Taxes - IRS Unemployment			120.87
Kamp Enterprises - Culvert Cleaning			-
State Fund - Workers Comp			393.79
Browns Supply			-
Holland & Allred - Quarterly Accounting			-
Elks Lodge - Christmas Dinner			-
Transfer to Savings			-
			(4,207.10)

TOTAL CHECKS WRITTEN **(4,207.10)**

USBANK CHECKING ACCOUNT	\$	6,337.61
USBANK SAVINGS ACCOUNT		74,956.54
USBANK TIME CERTIFICATE		-
USBANK TIME CERTIFICATE		-
		81,294.15

TOTAL BANK BALANCES - January 31, 2025 **\$ 81,294.15**

BISHOP CREEK WATER ASSOCIATION
FINANCIAL REPORT FOR THE MONTH

FEBRUARY 2025

USBANK CHECKING ACCOUNT	\$	6,337.61
USBANK SAVINGS ACCOUNT		74,956.54
USBANK TIME CERTIFICATE - Matured June 2nd		-
USBANK TIME CERTIFICATE - Matured September 23rd		-
		81,294.15
TOTAL BANK BALANCES - January 31, 2025		81,294.15

DEPOSITS:

Customer Deposits - Into Checking	\$	544.00
Customer Deposits - Into Savings		-
Yaney Corner 0.00		-
Interest Income - Into Savings		222.00
Interest Income - Into CD		-
Closed CD into Savings		-
		766.00

TOTAL DEPOSITS 766.00

CHECKS WRITTEN:

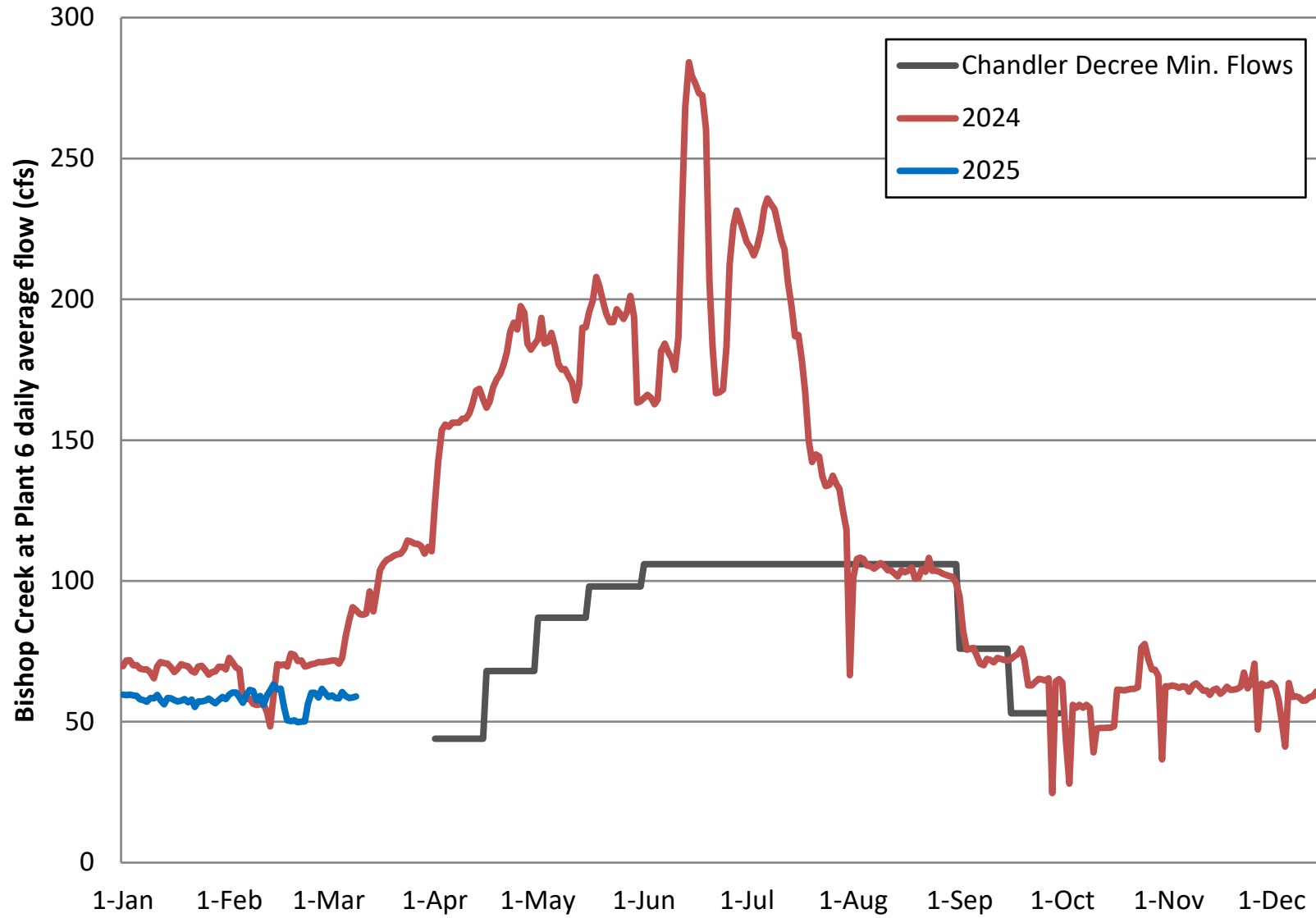
Water Master Pay -	963.91 x 2	\$	1,927.82
Truck Allowance -	225.00 x 2		450.00
Additional Pay - Vacation Time			-
Telephone			81.07
Payroll Taxes - IRS			-
Payroll Taxes - State			-
Payroll Taxes - IRS Unemployment			-
Kamp Enterprises - Culvert Cleaning			-
State Fund - Workers Comp			184.26
Wood's Law Group			100.00
Holland & Allred - Quarterly Accounting			-
Alex Printing			916.76
Transfer to Savings			-
			(3,659.91)

TOTAL CHECKS WRITTEN (3,659.91)

USBANK CHECKING ACCOUNT	\$	3,221.70
USBANK SAVINGS ACCOUNT		75,178.54
USBANK TIME CERTIFICATE		-
USBANK TIME CERTIFICATE		-
		78,400.24

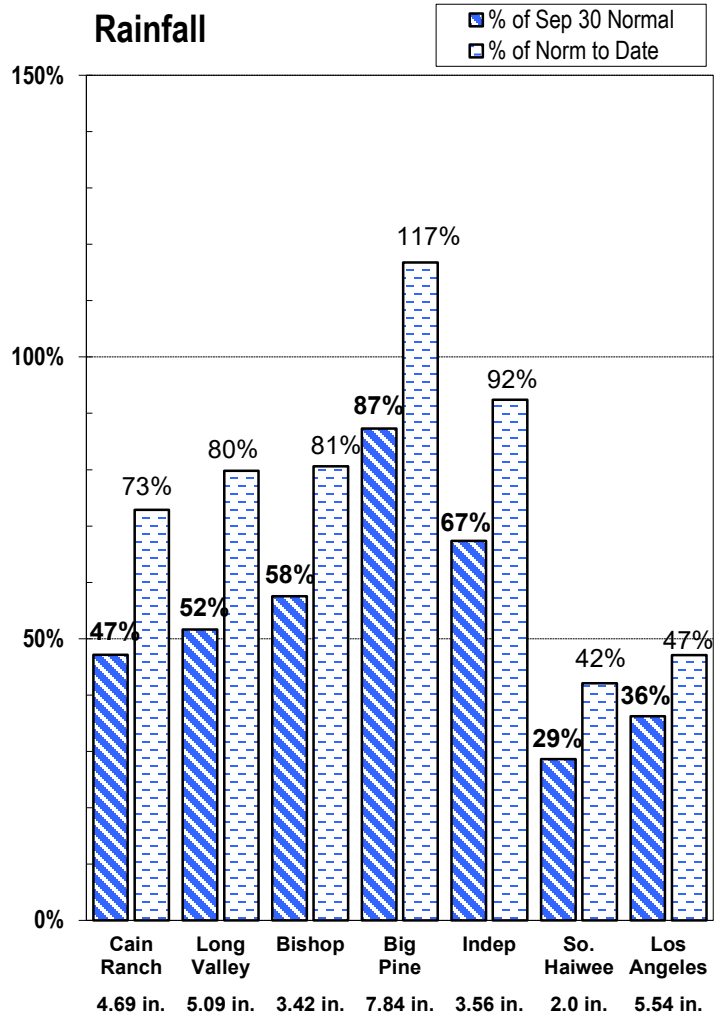
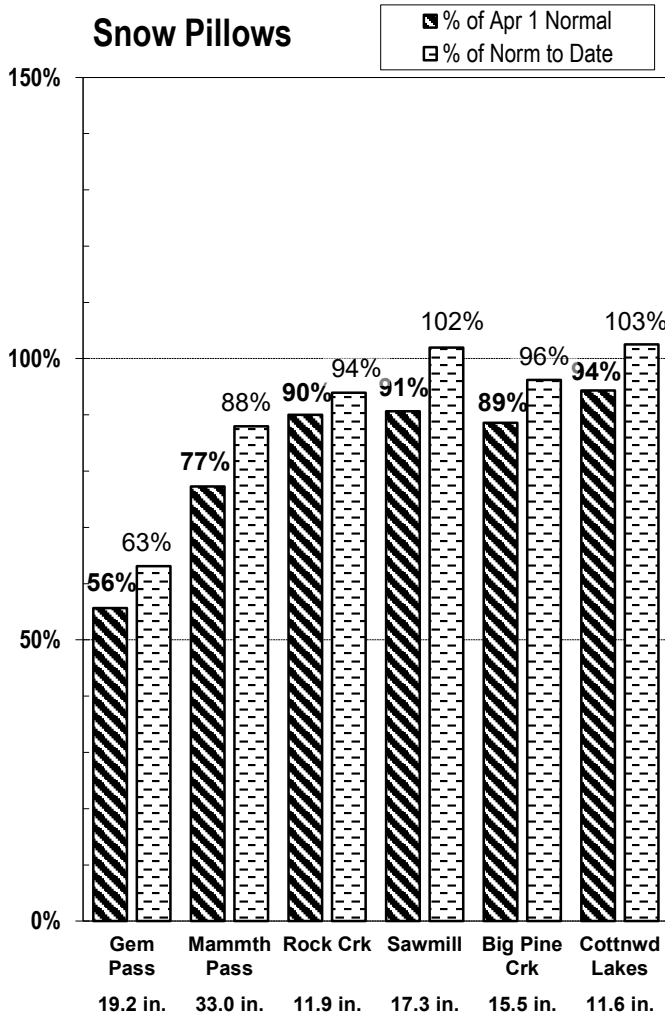
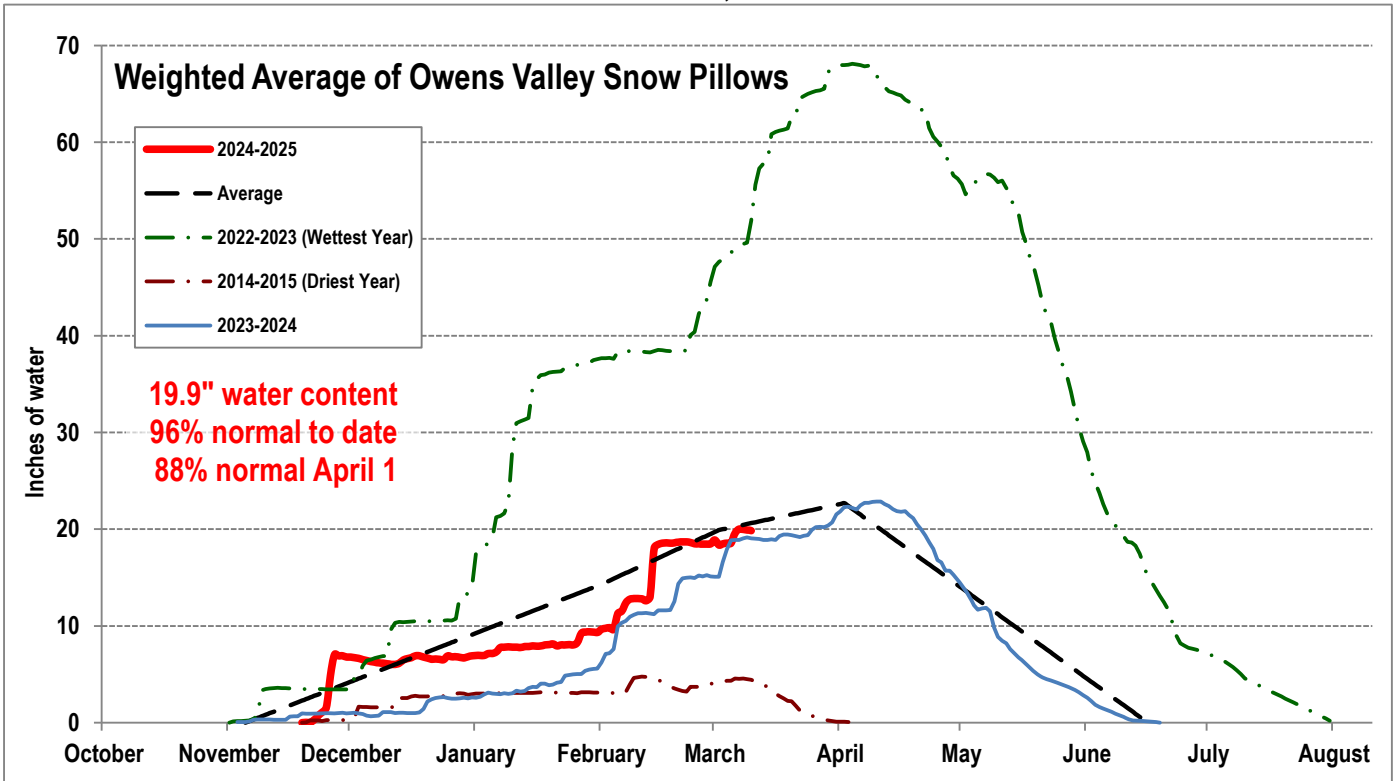
TOTAL BANK BALANCES - February 28, 2025 \$ 78,400.24

Bishop Creek Flows at Plant 6



EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS

March 10, 2025



Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1

BISHOP CREEK WATER ASSOCIATION

Approved 2025 Budget

INCOME	2022 Actual	2023 Actual	2024 Approved	2024 Actual	2025 Approved
Assessment Rates	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.90	\$40/\$2.50
Parcels (Plus late & past due fees)	\$37,014.00	\$36,897.00	\$36,400.00	\$40,781.65	\$35,900.00
DWP (7775)	\$18,777.90	\$18,777.90	\$18,777.90	\$18,777.90	\$19,437.50
Highland Mobile Home Park (76)	\$278.00	\$278.00	\$278.00	\$278.00	\$190.00
Glenwood Trailer Park (21)					\$52.50
Yaney LLC - Cottonwood Plaza	\$120.00	\$120.00	\$120.00	\$120.00	
City of Bishop	\$580.00	\$580.00	\$580.00	\$580.00	
Workers Comp. Refund	\$103.75	\$198.00	\$100.00	\$209.04	\$120.00
Culvert Repair Reimbursement					\$150.00
Interest Income	\$25.67	\$413.31	\$1,200.00	\$3,111.08	\$1,800.00
Total Income	\$56,899.32	\$57,264.21	\$57,455.90	\$63,857.67	\$57,650.00
EXPENSES					
Watermaster Cost - Wage	\$21,793.74	\$21,031.03	\$26,250.00	\$23,624.33	\$26,250.00
Payroll Taxes	\$4,055.24	\$4,051.49	\$4,500.00	\$4,215.16	\$4,500.00
Workers Comp. Ins.	\$2,262.53	\$1,784.27	\$2,400.00	\$2,190.91	\$2,400.00
Truck Allowance	\$5,050.00	\$5,175.00	\$5,700.00	\$5,625.00	\$5,700.00
Phone	\$792.53	\$890.58	\$900.00	\$932.65	\$900.00
Temp. Watermaster-Wage	\$0.00		\$1,754.00	\$962.39	\$1,754.00
Accounting - Holland & Allred	\$3,569.48	\$4,002.18	\$3,650.00	\$3,470.97	\$3,650.00
Insurance CRWRMA	\$5,409.00	\$5,837.00	\$5,500.00	\$6,214.00	\$6,000.00
Printing	\$1,006.48	\$1,361.31	\$1,400.00	\$1,210.93	\$1,400.00
U.S.P.S.	\$704.00	\$1,289.00	\$900.00	\$812.00	\$1,100.00
Bank Service Charge	\$0.00	\$16.00	\$25.00	\$0.00	\$0.00
Website	\$980.00		\$500.00	\$490.00	\$500.00
Annual Board/Employee Dinner	\$0.00		\$1,400.00	\$1,750.00	\$1,800.00
Attorney Fees	\$1,500.00		\$5,000.00	\$2,500.00	\$5,000.00
Street Culvert Repair/ Ditch Cleaning & Gate Repair	\$300.00	\$1,246.83	\$5,000.00	\$2,787.50	\$6,000.00
Zoom	\$194.87		\$16.00	\$350.77	
Security Camera	\$475.56				
Improvement Projects	\$0.00		\$26,000.00		\$26,000.00
High Country Lumber/Browns	\$51.06			\$65.22	\$100.00
Bad Checks		\$82.00			
Steve Stevens Flowers	\$100.05				
Surveying	\$700.00				
TOTAL EXPENSES	\$48,944.54	\$46,766.69	\$90,895.00	\$57,201.83	\$93,054.00
YEAR END BANK BALANCE	\$68,494.21	\$78,995.55	\$68,494.21	\$85,615.40	\$50,214.40

2/26/25