

Bishop Creek Water Association  
Monthly Board Meeting Agenda  
September 9, 2025  
7:00 pm

1. Opening and Introduction
2. Acceptance of the August 12, 2025 Monthly Board Meeting Summary
3. Approval of the June, July, and August 2025 Financial Reports
4. Bishop Creek Precipitation, Flow, and Storage Report
5. Watermaster Replacement
6. Old Business
  - a. Street Culverts:
    - i. Inyo County Road Department Position regarding Plugged/Deteriorated Street Culverts
    - ii. Culvert Obstructions/Blockage at 3068 Laurel Rd.
  - b. Leakage from Waterson Area Ditch unto LADWP
  - c. Tampering With Diversion Structure: SE corner Barlow and Underwood
  - d. Failing Check Structure in No. Fork of Bishop Ck at Vista Ditch
  - e. Ditch Relocation at NW corner of Carol Ln. (parcel no 011-510-27)
  - f. Water Rights Filing
  - g. Collection of Past Due Assessments
  - h. Ditch Diversion Box Repair/Rebuild Project
  - i. Bishop Tribe BCWA Membership?
7. Watermaster Report
8. New Business
  - a. Other (by Board or members in good standing)
9. Next Monthly Board Meetings: October 14, 2025, at 7:00 pm at GLCC
10. Adjournment

Bishop Creek Water Association  
Monthly Meeting Summary  
August 12<sup>th</sup>, 2025  
7:00 pm

**1. Opening and Introduction**

BWCA monthly Board meeting was called to order at 7:05 pm. Trustees in attendance: Gene Coufal, Mark Frumkin, Merry Armstrong Eric Tillemans and Don Kunze. Watermaster Mia Yarborough was also present.

**2. Acceptance of the July 8<sup>th</sup>, 2025 Monthly Board Meeting Summary**

The July 8<sup>th</sup> monthly Board meeting summary was unanimously accepted as written, with one correction: the June 2025 financial report was not approved.

**3. Approval of the June and July 2025 Financial Reports**

The Financial Reports for June and July were tabled until next month.

**4. Bishop Creek Precipitation, Flow and Storage Report**

Runoff is below what was forecasted. SCE is releasing the minimum Chandler Decree flows.

**5. Watermaster Replacement**

Amelia Yarborough turned in her resignation, to be effective September 9<sup>th</sup>. Ene will put an ad in the newspaper.

**6. Interpretation of Bylaws regarding membership and parcels – Response to McDowell Letter**

The Board discussed the McDowell letter regarding assessment for a second parcel. The Board's interpretation of the BCWA Bylaws is that each parcel receives a separate assessment unless the large acreage threshold is met. Gene will prepare and send a response letter.

**7. Old Business**

a. Street Culverts

- i. An MOU is close to being finalized. Gene sent edits to Inyo County regarding the culvert table.
- ii. Culvert Obstruction/Blockages at:
  - o Street culvert blockage at 3068 Laurel Rd is on hold, waiting for ICRD.

b. Leakage from Waterson Area Ditch unto LADWP: DWP surveyed the area, and the ditch is on private property. Watermaster will manage flow to prevent spill onto LADWP.

c. Failing Check Structure in No. Fork of Bishop Ck at Vista Check: Gene will respond to a letter that was received from the property owners, Jim Nelligan and Kim Robison, requesting that his property be protected and repaired if damaged during the

reconstruction work. Gene will respond that the property owner, giving him the BCWA's assurance.

- d. Ditch Relocation at NW Corner of Carol Ln (Parcel no 011-510-27): Mia reported that no work has been done yet.
- e. Water Rights Filing: waiting on write up from LADWP.
- f. Collection of Past Due Assessments: On hold.
- g. Ditch Diversion Box Repair/Rebuild Project: nothing new to report.
- h. Bishop Tribe BCWA membership? Nothing new to report.

**8. Watermaster Report**

Mia received 20 calls and 18 texts. Someone is pulling boards at the SW corner of Underwood and Barlow.

**9. New Business**

- a. None

**10. Next Meetings**

- a. The next monthly Board meeting will be held on September 9<sup>th</sup>, 2025, at 7:00 p.m. at the Inyo County Board of Education Facility, Lozito Conference Center (GLCC), 166 Grandview Dr., Bishop.

**11. Adjournment**

The meeting was adjourned at 8:02 p.m.

Respectfully Submitted,



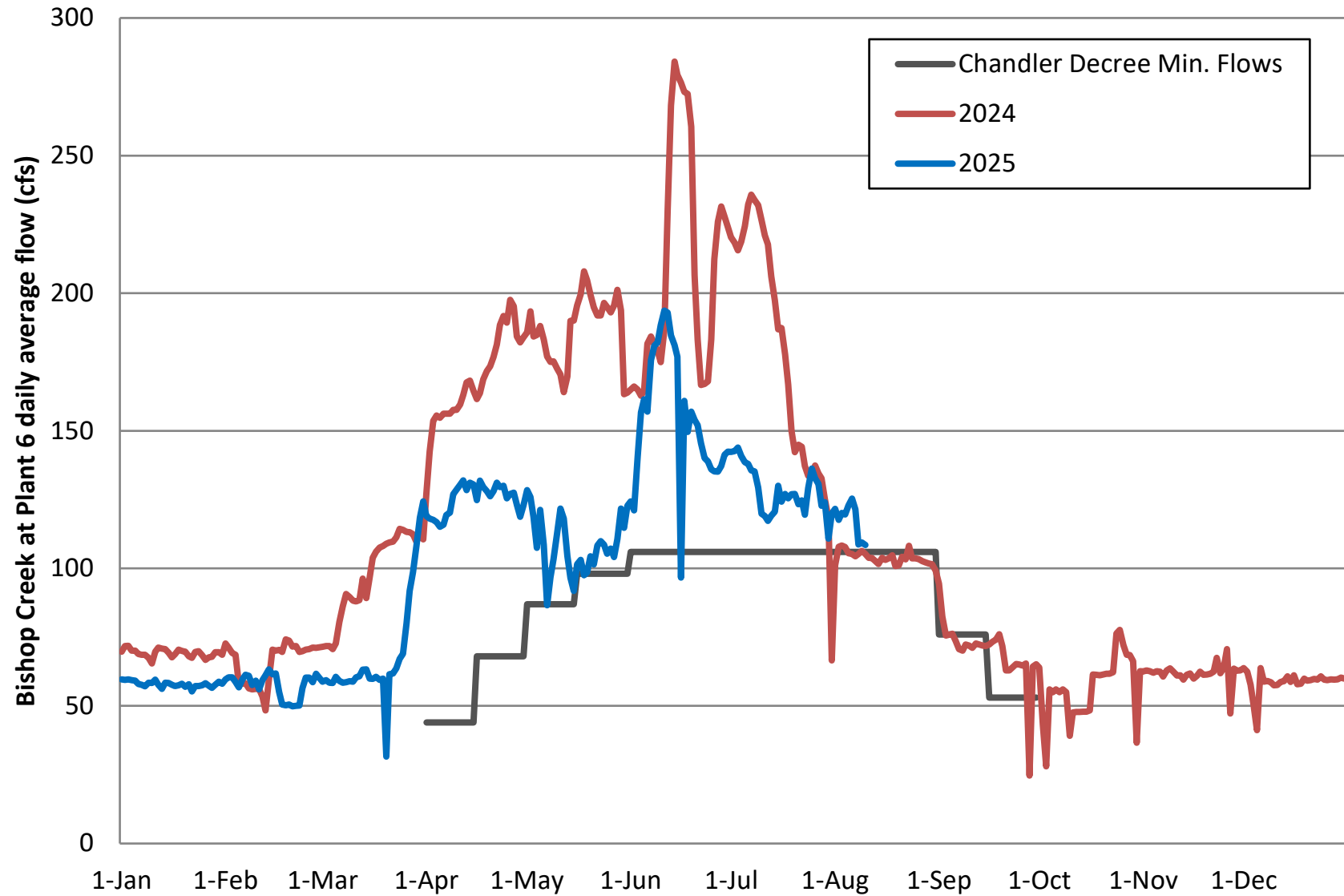
Eric Tillemans

Secretary

Bishop Creek Water Association



## Bishop Creek Flows at Plant 6



Date 8/12/2025[illegible]

[illegible]

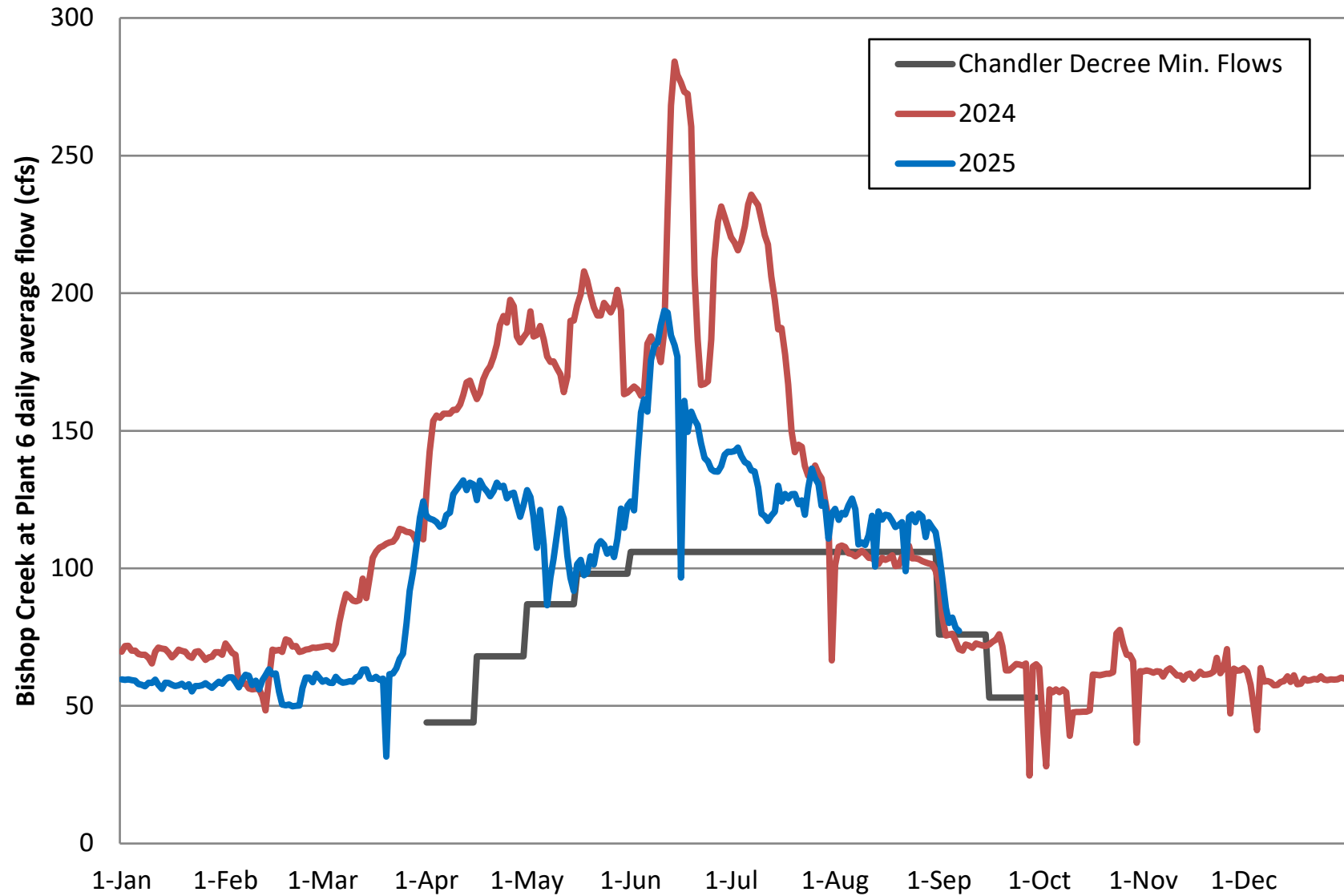
Bishop Creek Water Association  
2025 Financial Report

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YEAR
<b>BEGINNING SAVINGS BALANCE</b>	<b>74,736.54</b>	<b>74952.65</b>	<b>75148.38</b>	<b>60360.09</b>	<b>60528.99</b>	<b>73218.94</b>	<b>89347.56</b>						
<b>BEGINNING CHECKING BALANCE</b>	<b>10,878.86</b>	<b>6731.40</b>	<b>4131.96</b>	<b>16265.63</b>	<b>24257.62</b>	<b>20883.08</b>	<b>18143.11</b>						
 CUSTOMER DEPOSITS TO CHECKING WORKERS COMP REFUND	 392.00	 544.00		 19598.00									
CUSTOMER DEPOSITS TO SAVINGS					125787.50	16060.78	2288.00						
INTEREST INCOME TO SAVINGS	216.11	195.73	211.71	168.90	177.70	232.51	260.34						
<b>TOTAL DEPOSITS</b>	<b>608.11</b>	<b>739.73</b>	<b>211.71</b>	<b>19766.90</b>	<b>125965.20</b>	<b>16293.29</b>	<b>2548.34</b>						
TRANSFER FROM SAVING			15000.00										
<b>EXPENSES</b>													
WATERMASTER PAY	1927.82	1927.82	1880.67	1832.25	2605.02	1901.61	1736.68						
TRUCK ALLOWANCE	450.00	450.00	225.00	450.00	675.00	225.00	450.00						
WATERMASTER VACATION PAY	726.15												
WATERMASTER PHONE	81.09	81.07	81.03	81.05	80.84	80.84	95.78						
PAYROLL TAXES - IRS	1132.60			970.79			1274.20						
PAYROLL TAXES - STATE	120.87						209.33						
PAYROLL - TAXES UNEMPLOYMENT	100.93			177.67									
STATE FUND - WORKERS COMP INS.		578.05		327.75									
CAL RURAL SPECIAL DISTRICT INS.				6636.00									
HOLLAND & ALLRED CPA'S			673.13			664.85							
USPS - STAMP/ BOX RENT				657.00			210.00						
PRINTING						294.17							
LEGAL FEES		100.00											
WEBSITE & ZOOM							490.00						
Cal Rural Water Assoc - dues				265.00									
Misc.				202.00									
DITCH COLVERT FACILITY REPAIR/ MAINT.													
BANK CHARGES		6.50	6.50	6.50	72.75	170.77	6.50						
DINNER													
BROWN'S					7.18								
<b>TOTAL EXPENSES</b>	<b>4539.46</b>	<b>3143.44</b>	<b>2866.33</b>	<b>11606.01</b>	<b>3440.79</b>	<b>3337.24</b>	<b>4472.49</b>						
 <b>ENDING CHECKING BALANCE</b>	 <b>6731.40</b>	 <b>4131.96</b>	 <b>16265.63</b>	 <b>24257.62</b>	 <b>20883.08</b>	 <b>17545.84</b>	 <b>13670.63</b>						
<b>ENDING SAVING ACCT. BALANCE/CD'S</b>	<b>74,952.65</b>	<b>75,148.38</b>	<b>60360.09</b>	<b>60528.99</b>	<b>73218.94</b>	<b>89,347.96</b>	<b>91890.80</b>						
<b>TOTAL BANK BALANCE</b>	<b>81684.05</b>	<b>79280.34</b>	<b>76625.72</b>	<b>84786.6</b>	<b>94102.02</b>	<b>106893.80</b>	<b>105561.43</b>						
 <b>A/R</b>	 <b>0-30</b>	 <b>31 - 60</b>	 <b>61 - 90</b>	 <b>&gt;90</b>									
				<b>10371.80</b>									

9/7/25



## Bishop Creek Flows at Plant 6



# **BISHOP CREEK WATER ASSOCIATION**

Post Office Box 1273  
Bishop, California 93515

September 8, 2025

Mr. Philip W. McDowell  
420 North Mountain View Rd.  
Bishop, CA 93514

Dear Mr. McDowell,

This is in response to your letter on June 25, 2025, in which you questioned the Bishop Creek Water Association (BCWA) assessment billing you received for your parcel #011-050-44. Due to numerous discrepancies discovered in the BCWA's database, the BCWA conducted an extensive mapping effort over the last few years to rectify the discrepancies. Completed last year, the BCWA now has a database and maps that are consistent with Inyo County's Assessors map/database. The BCWA is now able to identify all parcels with ditches conveying Bishop Creek water.

The association is managed and operated under the BCWA Articles and By-Laws (a copy is available on the BCWA website, [www.bishopcreekwater.org](http://www.bishopcreekwater.org)). Membership is automatic by virtue of having Bishop Creek water on one's property (BCWA By-Laws, Article VII, Section 2) and is subject to the Articles and By-Laws of the BCWA. Association assessments are based on parcels (number and size). In your case, where multiple parcels are owned, and as applied in all similar cases, each parcel owned receives its own assessment at the individual parcel assessment rate, up and until, at the current rates, 16 acres or more are owned, after which the acreage rate is applied (BCWA By-Laws, Article I, Section 2). All but the large acreage owned property are entitled to one vote on water association matters for each parcel owned.

If you object to the assessment on parcel 011-050-44, there are currently two options that have been used by other members: 1) have adjacent parcels combined in to one parcel; or 2) put the water flowing on a parcel in a culvert; in this case the BCWA considers the parcel exempt from assessment because the water is not usable on the parcel.

**BISHOP CREEK WATER ASSOCIATION**  
Founded in 1897

# BISHOP CREEK WATER ASSOCIATION

Post Office Box 1273  
Bishop, California 93515

Hopefully, this explanation answers your question, and you can appreciate the consistent application of the BCWA rules. If you have any other questions or would like to discuss any of the above, you can communicate with us at the above address or you can call me or any other Board member at the phone numbers below. Or alternatively, the monthly Board meetings (see announcements and agendas/meeting packages on the BCWA website) are open to all members, and you are welcome to attend.

Sincerely,



Board of Trustees

Gene Coufal - President  
Merry Armstrong  
Don Kunze  
Mark Frumkin  
Eric Tillemans

c: BCWA Board Members